

City of Mission, TX

Annual Budget





CITY OF MISSION

**ANNUAL BUDGET FOR FISCAL YEAR
OCTOBER 1, 2011 - SEPTEMBER 30, 2012**

**AS ADOPTED BY CITY COUNCIL
ON SEPTEMBER 12, 2011**

Norberto "Beto" Salinas, Mayor

**Leo Olivarez, Mayor Pro-Tem
Ruben Plata, Councilman**

**Norie Gonzalez Garza, Councilwoman
Maria Elena Ramirez, Councilwoman**

Julio Cerda, City Manager

Janie Flores, Director of Finance

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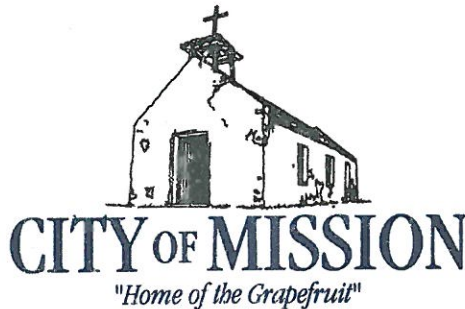
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Norberto "Beto" Salinas, Mayor
Leonel Olivarez, Mayor Pro Tem
Maria Elena Ramirez, Councilwoman

Ruben Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Julio Cerda, P.E., City Manager



September 12, 2011

Citizens of Mission, Texas
Honorable Mayor and Members of the City Council
City of Mission
1201 E. 8th Street
Mission, Texas 78572

It is my pleasure to present the budget for the fiscal year starting October 1, 2011 through September 30, 2012. This budget has been prepared in compliance with the state laws of Texas, Mission's City Charter, and the standards established by the Governmental Accounting Standards Board. All funds of the City of Mission, with the exception of Capital Project Fund, are included in this budget document. Copies of this budget will be made available for public review in the City Secretary's Office, the Mission Speer Memorial Library, and the Hidalgo County Courthouse after October 1, 2011.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the forthcoming year; it is a financial plan of action which will provide services to the citizens of Mission. The annual budget is realistic, feasible, and cost-effective. It not only addresses the existing level of services, which City staff has been directed to provide and which our citizens have come to expect and deserve, but also addresses adequate compensation to our employees and capital asset needs. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2011-2012 fiscal year. Furthermore, the budget serves as a guide for financial control and the implementation of policies and procedures mandated by the City Council.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and changes in fund balance for all of the funds budgeted. Each fund includes: a summary presenting its purpose; goals and objectives for fiscal year 2011-2012; accomplishments for fiscal year 2010-2011; significant budget and service level changes; authorized personnel; and performance indicators.

Although all departmental accomplishments are considered significant, the following represent major accomplishments for the City as a whole during fiscal year 2010-2011.

FISCAL YEAR 2010 - 2011 ACCOMPLISHMENTS

1. Maintained the Tax Freeze for the elderly and disabled as well as the \$10,000 Tax Exemption for the elderly and disabled.
2. Lowered the property tax rate for tax year 2011 from \$0.5566 to \$0.5388 per \$100 valuation, a reduction of 3.19%
3. The City was awarded \$1.6 million in State and Federal Grants for housing, public safety services and equipment, park improvements, homeless prevention programs, and education programs.
4. Continued the philosophy in the CDBG program of focusing solely on the reconstruction of homes and the funding of several public agencies. Thirteen new homes were constructed by the CDBG housing program during the year. The City also received a Homeless Prevention Grant that allowed citizens to apply for rent and utility funds.
5. Completed the widening of 2 Mile Line East between Taylor Road and Conway Avenue and commenced Phase I for the expansion of 2 Mile Line West from Conway Avenue to Inspiration Road.
6. Completed the Military Parkway Street Project.
7. Commenced the South Water Treatment Plant Expansion Project.
8. Completed the construction of the Fire Station No. 5/Police Substation located near the Anzalduas Bridge.
9. Completed the relocation of water and sewer lines along South Bryan Road in preparation of the Anzalduas Highway construction.
10. Completed the Birdwell Park Project.
11. Commenced the Boys and Girls Club Gym Projects at CWV Park and Bannworth Park.
12. Commenced the renovation of the Mayberry Pool and the construction of the Bannworth Pool located at Bannworth Park.
13. Commenced the construction of the Northwest Park on Inspiration Road.
14. Added 10 police officers increasing the police force from 130 officers to 140.
15. Replaced and upgraded computers and servers throughout City Departments.

As previously mentioned the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for fiscal year 2011-2012. The main goals and objectives for the City are as follows:

GOALS FOR FISCAL YEAR 2011 – 2012

1. Continue applying for federal and state grants that would enable the City to provide additional positions for the Police and Fire Departments.
2. Continuation of street and drainage infrastructure improvements.
3. Complete the Bannworth Park and CWV Park improvements, which include a Boys and Girls Club facility at each park as well as a swimming pool at Bannworth Park.
4. Complete the Northwest Park Improvement Project.
5. Continue the practice in the CDBG program of focusing solely on providing for the reconstruction of homes and the funding of several public agencies. Eleven (11) houses

are anticipated to be constructed by the CDBG housing program during the 2011-2012 fiscal year.

6. Continue water and sewer line improvements to upgrade the City's utility infrastructure.
7. Increase the number of rounds played and membership at the Shary Golf Course through increased promotion of the Golf Course.
8. Improve workplace safety and reduce the number of injury claims by implementing safety programs aimed at making employees aware of conditions around them and taking pro-active measures to correct problem areas.
9. Continue support of the Mission Police Academy in the training and education of entry level police cadets.
10. Continue the alley paving program as funds become available.

FISCAL YEAR 2011-2012 BUDGET OVERVIEW

The City experienced measurable growth in its' economy with sales and property tax revenues reflecting a slight increase during Fiscal Year 2010-2011. Property Tax valuations also had a slight increase. Due to this positive growth, the Fiscal Year 2011-2012 budget reflects a reduction in the property tax rate from \$0.5566 to \$0.5388 per \$100 valuation; a cost of living adjustment (COLA) of 3% across the board, as well as the addition of ten (10) new positions. The Health Insurance Fund is also being funded at 100%.

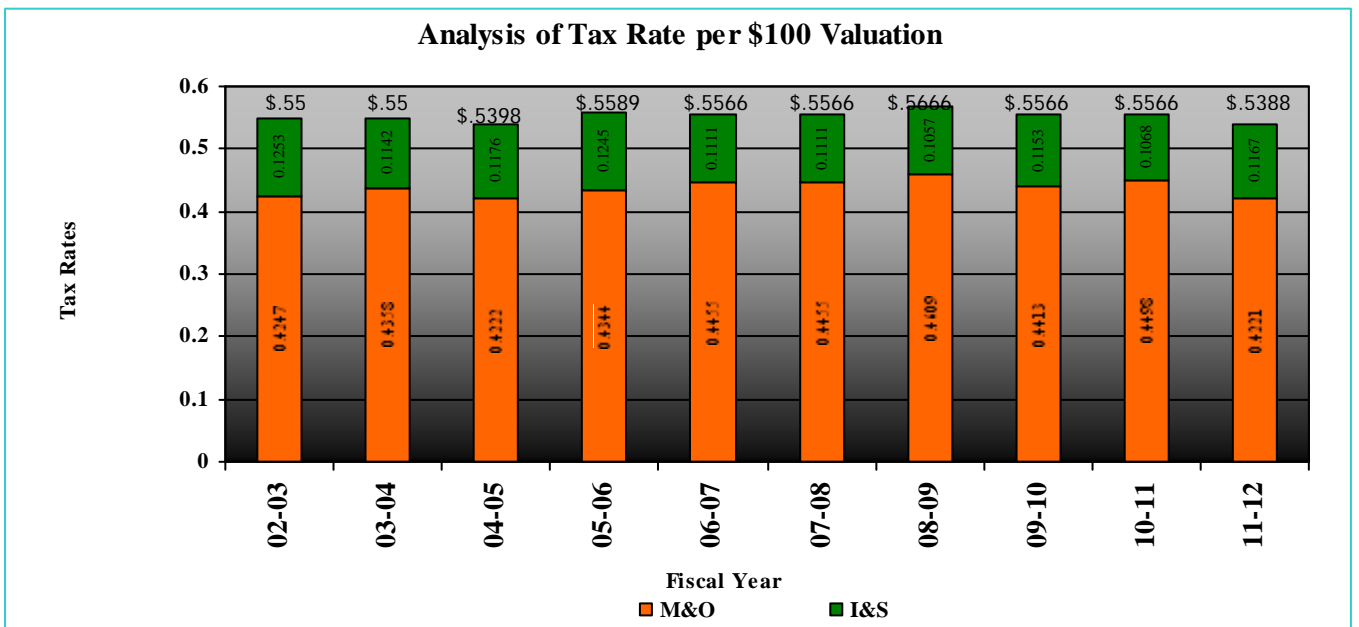
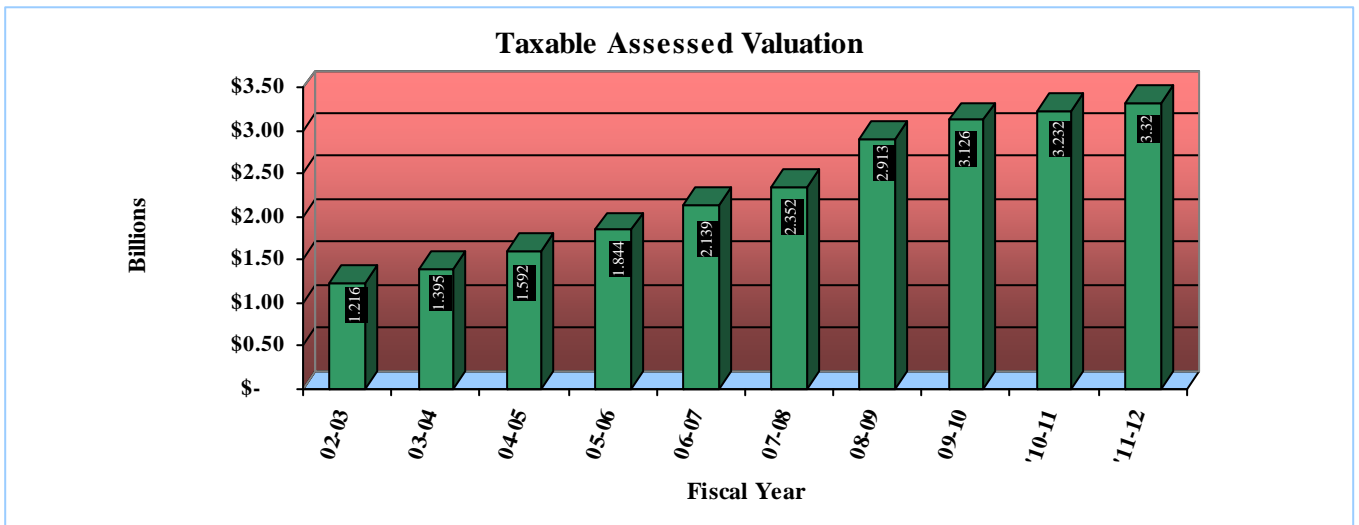
The General Fund budget includes \$1.5 million for capital outlay expenses and projects while the Utility Fund budget includes \$969,250 in capital expenses, and the Drainage Fund budget includes \$503,000 for drainage improvements and equipment.

Capital Project Funds are not included in the budget; however, these budgets will be presented to the City Council for adoption in November 2011. Capital Project Funds are funded through the issuance of bonds and certificates of obligation.

GENERAL FUND

Revenues

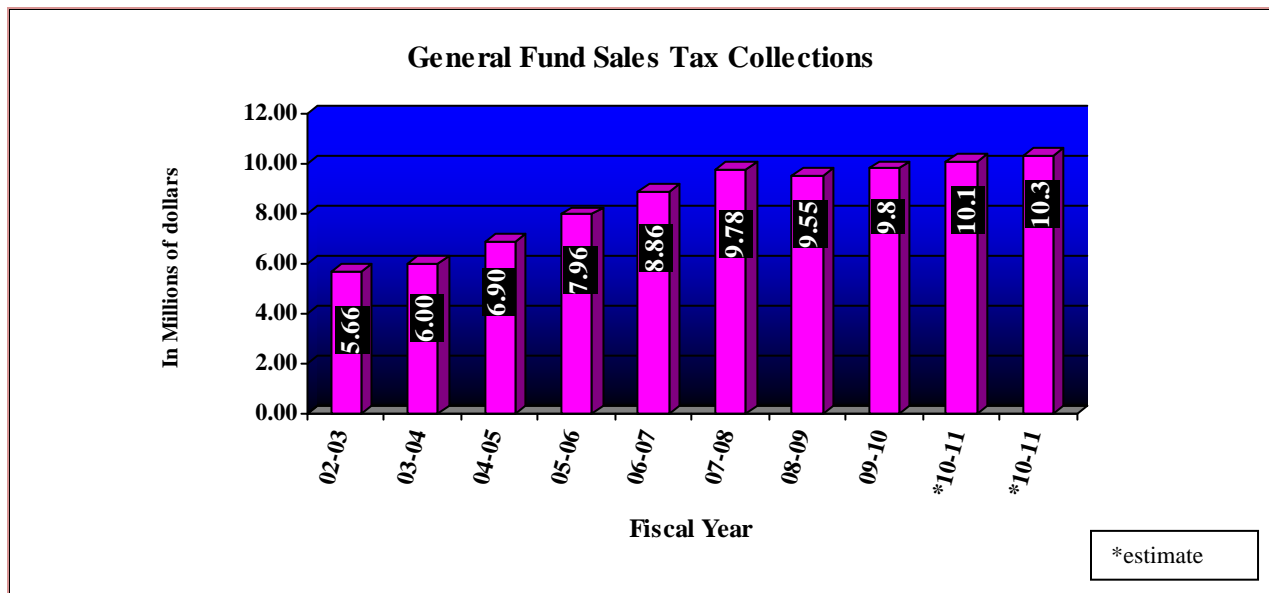
The Fiscal Year 2011-2012 General Fund budget was prepared based on an ad valorem property M&O tax rate of \$0.4221 per \$100 using an assessed taxable value of \$3,320,390,575. The ad valorem property M&O tax rate for the fiscal year 2010-2011 was \$0.4498 per \$100 of assessed taxable value. The assessed taxable value increased by 2.7% over the prior tax year of 2010 (\$3,232,561,565). Property tax is the largest revenue source for the City. As seen in the following table, assessed valuations reflect a steady increase over the last 10 years. This increase is not only attributed to increases in property valuations but also to the expansion of the City's city limits through several annexations undertaken over the past several years.



General Fund revenues for fiscal year 2011-2012 are projected at \$32,966,382 representing a decrease of 5.8% from the amended FY 2010-2011 General Fund budget revenues of \$34,991,980. The majority of the decrease is contributed to a project reimbursement from the Mission Redevelopment Authority (MRA) of \$1.6 million and one-time revenues of \$700,000 from various sources. Overall, revenues are stable and so reflected in the FY 2011-2012 budget.

The majority of General Fund revenues come from taxes. Property and Sales taxes comprise approximately 74.8% of total General Fund revenues. Transfers-in represent 6.5% of total revenues and business licenses, permits, and other revenues make up the remaining 18.70% of General Fund revenue. Estimated Sales Tax revenue for FY 2011-2012, the second largest source of revenue for the City, was budgeted with a slight increase above the estimated amount for FY 2010-2011. In an effort to increase sales tax revenues, the City, in conjunction with the Mission Chamber of Commerce, is promoting a “Shop Mission First” campaign.

The City's sales tax rate is made up of two parts. The first part is 6.25% which represents the state sales tax rate and the second part is 2% which represents the City's sales tax rate. Of the 2% city sales tax rate, the City allocates ½ cent to the Mission Economic Development Corporation, MEDC for economic development and therefore is not included in this budget report. The following table reflects the steady increase in sales tax collection, driven by the steady growth in retail and commercial businesses the City has experienced over the last few years. We will continue to monitor this significant revenue source and budget adjustments will be made if necessary.



Appropriations

Total appropriations in the General Fund for the fiscal year 2011-2012 are budgeted at \$37,854,985. This figure includes operating transfers-out in the amount of \$2,262,967 made up of the City's share of property tax collections transferred to the Tax Increment Reinvestment Zone (TIRZ), in the amount of \$1,500,000. In addition, \$330,000 is to be transferred to the Boy's and Girl's Club Fund, \$80,000 to the Capital Replacement Fund, \$254,967 to the Aquatics Fund for the City's share of maintenance and operation expenditures, \$53,000 to the Recreation Fund, and \$45,000 to the CDBG Fund. The General Fund Budget also includes three new positions, one laborer position for the Parks and Recreation Department and two dispatcher positions for the Police Department.

General Fund operating expenses of \$35,592,018 reflect an increase of 2.8% compared to the amended Fiscal Year 2010-2011 Budget. The majority of this increase is the result of two primary items: a 3% pay increase for all employees in FY 2011-2012 and several one-time expenditures incurred during FY 2010-2011. General Fund appropriations are categorized as follows: General Government \$7,606,977 (20.10%); Public Safety \$19,177,324, (50.66%); Highways and Streets \$4,326,120, (11.43%); Culture and Recreation \$4,139,157, (10.93%); Health and Welfare \$342,440, (0.90%); and Transfers-out \$2,262,967 (5.98%).

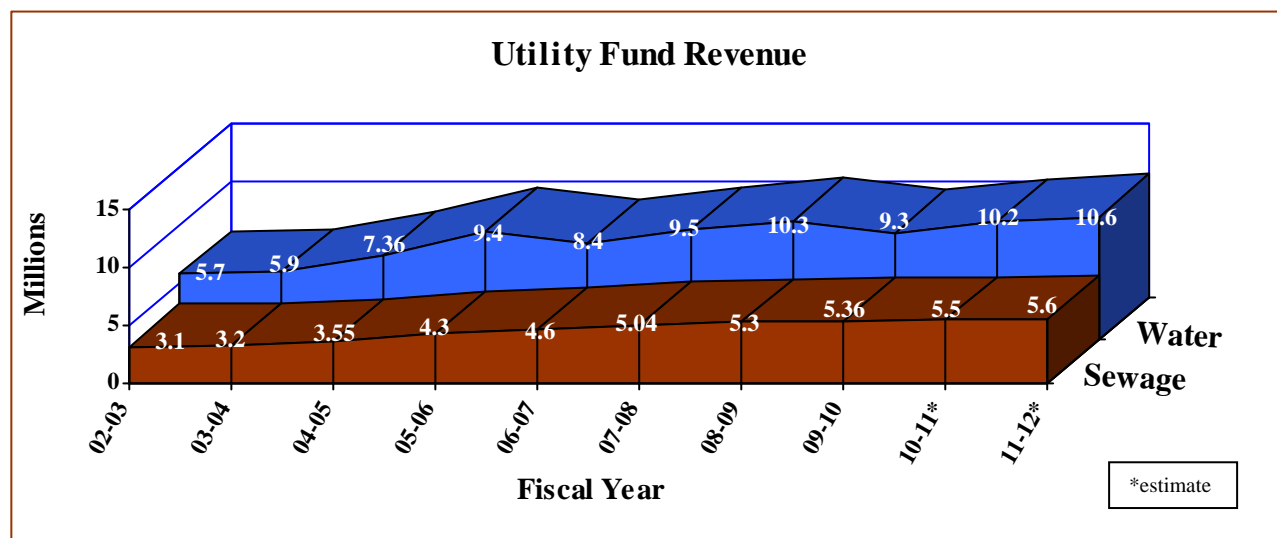
The Unrestricted Fund Balance at September 30, 2011 is estimated to be \$8,888,603 and the Unrestricted Fund Balance at September 30, 2012 is estimated to be \$4 million. The ending fund balance at September 30, 2012 represents 1.3 months of operation. This reduction is attributed to: \$1,357,383 million in street and alley paving projects; \$560,000 for 3% across the board salary adjustments; \$800,000 additional funding to the City's Health Insurance Fund; \$550,000 in wages and benefits for the police officers added during FY 2011; an anticipated decrease in certain revenue categories as well as needed increases in several departmental operating budgets.

UTILITY FUND

Revenues

For the fiscal year 2011-2012, the Utility Fund estimated revenues are budgeted at \$16,669,000, which represents an increase of 2.5% from FY 2010-2011 amended budget. This is due to an expected increase in water sales based on the continuing lack of rainfall in the area. Water and sewer rates were not increased for FY 2011-2012.

All other miscellaneous Utility Fund revenues were projected based on fiscal year 2011 estimates amounts and reflect a 5% decrease.



Expenses

Total appropriations for fiscal year 2011-2012 are estimated at \$17,614,177, an increase of 2% over the amended FY 2010-2011 budget. This Fund, which budgets for operations and capital project improvements, includes a \$2 million transfer-out to the General Fund.

The Utility Fund budget, like the General Fund budget, includes a 3% pay increase for all employees as well as two new positions for the North Water Plant. The budget also includes \$969,250 for capital expenses, which includes new water and sewer lines. Other infrastructure improvement projects will be funded with bond proceeds issued in prior years. Such projects include the North Water and South Water Plant Expansion projects.

Total debt service for FY 2011-2012 is \$3,127,272, a decrease of \$276,446 compared to the amended FY 2010-2011 Budget.

The Utility Fund will have an estimated working capital of \$6,027,863 at September 30, 2011, and an estimated working capital of \$5,082,686 at September 30, 2012, a decrease of \$945,177 or 16% from the prior year. The decrease is attributed to the 3% pay increase, \$177,000 additional funding to the Health Insurance Fund, and an increase to maintenance and operation departmental budgets.

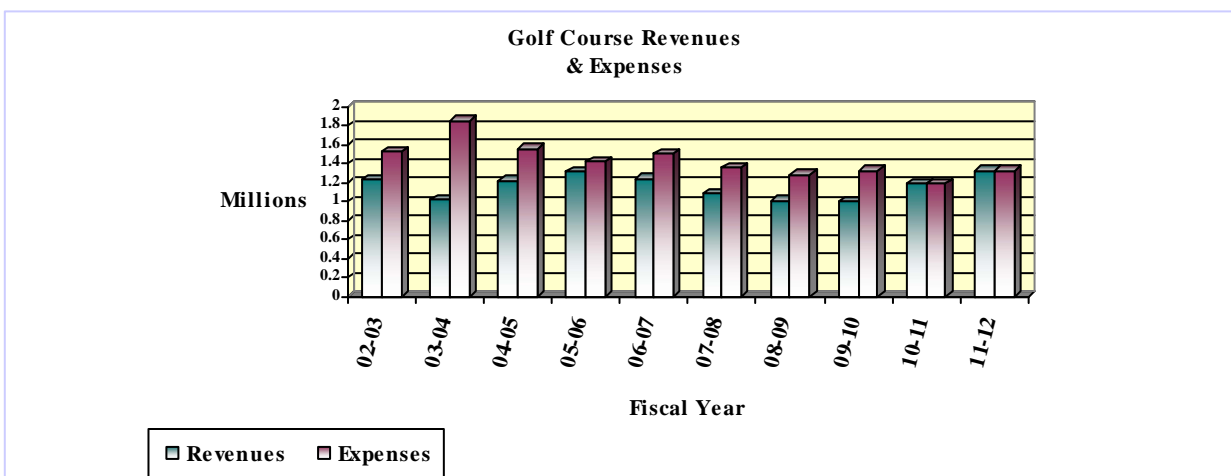
SHARY MUNICIPAL GOLF COURSE FUND

For Fiscal Year 2011-2012, total budgeted revenue for the Shary Municipal Golf Course is \$1,334,000. This figure represents an increase of 18% compared to the FY 2010-2011 amended budget.

Prior to end of the 2010-2011 fiscal year, the Shary Municipal Golf Course Advisory Board and staff reviewed the rates and fees at the Course. Based on their review, they recommended to the City Council that certain rates be increased for the 2011-2012 fiscal year, effective October 1, 2011. The new rates and fees will still be comparable to rates and fees charged by other municipal golf courses in the area. Changes to the fee structure include: adding new fees for cart usage, driving range usage, and adjusting other membership fees. In addition to evaluating its fees, the Golf Course introduced various seasonal programs for the many winter visitors and local golfers that enjoy the course in the hopes of generating additional revenue.

Total appropriations are budgeted at \$1,333,995 for FY 2011-2012, a decrease of \$4,307 compared to the FY 2010-2011 amended budget. The appropriations include \$125,078 in capital lease debt payments. The Golf Course budget includes a 3% pay increase for all employees.

The following graph represents the comparison between revenues and expense for the last ten years. Expenditures have been trimmed to be in alignment with the revenues; however, the Golf Course had encountered several obstacles that had prevented the generation of additional revenues. Revenues have shown a slight increase for FY 2011; however, City staff and the Advisory Board expect to reduce expenses and see an increase in the number of players, which should result in increased revenues and improved cash flow.



The Golf Course continues to improve the quality of the merchandise available in the pro-shop in an attempt to increase customer loyalty through improved customer satisfaction.

The debt service requirement for FY 2011-2012 is \$125,078, which represents debt requirement for capital leases. The MEDC is providing \$100,000 for funding of the capital lease debt.

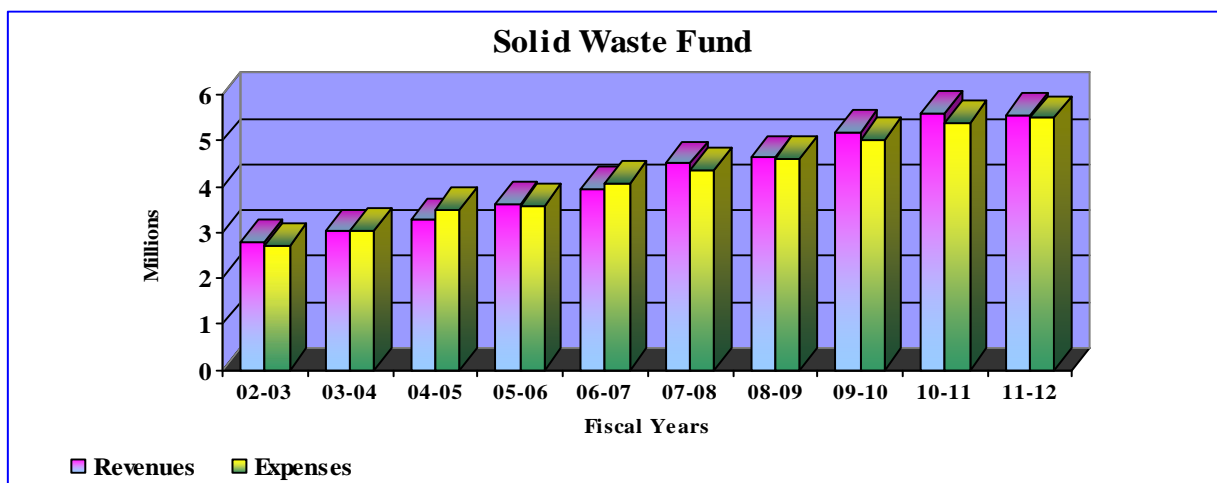
Over the past several years the Golf Course Fund has been operating with a negative cash flow and has been operating with borrowed cash from the Utility Fund to meet its daily operations. Management and staff are confident that the changes being implemented will change the operations of the Golf Course and allow it to generate the necessary revenues it needs to operate and eliminate its need to be subsidized by the Utility Fund.

SOLID WASTE FUND

The City of Mission provides trash, brush, and dumpster services to its citizens through a solid waste contract with Allied Waste (AW). Customers are billed for solid waste services through the City's Utility Billing and Collection Department. The contract with AW is a revolving self-renewing five (5) year contract that is reviewed on an annual basis. Residential and apartment solid waste rates were increased by 13.89% for the 2010-2011 fiscal year to offset cost and overhead expense passed on to the City by AW.

AW bills the City for 100% of the sanitation services provided to Mission residents and commercial customers; however, City staff handles all complaints, provides billing and collection services, provides other administrative services, as well as incurring the loss on delinquent accounts.

Solid Waste estimated revenues for Fiscal Year 2011-2012 are budgeted at \$5,569,500, and appropriations are budgeted at \$5,496,113. The estimated ending working capital at September 30, 2011 is projected to be \$722,046 and at September 30, 2012 it is projected to be \$795,433. The Solid Waste budget includes two new positions to help with the recycling program and auditing of sanitation bills. Staff will be evaluating the contract with AW and look into the possibility of providing sanitation services in-house at some point in the future.

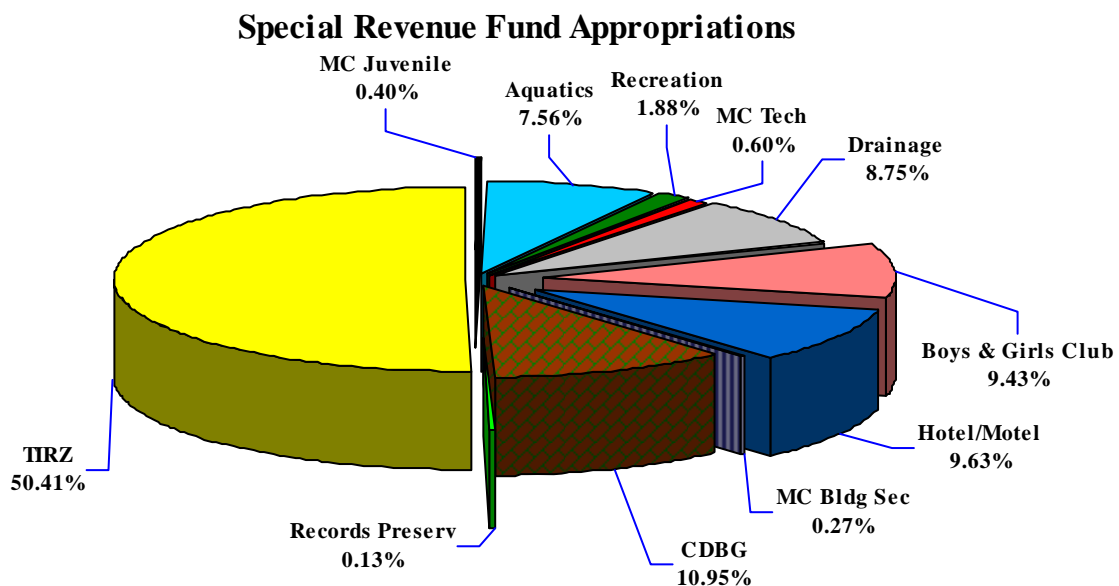


SPECIAL REVENUE FUNDS

The City currently has 15 Special Revenue funds that are included in the 2011-2012 budget; however, only 11 funds have appropriations for FY 2012. Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the Aquatics Fund was created to account for the operation of the city's three swimming pools; the Hotel/Motel Tax Fund was created to account for the collection of hotel/motel taxes; and the CDBG Fund was created to account for grant proceeds received from the Department of Housing Urban Development (HUD). Some of the other created funds were required by state law while others were created by inter-local agreements. Government Accounting Standards Board Statement #54 requires that Special Revenue Funds be reported with the General Fund unless the Fund was created as a result of a State or Federal Law, or by Local Government Law (Ordinance). The City implemented GASB 54 during FY 2011 and adopted a Fund Balance Policy for the General Fund; however, for budget purposes, Special Revenue Funds budgets were not combined with General Fund.

Special Revenue Funds combined estimated revenues for the Fiscal Year 2011-2012 are budgeted at \$7,274,108 and includes \$2,762,967 of transfers-in. The largest transfer-in of \$2 million is reflected in the TIRZ. The General Fund and the Debt Service Fund transfer to the TIRZ Fund, property taxes collected on the properties located within the TIRZ. The Boys and Girls Club Fund includes a transfer-in from the General Fund, for maintenance and operations, in the amount of \$330,000 and the Aquatics Fund includes a transfer-in from the General Fund for its share of maintenance and operations in the amount of \$254,967.

The combined appropriations for FY 2011-2012 are budgeted at \$7,736,780, which includes transfers-out in the amount of \$150,000. The difference between revenues and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2011-2012 start on page 71.



The Tax Increment Fund, which contains the largest appropriation (50.41%) of the Special Revenue Funds, was created when the City created Reinvestment Zone Number One in Fiscal Year 2002. Both the City of Mission and the County of Hidalgo deposit property taxes levied within the Zone into the Tax Increment Fund and these revenues are then distributed to the Mission Redevelopment Authority for redevelopment of residential subdivisions, educational facilities, commercial and park/open space areas within the Mission area.

The second largest Special Revenue Fund is the Community Development Block Grant (CDBG) with 10.95% of the total appropriations. CDBG funds are appropriated for the reconstruction of 11 new homes for low-income families, during FY 2011, 13 homes were reconstructed.

DEBT SERVICE FUND

The adopted I&S tax rate for FY 2012 is \$0.11.67 on each \$100 of property valuation. The budget was prepared using a 93% collection rate of the tax levy resulting in total estimated revenues being projected at \$3,922,000.

Debt Service requirements for outstanding General Obligation Bonds for the Fiscal Year 2011-2012 are \$3,387,608. On September 12, 2011, Ordinance #3575 was approved for the authorization of issuance, sale, and delivery of a certificate of obligation bond in the amount of \$2.9 million. The bond was closed on October 12, 2010 and the bond proceeds were used for the purchase of equipment/vehicles for various departments and drainage projects along Stewart Road, Citriana Street, and 4th Street. No other debt obligations were issued during FY 2011.

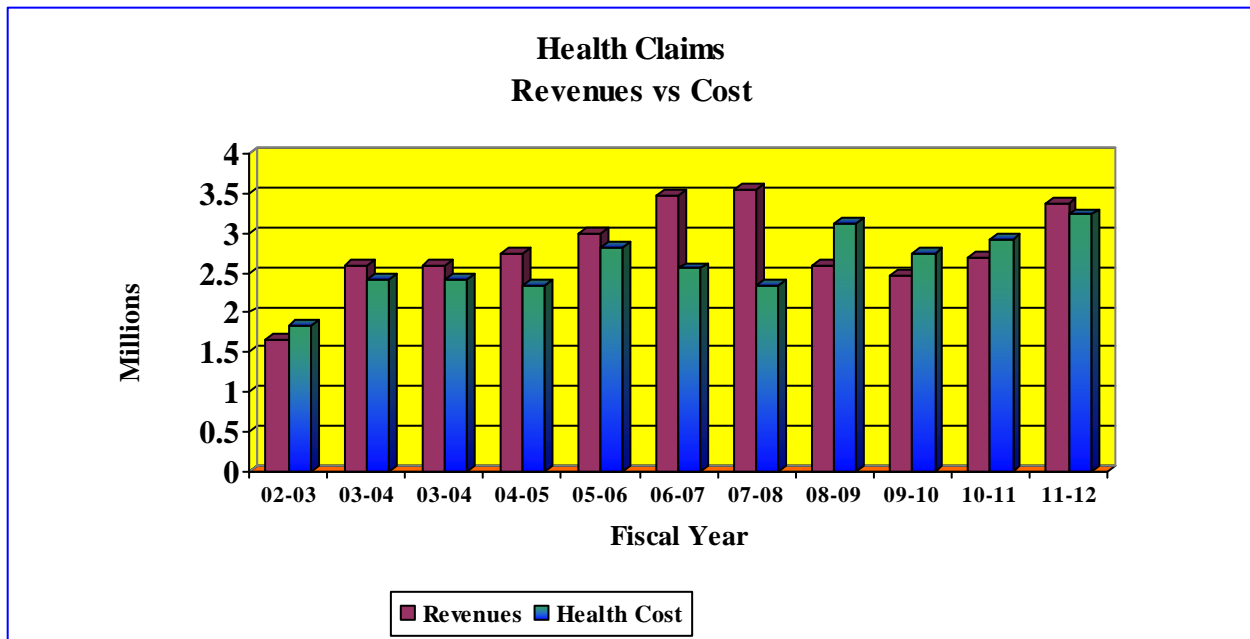
Total expenditures are budgeted at \$3,887,608, which includes a transfer-out to the TIRZ in the amount of \$500,000 as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2011-2012 is estimated to be \$1,127,855. As per bond covenants, the Debt Service Fund is required to maintain 2% of the original bond amount of outstanding bonds in the Fund Balance at the end of the fiscal year. The amount required as of 9/30/2011 is \$733,200.

INTERNAL SERVICE FUND

The Group Health Insurance Fund accounts for all premiums paid by the City for employee health insurance as well as premiums paid by City employees for family and dependant health coverage. This fund accounts for all health and dental claims paid for employees in addition to administrative costs paid to the third party administrator and stop-loss carrier.

The Group Health Insurance Fund total estimated revenues for FY 2011-2012 are budgeted at \$3,361,000 which represents an increase of \$993,413 or 42% compared to the 2010-2011 amended budget. The increase in revenue is due to the increase of the premium transfer from other funds. In order to offset the revenue shortfall in the General and Utility Funds, it was necessary to reduce the premium transfers per employee in FY 2010-2011; however, with the increase in health costs and required reserves for FY 2011-2012, it was necessary to increase transfers from City funds. Except for employee and children premium rates, premiums rates for dependant coverage remain the same as FY 2011. The third party administrator recommended that the City maintain \$1 million in reserves at all times.

Total appropriations for FY 2011-2012 are budgeted at \$3,232,000, which is an increase of \$10,000 compared to the FY 2010-2011 amended operating budget. The City implemented some of the Health Care Reform Act requirements during FY 2010-2011 and is preparing to have the necessary reserves before the full implementation of the Act in 2014.



Government Account Standards Board (GASB) issued Statement No. 45, which became effective for FY 2010. GASB 45 basically converts the current practice of accounting for the City's retirees health benefits from a pay-as-you-go basis to the accrual basis of accounting. The statement requires that an actuarial valuation be performed at least every two years if the City provides post employment health benefits to its retirees. The City provides two years of health coverage for employees who retire from the City with 25 years or more of continuous service.

The City had its second actuarial valuation done as of 9/01/10 on the health coverage benefit, which reported an unfunded actuarial accrued liability of \$868,410 with an Annual Required Contribution (ARC) of \$121,876. The City can choose not to fund the ARC and continue on a pay-as-you-go basis; however, it must report the full unfunded liability in its statement of net assets. One of the requirements of GASB 45 is that the ARC must be set aside in an irrevocable trust fund. The City has decided not to fund the ARC and continue on a pay-as-you-go basis; and therefore, will be reporting the full liability.

SUMMARY

The preparation of the Fiscal Year 2011-2012 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and Staff. The City of Mission is a progressive community with a promising

economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide these services continues to increase each year.

The City Council and City Administration are committed to the citizens of Mission to provide property tax relief in the form of property tax reductions when fiscally possible. For this reason, we will continue to work together to closely monitor all projected revenues and comply with expenditure limits with periodic reports to the City Council.

We anticipate that the FY 2011-2012 Budget will meet the City Council's objectives for services to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,



Julio C. Cerda, PE,
City Manager

ORDINANCE NO. 3674

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30,
2012; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND
PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL
BUDGET OF THE CITY OF MISSION FOR THE 2011 – 2012 FISCAL YEAR**

WHEREAS, the budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That the appropriations for the fiscal year beginning October 1, 2011 and ending September 30, 2012 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2011–2012 budget;

SECTION 2.

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012.

The General Fund Budget is hereby approved in the amount of \$37,854,985; the Utility Fund Budget is hereby approved in the amount of \$17,614,177; the Golf Course Fund Budget is hereby approved in the amount of \$1,333,995; the Solid Waste Fund is hereby approved in the amount of \$5,496,113. All other funds are approved in the total appropriations of \$14,856,388.

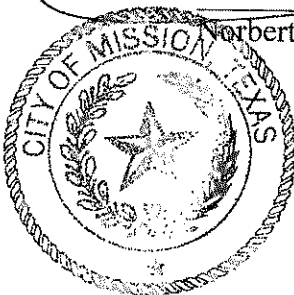
SECTION 3.

That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$3,887,608 included within the above stipulated amounts.

PASSED AND APPROVED on this reading, this 12th day of September 2011.

ATTEST:

Anna Carrillo
Anna Carrillo, City Secretary



Roberto Salinas, Mayor

ORDINANCE NO. 3675

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2011-2012; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2011-2012; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.5388 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4221 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.1167 on each \$100.00 valuation of property.

SECTION 2.

That taxes levied under this ordinance shall be due and payable October 1, 2011, and if not paid on or before January 31, 2012 shall immediately become delinquent.

SECTION 3.

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

SECTION 4.

This ordinance shall take effect and be in force from and after its passage.

SECTION 5.

- a. There is hereby granted to an individual who is sixty-five (65) years of age or older an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2011 tax year.
- b. There is hereby granted to an individual who is disabled an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption

provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2011 tax year.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Mission, Texas in regular meeting this the 12TH of September 2011.



Norberto Salinas, Mayor

ATTEST:



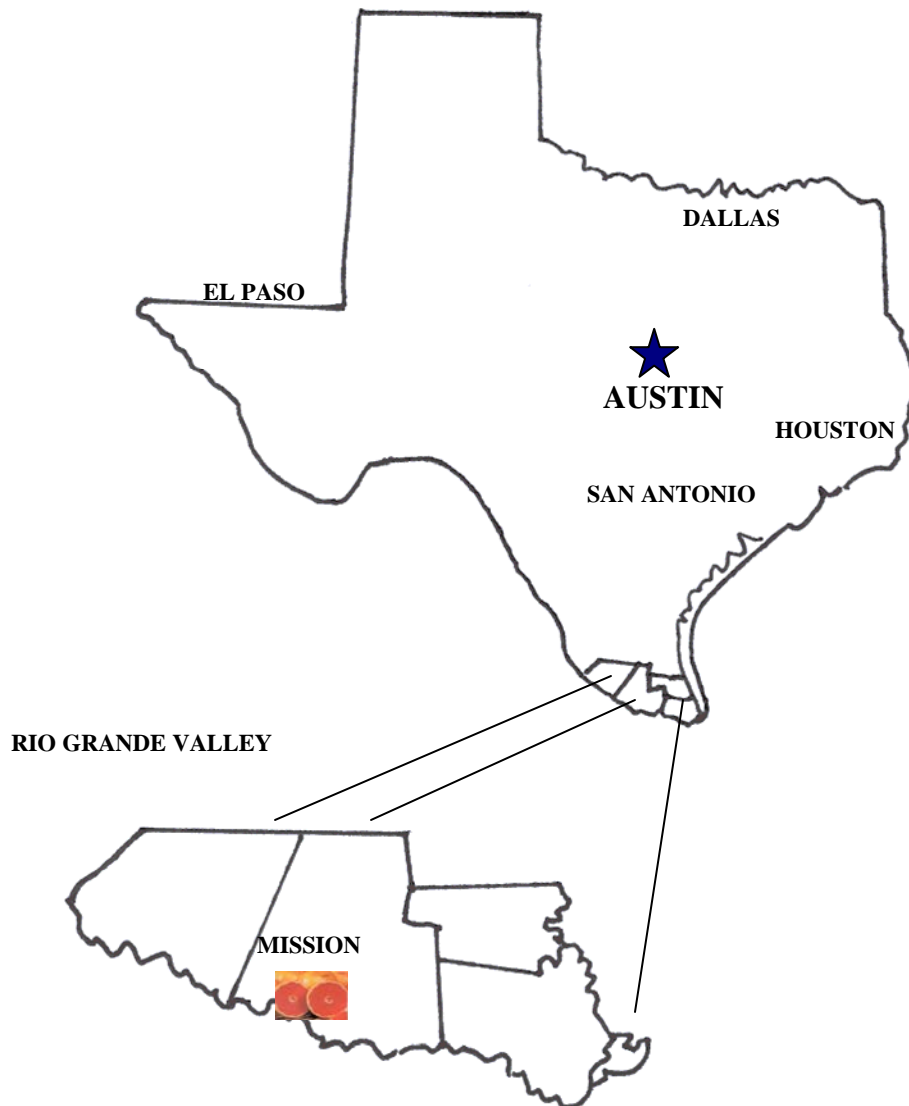
Anna Carrillo, City Secretary





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CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.



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CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION

PROFILE

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 21.25 square miles. The City's population has grown since the 2000 Census from 45,408 to 77,058 as per the 2010 Census, an increase of 70%. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

SERVICES

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes). The City has 140 police officers and 67 firefighters, five fire stations, one central police station and one police substation. The City has a 67acre community park plus 13 other parks located throughout the city, a hike and bike trail, two swimming pools, 8 tennis courts, and several other recreational activities. The City also operates a Boys and Girls Club Organization and is currently constructing two Boys and Girls Club Gyms. One gym will be next to the Mayberry Pool Complex and the second Gym will be at the Bannworth Park Complex. The Bannworth Gym will include a swimming pool, making this the third public swimming pool in the City. The gyms and pool complex are expected to be completed by December 2011.

ECONOMIC CONDITION

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Once an agricultural town, the City of Mission has become one of the fastest growing cities in the Rio Grande Valley with investments in shopping centers, industrial parks, retail developments, residential and commercial developments, and recreational developments. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to over 30,000 "Winter Texans" for four to six months out of the year. Winter Texans are

mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather. In addition to the Winter Texan Resident, Mission is also home to many Mexican visitors.

The Rio Grande Valley Cities have all seen an increase in their sales tax during FY 2011. The City of Mission is estimating an increase of 1.5%; however, current collections are reflecting a 3.5% increase compared to Fiscal Year 2010. Building permits are also reflecting an increase of 10.8% compared to prior year and management is expecting building permits to continue increasing with the development along the Anzalduas Highway, which connects the City of Mission to the International Anzalduas Bridge, an \$80 million project that took 14 years and the cooperation of various government agencies to materialize. This project was a joint project between the Cities of Mission, McAllen, and Hidalgo. The Bridge connects South Mission and McAllen international trade areas to the west end of Reynosa, Mexico where many maquiladoras and other cross-border businesses are located. In addition, the Bridge also connects to the Monterrey, Mexico Connector, making easier and faster to travel to/from Mexico. The Bridge is expected to create hundreds of new jobs in the Mission/McAllen areas.

The international bridge, the highway, and the connection to major Mexican cities are all factors that are expected to have a favorable economic impact not only to the City of Mission, but to the whole region surrounding the City of Mission.

During Fiscal Year 2010-2011, several businesses were established in the City of Mission creating over 108 jobs. The businesses included: Walgreen's, Halloween City, Optima Tires, Pin & Posh Party Boutique, various restaurants, and service providers.

Although, Mission's unemployment rate is at 10.4% according to the Texas Labor Market Information Tracer Data Link, the Mission-McAllen-Edinburg MSA experienced the highest annual percentage growth rate at 2.5 percent. Mission's job growth sectors have been professional and business services, education, government, and health services.

CITY OF MISSION FISCAL POLICY

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

BUDGET

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60 and (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year. The annual budget serves as the foundation for the City's financial planning and control. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund.

Budget Process

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the General Fund and in the Utility Fund.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.

7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the proposed budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the date of such hearing. The public hearing is normally in the first Council Meeting held in August.
8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1st.
12. After October 1st, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be processed through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

13. The legal level of budgetary control is in the department level within each fund.

Balance Budget

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

The Basis of Accounting

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

Guidelines for estimating revenues and expenditures

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

Encumbrances and Construction in Progress Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

Capital Project Budgets

Capital project budgets are not included in the annual appropriated budget. Budgets for capital projects are processed at the beginning of a project and are closed at year-end. After an analysis of such projects, a budget is created and approved by City Council in the new fiscal year for the balance of each project. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

Sinking Funds

Revenue Bond Reserve Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is updated annually, unless a new Bond is issued.

Revenue Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Sinking Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in each account.

General Obligation Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. The Interest and Sinking Fund accounts for property tax revenue restricted for debt repayment. At year-end, at least 2% of the original bond issuance for all outstanding bonds must be maintained in the Interest and Sinking Fund Balance.

Long Term Debt Policy

Capital Improvement Plan

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

Fund Balance Policy

It is essential that the City of Mission maintain adequate levels of fund balance to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. To implement Statement No. 54 and provide adequate levels of fund balance, the following categories will be established:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

DEFINITIONS:

- **Non-spendable** – are balances in permanent funds and inventories that are permanently precluded from conversion to cash. This category also applies to:
 1. Long-term receivables if the receivable is not restricted, committed or assigned.
 2. Inventories are also non-spendable because by their nature, they are not cash or convertible to cash unless sold.
 3. Prepaid items
 4. Long-term portion of loans receivable
 5. Non-financial assets held for resale, such as foreclosure properties
 6. The principal of an endowment or the capital of a revolving loan fund.
- **Restricted** – the portion of fund balance that is constrained for a specific purpose by enabling legislation, external parties or constitutional provisions. Restrictions are imposed by :
 1. Creditors
 2. Grantors
 3. Contributors
 4. Other governments (through laws and regulations)
 5. Ordinances increasing revenues for specific purpose
 6. City's Charter
 7. Proceeds from sale of restricted assets (Federal Sharing and State Sharing Funds)
 8. Rainy day funds or contingency funds
 9. Retainage funds

Committed – are those balances with constraints imposed by the highest level of decision-making authority. The City's highest level of decision-making authority is the City Council. The constraint can only be removed or changed by City Council by taking the same type of action and must be done within the same reporting period (same fiscal year)

An example of a commitment is when a city council decides in an ordinance to spend a certain amount of funds for construction and the council is the highest decision-making authority. Only another ordinance can overturn the original action. Also, the commitment action should occur by the end of a fiscal year.

Assigned – are amounts intended for a specific purpose by a government’s management (department/agency heads and other signatory authorities) and are also appropriations of existing fund balances.

Examples of assigned amounts are the net balances of non-budgeted funds and situations where a manager signs a multi-year contract for a specific purpose.

Unassigned – are amounts available for any purpose. They are not precluded by a management decision, law or constitutional provision in the general fund. Negative unassigned amounts could occur in funds other than the General Fund when assigned, committed, or restricted amounts are too high. If a negative unassigned amount occurs, the assigned, committed, and other amounts should be reduced until the negative is cleared.

DESIGNATED AUTHORITY TO ASSIGN

Portions of fund balance, which are classified as “Assigned” must be so designated by the governing body (City Council) or a designee, such as the City Manager, as authorized to “Assign” fund balance. Any funds set aside as Assigned Fund Balance must be reported to City Council on the next regular Council meeting. Council has the authority to change or remove the assignment of the funds with majority vote. Council has assigned the City Manager as the designee.

CALCULATION OF UNRESTRICTED FUND BALANCE FOR THE GENERAL FUND

	Total Fund Balance
Less:	Non-spendable Fund Balance
Less:	<u>Restricted Fund Balance</u>
	Unrestricted Fund Balance

APPROPRIATE LEVEL OF GENERAL FUND UNRESTRICTED FUND BALANCE

It is essential that the City of Mission maintain adequate levels of fund balance in the General Fund to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. The General Fund Unrestricted Fund Balance will be no less than two (2) months of operating expenditures.

Should the Unrestricted Fund Balance decline to less than two (2) months of operating expenditures, all one-time revenues will be applied to replenish the targeted minimum balance.

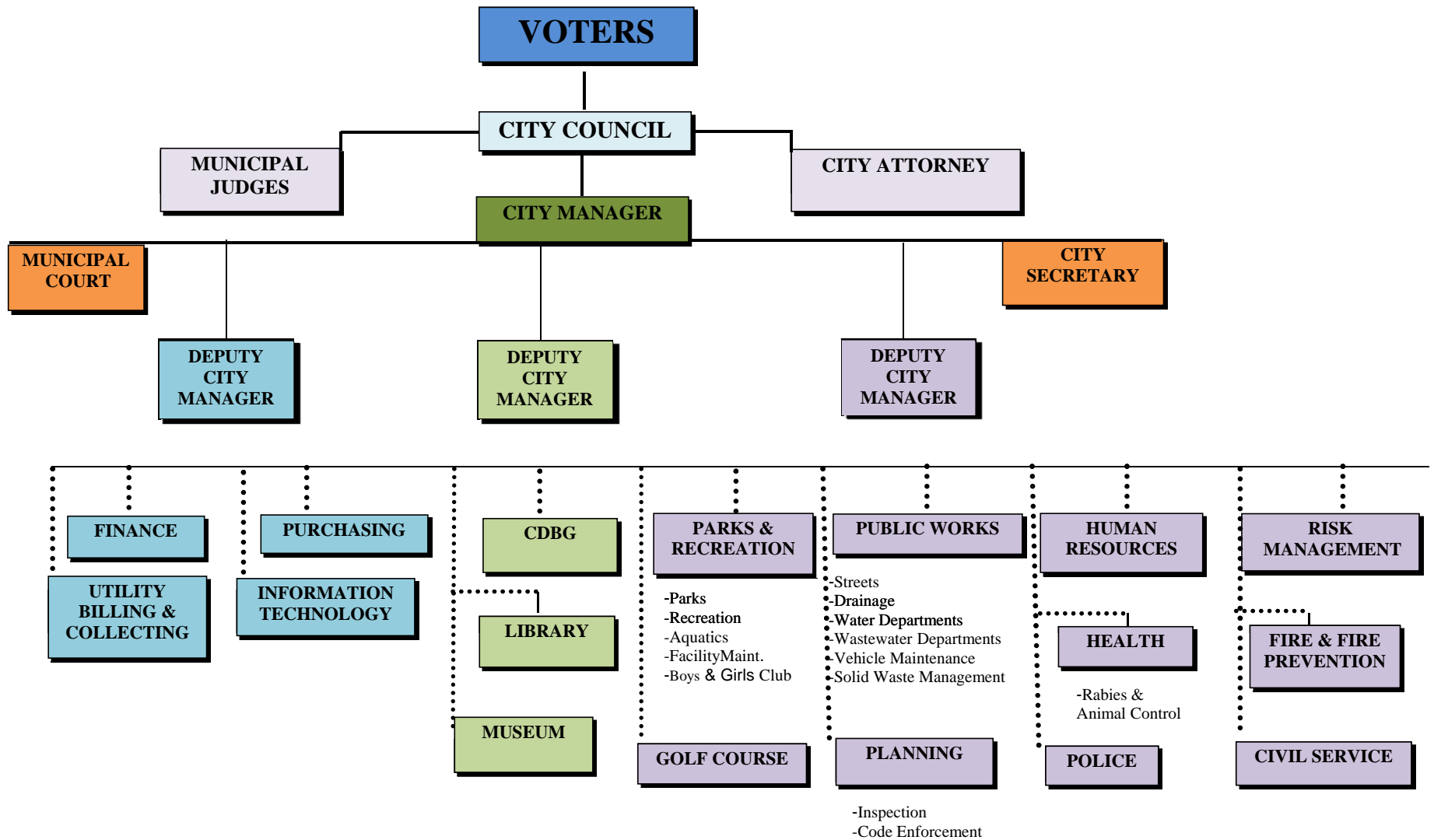
The targeted fund balance must be replenished within two years. Furthermore, the City's Charter has a provision that must be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount no more than three (3) percent of the total budget to be used in case of unforeseen items of expenditure. Unused contingent funds will be used to replenish the targeted minimum unrestricted fund balance.

ORDER OF EXPENDITURE OF FUNDS

When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category of funds available.

Example: A construction project is being funded by a grant, bond funds, committed funds, and unassigned fund balance the City will start with the most restricted before using unassigned funds.

CITY OF MISSION, TEXAS ORGANIZATIONAL CHART





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City of Mission, Texas
2011-2012 Estimated Fund Balance Analysis-All Funds

	Estimated Beginning Fund Balance 10/01/2011	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 09/30/2012
General Fund								
General Fund	\$ 8,888,603	\$ 30,816,382	\$ 2,150,000	\$ 41,854,985	\$ 35,592,018	\$ 2,262,967	\$ 37,854,985	\$ 4,000,000
Total General Fund	<u>8,888,603</u>	<u>30,816,382</u>	<u>2,150,000</u>	<u>41,854,985</u>	<u>35,592,018</u>	<u>2,262,967</u>	<u>37,854,985</u>	<u>4,000,000</u>
Special Revenue Funds								
CDBG	-	801,969	45,000	846,969	846,969	-	846,969	-
Aquatics Fund	10,000	329,967	254,967	594,934	584,934	-	584,934	10,000
Recreation Fund	12,708	80,100	53,000	145,808	145,750	-	145,750	58
Police Dept. State Sharing FD	471,010	-	-	471,010	-	-	-	471,010
Police Dept. Federal Sharing FD	407,234	-	-	407,234	-	-	-	407,234
Municipal Court Technology FD	140,348	25,375	-	165,723	46,300	-	46,300	119,423
Drainage Assessment Fund	247,343	552,900	-	800,243	526,700	150,000	676,700	123,543
Records Preservation Fund	12,676	8,500	-	21,176	10,000	-	10,000	11,176
Speer Memorial Library Fund	25,368	30	-	25,398	-	-	-	25,398
Hotel/Motel Tax Fund	445,726	500,000	-	945,726	745,000	-	745,000	200,726
Municipal Court Building Security	183,696	20,200	-	203,896	20,654	-	20,654	183,242
Municipal Court Juvenile Case Mfg	63,041	27,155	-	90,196	30,848	-	30,848	59,348
Capital Assets Replacement Fund	95,116	90	80,000	175,206	-	-	-	175,206
Boys and Girls Club Fund	193,989	264,845	330,000	788,834	729,625	-	729,625	59,209
Tax Increment Redevelopment FD	4,650	1,900,010	2,000,000	3,904,660	3,900,000	-	3,900,000	4,660
Total Special Funds	<u>2,312,905</u>	<u>4,511,141</u>	<u>2,762,967</u>	<u>9,587,013</u>	<u>7,586,780</u>	<u>150,000</u>	<u>7,736,780</u>	<u>1,850,233</u>
Enterprise Funds								
Utility Fund	6,027,863	16,669,000	-	22,696,863	15,614,177	2,000,000	17,614,177	5,082,686
Golf Course Fund	-	1,334,000	-	1,334,000	1,333,995	-	1,333,995	5
Solid Waste Fund	722,046	5,569,500	-	6,291,546	5,496,113	-	5,496,113	795,433
Total Enterprise Funds	<u>6,749,909</u>	<u>23,572,500</u>	<u>-</u>	<u>30,322,409</u>	<u>22,444,285</u>	<u>2,000,000</u>	<u>24,444,285</u>	<u>5,878,124</u>
Debt Service								
Debt Service Fund	1,093,463	3,922,000	-	5,015,463	3,387,608	500,000	3,887,608	1,127,855
Total Debt Service Fund	<u>1,093,463</u>	<u>3,922,000</u>	<u>-</u>	<u>5,015,463</u>	<u>3,387,608</u>	<u>500,000</u>	<u>3,887,608</u>	<u>1,127,855</u>
Permanent Fund								
Cemetery Trust Fund	31,457	5,125	-	36,582	-	-	-	36,582
Total Permanent Fund	<u>31,457</u>	<u>5,125</u>	<u>-</u>	<u>36,582</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>36,582</u>
Internal Service Fund								
Group Health Insurance Fund	2,041,307	3,361,000	-	5,402,307	3,232,000	-	3,232,000	2,170,307
Total Trust Fund	<u>2,041,307</u>	<u>3,361,000</u>	<u>-</u>	<u>5,402,307</u>	<u>3,232,000</u>	<u>-</u>	<u>3,232,000</u>	<u>2,170,307</u>
TOTALS	<u>\$ 21,117,644</u>	<u>\$ 66,188,148</u>	<u>\$ 4,912,967</u>	<u>\$ 92,218,759</u>	<u>\$ 72,242,691</u>	<u>\$ 4,912,967</u>	<u>\$ 77,155,658</u>	<u>\$ 15,063,101</u>

**CITY OF MISSION
SUMMARY OF MAJOR REVENUES
ALL FUNDS**

	General Fund	Special Revenue Funds	Cemetery Trust Fund	ENTERPRISE FUNDS		Group Health Ins. Fund	Debt Service Fund	Total
				Water	Golf Course	Solid Waste		
Property Taxes	\$ 14,350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,917,000	\$ 18,267,000
Sales Tax	10,312,875	-	-	-	-	-	-	10,312,875
Franchise Tax	2,050,000	-	-	-	-	-	-	2,050,000
Other Taxes	311,000	500,000	-	-	-	-	-	811,000
Licenses and Permits	627,000	-	-	-	-	-	-	627,000
Intergovernmental	1,166,665	3,028,936	-	-	-	-	-	4,195,601
Charges for Services	445,150	845,550	5,000	16,613,000	1,230,000	5,565,000	-	28,046,700
Fines and Forfeits	771,000	25,000	-	-	-	-	-	796,000
Interest	20,000	8,755	125	30,000	-	500	5,000	69,880
Miscellaneous	762,692	102,900	-	26,000	104,000	4,000	-	1,012,092
Total Operating Revenues	30,816,382	4,511,141	5,125	16,669,000	1,334,000	5,569,500	3,922,000	66,188,148
Transfers In	2,150,000	2,762,967	-	-	-	-	-	4,912,967
Total Operating Revenues and Transfers Out	\$ 32,966,382	\$ 7,274,108	\$ 5,125	\$ 16,669,000	\$ 1,334,000	\$ 5,569,500	\$ 3,922,000	\$ 71,101,115

CITY OF MISSION
SUMMARY OF MAJOR EXPENDITURES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS				Group Health Ins. Fund	Debt Service Fund	Total
			Water	Golf Course	Solid Waste				
Personnel	\$ 19,720,685	\$ 772,345	\$ 2,949,957	\$ 595,736	\$ 35,360	\$ -	\$ -	\$ 24,074,083	
Benefits	6,233,380	194,948	1,131,393	210,181	19,520	-	-	7,789,422	
Purchased & Technical Services	2,079,069	155,600	373,100	3,000	-	-	-	2,610,769	
Purchased Property Services	2,657,328	213,500	2,429,980	86,120	5,000	-	-	5,391,928	
Other Purchased Services	913,591	163,454	321,470	12,450	-	3,226,000	-	4,636,965	
Supplies	1,637,629	242,298	3,231,485	275,050	8,000	-	-	5,394,462	
Capital Outlay	1,558,683	795,000	969,250	4,000	-	-	-	3,326,933	
Miscellaneous	744,743	5,049,635	1,080,270	22,380	5,428,233	6,000	-	12,331,261	
Debt Service	46,910	-	3,127,272	125,078	-	-	3,387,608	6,686,868	
Total Expenditures/Expenses	35,592,018	7,586,780	15,614,177	1,333,995	5,496,113	3,232,000	3,387,608	72,242,691	
Transfers Out	2,262,967	150,000	2,000,000	-	-	-	500,000	4,912,967	
Total Expenditures/Expense and Transfers Out	\$ 37,854,985	\$ 7,736,780	\$ 17,614,177	\$ 1,333,995	\$ 5,496,113	\$ 3,232,000	\$ 3,887,608	\$ 77,155,658	

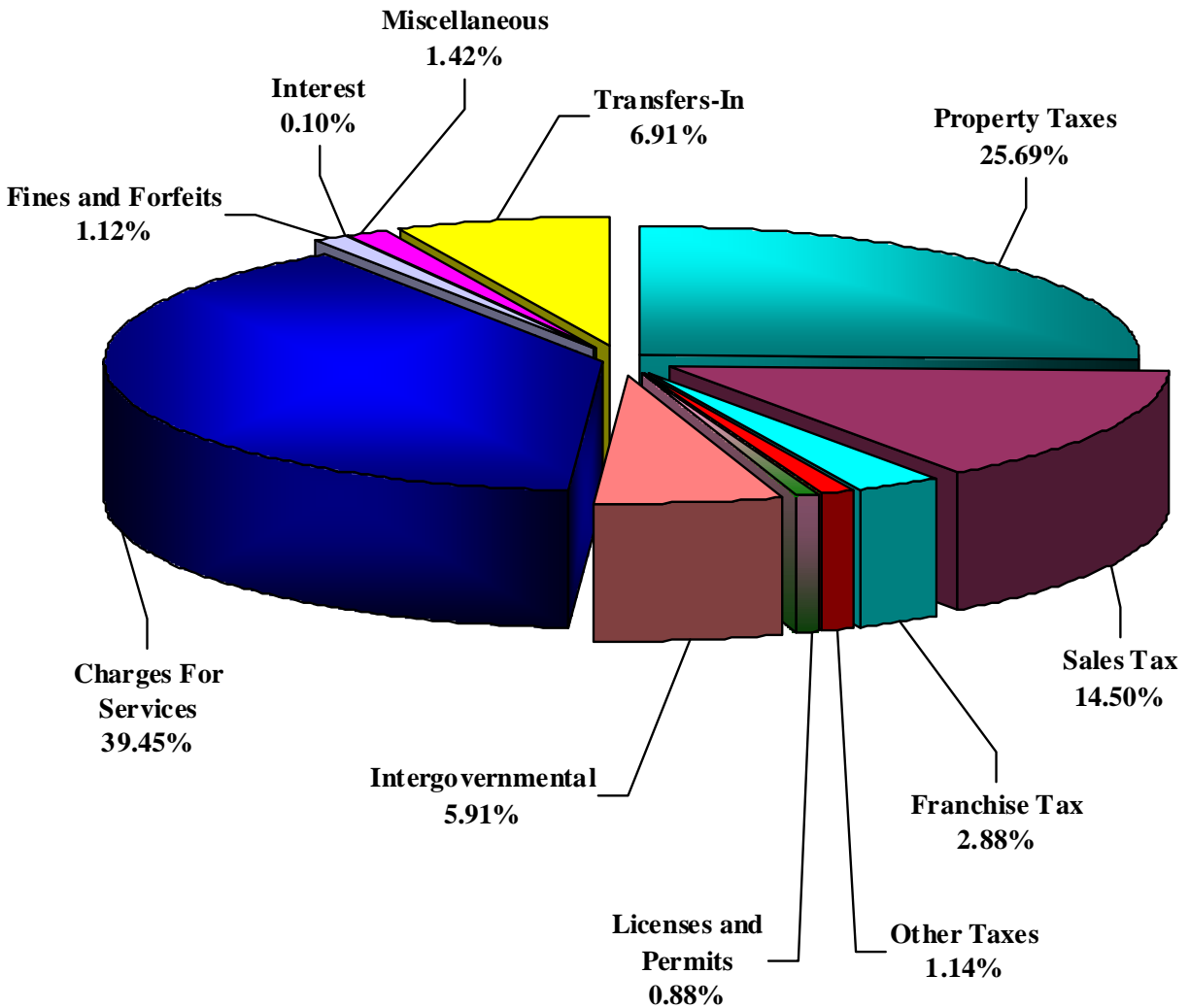


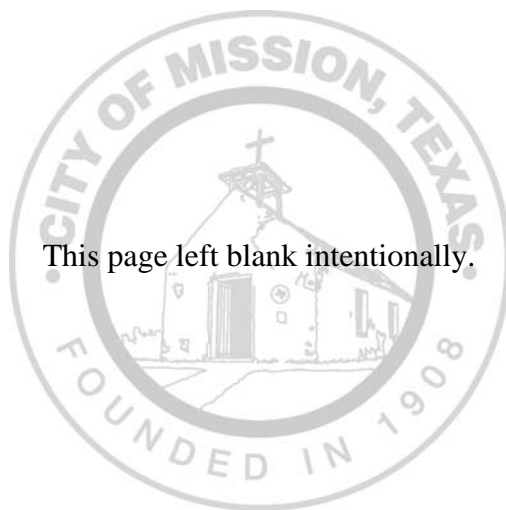
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CITY OF MISSION, TEXAS

SUMMARY OF MAJOR REVENUES - ALL FUNDS

\$71,101,115

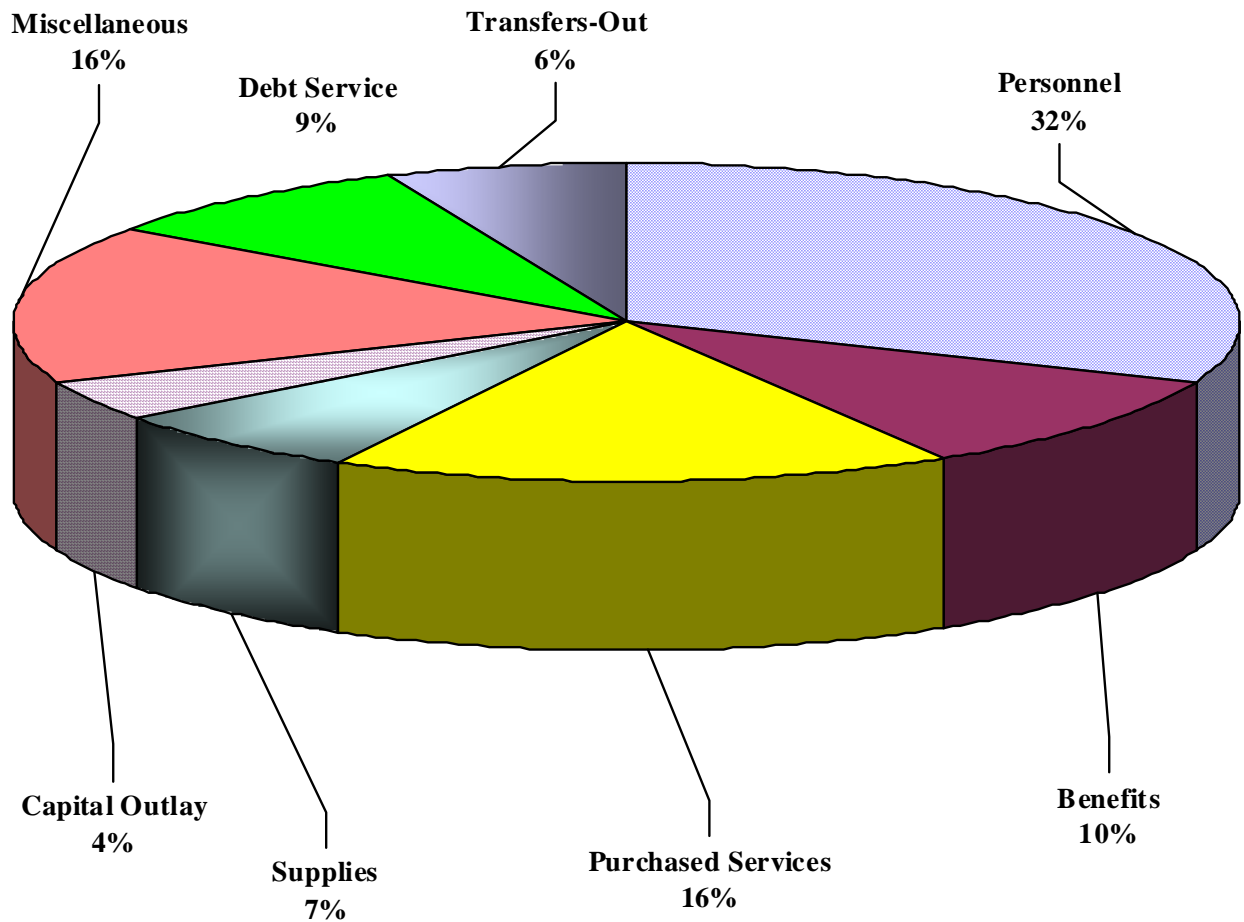




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CITY OF MISSION, TEXAS

SUMMARY OF MAJOR EXPENDITURES – ALL FUNDS \$77,155,658





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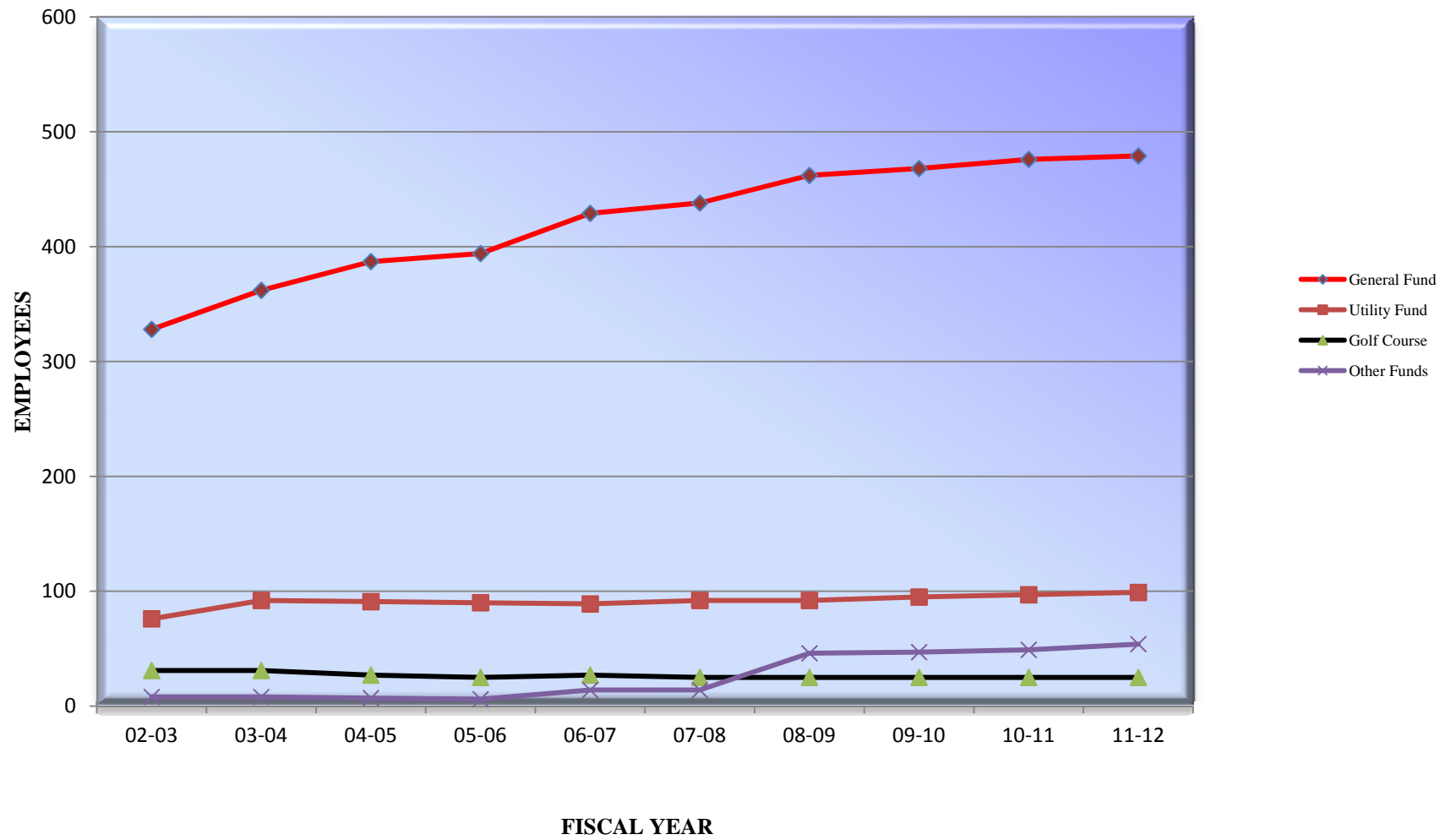
CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS

	Actual 09-10	Budget 10-11	Actual 10-11	Budget 11-12
GENERAL FUND:				
General Government:				
Executive	7	7	7	7
Finance	9	9	9	9
Municipal Court	13	13	13	13
Planning	18	17	16	16
Facility Maintenance	15	15	15	15
Purchasing	3	3	3	3
City Secretary	7	7	7	7
Risk Management	2	2	2	2
Civil Service	1	1	1	1
Human Resources	4	4	4	4
Information Technology	4	4	4	4
Total General Government	83	82	81	81
Public Safety				
Police	184	181	192	195
Fire	68	68	69	69
Fire Prevention	6	6	6	6
Total Public Safety	258	255	267	270
Highways and Streets				
Engineering	-	-	-	-
Streets	33	33	33	33
Total Highways and Streets	33	33	33	33
Health and Welfare				
Health	7	7	7	7
Total Health and Welfare	7	7	7	7
Culture and Recreation				
Museum	8	6	7	7
Parks and Recreation Admin.	3	4	4	4
Parks	37	37	37	38
Recreation	5	5	5	5
Library	34	35	35	34
Total Culture and Recreation	87	87	88	88
TOTAL GENERAL FUND	468	464	476	479
UTILITY FUND				
Administration	8	9	8	8
Water Distribution	37	37	37	37
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	12	12	13	13
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	8	8	9	9
Organizational	-	-	-	-
Meter Readers	10	10	10	10
Northside Water Treatment Plant	7	7	7	9
TOTAL UTILITY FUND	95	96	97	99
GOLF COURSE FUND				
Club House	10	9	9	9
Grounds	11	12	12	12
Restaurant	4	4	4	4
TOTAL GOLF COURSE FUND	25	25	25	25
COMMUNITY DEVELOPMENT BLK GRANT	5	5	4	4

**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 09-10	Budget 10-11	Actual 10-11	Budget 11-12
AQUATICS FUND	<u>9</u>	<u>9</u>	<u>9</u>	<u>12</u>
JUVENILE CASE MANAGER FUND	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
BOYS & GIRLS CLUB FUND	<u>32</u>	<u>30</u>	<u>30</u>	<u>30</u>
ECONOMIC DEVELOPMENT CORPORATION FUN	<u>-</u>	<u>-</u>	<u>5</u>	<u>5</u>
SOLID WASTE FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>2</u>
TOTAL CITY EMPLOYEES	<u>635</u>	<u>630</u>	<u>647</u>	<u>657</u>

CITY OF MISSION PERSONNEL POSITIONS





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GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2011-2012 FUND BALANCE**

	Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
UNRESTRICTED FUND BALANCE	\$ 7,278,077	\$ 6,547,923	\$ 8,050,779	\$ 8,050,779	\$ 8,888,603
<u>RESOURCES</u>					
<u>Estimated Revenues:</u>					
Taxes	26,373,279	26,076,000	26,076,000	27,423,500	27,023,875
Licenses and Permits	552,497	505,300	505,300	616,000	627,000
Intergovernmental	7,735,501	1,231,496	1,426,576	1,314,801	1,166,665
Charges for Services	556,634	422,350	430,075	442,067	445,150
Fines and Forfeits	775,993	771,000	771,000	631,000	771,000
Interest	17,690	27,500	27,500	20,000	20,000
Miscellaneous Revenue	3,288,849	989,000	3,380,598	3,382,754	762,692
Total Revenues	39,300,443	30,022,646	32,617,049	33,830,122	30,816,382
<u>Other Financing Resources:</u>					
Capital Leases	108,326	-	-	-	-
Total Other Financing Resources	108,326	-	-	-	-
Transfers-In	2,262,465	2,374,931	2,374,931	2,374,931	2,150,000
Total Estimated Rev and Transfers-In	41,671,234	32,397,577	34,991,980	36,205,053	32,966,382
TOTAL AVAILABLE RESOURCES	\$ 48,949,311	\$ 38,945,500	\$ 43,042,759	\$ 44,255,832	\$ 41,854,985
<u>APPROPRIATIONS:</u>					
General Government	13,437,038	7,212,792	7,420,213	7,405,033	7,606,977
Public Safety	16,331,509	17,583,309	17,880,912	17,310,952	19,177,324
Highways and Streets	3,619,287	2,723,294	5,035,278	4,323,177	4,326,120
Health and Welfare	313,944	301,018	301,018	306,810	342,440
Culture and Recreation	3,575,050	3,880,095	3,973,103	3,824,424	4,139,157
Total Operations	37,276,829	31,700,508	34,610,524	33,170,396	35,592,018
Transfers-Out	3,621,703	2,094,992	2,219,992	2,196,833	2,262,967
TOTAL APPROPRIATIONS	40,898,532	33,795,500	36,830,516	35,367,229	37,854,985
UNRESTRICTED FUND BALANCE	\$ 8,050,779	\$ 5,150,000	\$ 6,212,243	\$ 8,888,603	\$ 4,000,000

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
SOURCE OF INCOME						
<u>TAXES</u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 13,105,671	\$ 13,250,000	\$ 13,250,000	\$ 13,850,000	\$ 13,300,000
Delinquent	01-300-31200	654,477	600,000	600,000	650,000	650,000
Penalty and Interest	01-300-31300	391,851	400,000	400,000	400,000	400,000
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	6,543,110	6,350,000	6,350,000	6,775,000	6,875,250
Sales Tax Abatement	01-300-31410	3,271,555	3,175,000	3,175,000	3,387,500	3,437,625
Franchise Business Tax	01-300-31500	2,097,434	2,000,000	2,000,000	2,050,000	2,050,000
Telecommunication Assess Fee	01-300-31520	229,317	215,000	215,000	229,000	229,000
Mixed Drink Tax	01-300-31700	79,864	86,000	86,000	82,000	82,000
TOTAL TAXES		<u>26,373,279</u>	<u>26,076,000</u>	<u>26,076,000</u>	<u>27,423,500</u>	<u>27,023,875</u>
<u>LICENSES AND PERMITS</u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	44,878	46,300	46,300	49,000	52,000
Health Permit	01-300-32025	28,040	24,000	24,000	27,000	27,000
Moving & Building Permits	01-300-32100	262,278	230,000	230,000	295,000	300,000
Electrical Permits	01-300-32200	78,315	73,000	73,000	90,000	93,000
Mechanical Permits	01-300-32250	38,015	34,000	34,000	45,000	45,000
Plumbing Permits	01-300-32300	71,245	70,000	70,000	80,000	80,000
Misc. Lic. & Permits	01-300-32400	20,039	19,000	19,000	22,000	22,000
Alarm Permits	01-300-34750	9,687	9,000	9,000	8,000	8,000
TOTAL LICENSES AND PERMITS		<u>552,497</u>	<u>505,300</u>	<u>505,300</u>	<u>616,000</u>	<u>627,000</u>
<u>INTERGOVERNMENTAL REVENUES</u>						
G.R.E.A.T. Program	01-300-33080	85,416	200,000	200,000	185,000	185,000
MCISD & SISD-Dare Prog.	01-300-33090	653,967	720,000	720,000	620,000	650,000
Reimb. - TXDOT/ROW	01-300-33146	6,438,699	-	6,160	6,160	-
Rural Fire Protection	01-300-33250	56,550	50,000	50,000	55,000	55,000
County Restitution Reimb.	01-300-33260	145	1,000	1,000	250	250
Management Fee -MRA	01-300-33281	190,125	170,000	170,000	173,000	200,000
FEMA Reimbursement	01-300-33500	74,592	-	77,765	77,765	-
LEOSE-Peace Officer	01-300-33580	9,157	8,625	8,625	8,681	8,625
St. Hwy. Traffic Signal Maint.	01-300-33600	106,755	-	111,155	111,155	-
FBI Overtime Reimb.	01-300-33632	20,799	32,000	32,000	15,000	15,000
Task Force Program	01-300-33640	44,052	17,000	17,000	30,000	20,000
Peace Officers-All Fire Pre.	01-300-33660	773	871	871	790	790
DEA Overtime Task Force	01-300-33680	34,527	32,000	32,000	32,000	32,000
Library-Hidalgo County	01-300-35340	19,944	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUES		<u>7,735,501</u>	<u>1,231,496</u>	<u>1,426,576</u>	<u>1,314,801</u>	<u>1,166,665</u>
<u>CHARGES FOR SERVICES</u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	40,297	43,400	43,400	34,000	34,000
Inspection Fee	01-300-32320	26,299	22,000	22,000	22,000	22,000
Construction Material Testing Fee	01-300-32330	20,990	15,000	15,000	27,500	19,000
Lease-Serv Center Complex	01-300-34300	6,500	6,000	6,000	6,000	6,000
Rent City Buildings	01-300-34350	5,500	3,000	3,000	5,000	5,000
Cemetery Charges	01-300-34500	28,125	25,000	25,000	13,500	20,000
Zoning & Subd. Fees	01-300-34600	27,444	27,000	27,000	27,444	27,444
Plans & Specifications	01-300-34610	320	200	200	320	320

CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE

		Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
5% Credit Card Fee	01-300-34801	4,033	3,500	3,500	4,033	4,033
Restitution Fee-Local	01-300-35016	-	-	7,200	7,175	-
Judicial Fee	01-300-35017	4,026	4,000	4,000	3,000	4,026
<i>Public Safety:</i>						
Fire Inspection Fees	01-300-33252	22,418	20,000	20,000	22,500	22,500
Police Dept. Service Charge	01-300-34700	8,385	10,000	10,000	8,385	8,385
Fire Academy Fees	01-300-34701	560	-	-	-	-
Fire Dept. Training Fees	01-300-34705	7,240	-	-	-	-
Arrest Fees - MPD	01-300-34725	36,180	35,000	35,000	26,000	35,000
Child Safety Fees	01-300-35010	14,853	14,000	14,000	14,000	14,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	79,536	35,000	35,000	40,000	45,000
Lot Cleaning-Admin. Fee	01-300-34155	51,913	30,000	30,000	25,000	30,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	1,118	1,100	1,100	1,100	1,100
Vital Statistics	01-300-34550	133,994	100,000	100,000	120,000	110,000
Burial Transit Permit	01-300-34580	1,320	1,000	1,000	1,320	1,320
Animal Control and Shelter fee	01-300-34585	61	-	525	500	500
Food Manager/Handler ID Fee	01-300-34650	6,560	5,000	5,000	6,560	6,560
<i>Recreation:</i>						
Library Copies	01-300-35310	28,787	22,000	22,000	26,500	28,787
Library Reservations Fee	01-300-35311	20	-	-	75	20
Library Rentals	01-300-35312	155	150	150	155	155
TOTAL CHARGES FOR SERVICES		556,634	422,350	430,075	442,067	445,150
<u>FINES AND FORFEITS</u>						
Warrant Execution Fee	01-300-34800	116,171	115,000	115,000	115,000	115,000
Corporation Court Fines	01-300-35000	640,866	640,000	640,000	500,000	640,000
Library Fines	01-300-35300	18,956	16,000	16,000	16,000	16,000
TOTAL FINES AND FORFEITS		775,993	771,000	771,000	631,000	771,000
<u>INTEREST</u>						
Interest on Investments	01-300-36050	15,285	25,000	25,000	15,000	15,000
Interest on Demand Dep.	01-300-36100	2,405	2,500	2,500	5,000	5,000
TOTAL INTEREST		17,690	27,500	27,500	20,000	20,000
<u>MISCELLANEOUS REVENUES</u>						
Universal Service Rebate	01-300-33140	30,144	-	29,337	29,337	-
Reimbursement-MEDA	01-300-33160	17,426	-	500,000	500,000	-
Texas Citrus Fiesta	01-300-33215	45,158	45,500	45,500	45,500	45,500
Library Donation/Memorial	01-300-35320	1,299	-	-	152	200
Coke Machine & Misc.	01-300-36000	4,926	3,500	3,500	3,500	3,500
Other Misc. Income	01-300-36150	260,722	125,000	125,000	125,000	125,000
Misc. Insurance-Settlements	01-300-36160	96,056	50,000	50,000	41,000	30,000
Street Sign Reimbursement	01-300-36300	1,875	-	525	525	525
Subdividers Reimb.-Streets	01-300-36330	708	10,000	10,000	14,204	10,000
Oil Lease	01-300-36500	2,421	5,000	5,000	2,400	2,400
Sale of City Equipment	01-300-39000	5,000	-	33,367	37,567	37,567
Sale of Cemetery Lots	01-300-39010	-	-	-	5,200	8,000
Reimbursement-TIRZ	01-300-33282	1,823,114	-	1,628,369	1,628,369	-
Reimbursement-MEDC Employees	01-300-39021	-	-	200,000	200,000	-
Economic Development	01-300-39020	1,000,000	750,000	750,000	750,000	500,000
TOTAL MISCELLANEOUS REVENUES		3,288,849	989,000	3,380,598	3,382,754	762,692

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

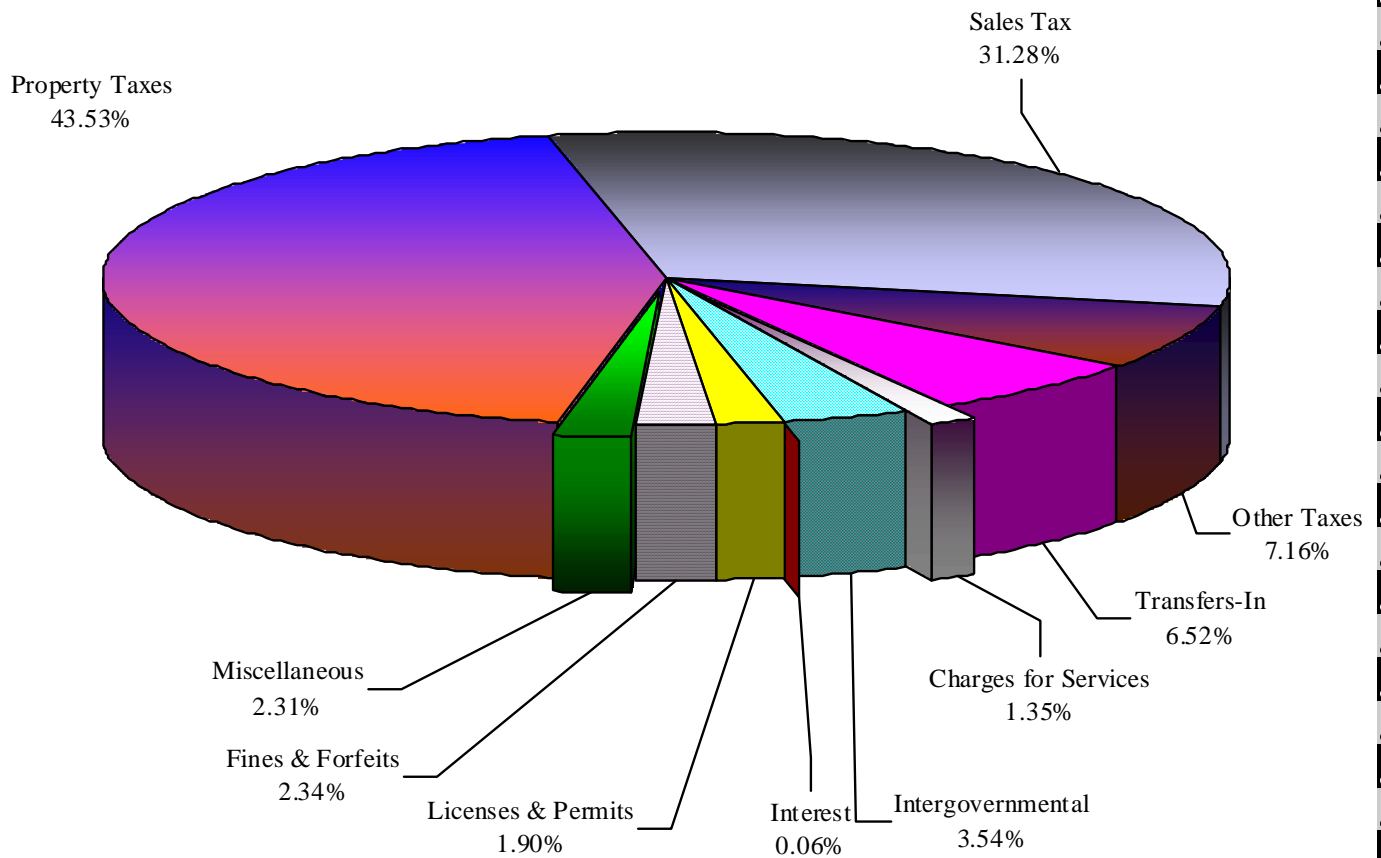
			Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
TOTAL REVENUES			<u>39,300,443</u>	<u>30,022,646</u>	<u>32,617,049</u>	<u>33,830,122</u>	<u>30,816,382</u>
<u>OTHER FINANCING RESOURCES</u>							
Capital Leases	01-300-39050		<u>108,326</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OTHER FINANCING RESOURCES			<u>108,326</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TRANSFERS IN:</u>							
Utility Fund	01-300-39900		<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
Solid Waste	01-300-39905		<u>100,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Technology Fund	01-300-39914		<u>12,465</u>	<u>24,931</u>	<u>24,931</u>	<u>24,931</u>	<u>-</u>
Drainage Assess Fund	01-300-39916		<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
TOTAL TRANSFERS IN			<u>2,262,465</u>	<u>2,374,931</u>	<u>2,374,931</u>	<u>2,374,931</u>	<u>2,150,000</u>
TOTAL ESTIMATED REV. & TRANSFERS			<u>\$ 41,671,234</u>	<u>\$ 32,397,577</u>	<u>\$ 34,991,980</u>	<u>\$ 36,205,053</u>	<u>\$ 32,966,382</u>



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City of Mission

General Fund Estimated Revenues by Source \$32,966,382





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**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

		Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
<u>APPROPRIATIONS:</u>						
<u>GENERAL GOVERNMENT</u>						
Legislative	01-410	\$ 23,179	\$ 27,524	\$ 27,324	\$ 25,770	\$ 27,824
Executive	01-411	643,287	651,525	651,525	642,431	641,972
Finance	01-412	517,172	523,517	535,236	528,621	547,178
Municipal Court	01-413	585,836	600,771	600,771	566,678	611,726
Planning	01-414	784,866	768,023	768,023	742,089	817,644
Facilities Maintenance	01-415	737,260	652,334	710,368	700,370	733,900
Fleet Maintenance	01-416	765,805	770,250	770,250	780,250	802,458
Organizational Expense	01-417	7,919,892	1,660,950	1,594,846	1,764,230	1,764,443
Purchasing	01-418	147,390	174,614	174,614	156,598	185,511
City Secretary	01-419	280,161	288,146	288,146	272,847	319,732
Risk Management	01-422	369,222	386,501	364,001	323,188	377,523
Elections	01-423	22,768	-	-	-	43,700
Civil Service	01-424	181,554	176,269	191,269	192,339	186,358
Human Resources	01-425	207,853	252,012	255,984	237,237	262,493
Economic Development	01-472	-	-	200,000	200,000	-
Information Technology	01-426	250,794	280,356	287,856	272,385	284,515
Total General Government		13,437,038	7,212,792	7,420,213	7,405,033	7,606,977
<u>PUBLIC SAFETY</u>						
Police	01-430	11,530,065	11,933,733	12,182,236	11,798,706	13,277,122
Fire	01-431	4,306,936	5,123,737	5,172,837	5,032,782	5,354,154
Fire Prevention	01-432	494,509	525,839	525,839	479,464	546,048
Total Public Safety		16,331,509	17,583,309	17,880,912	17,310,952	19,177,324
<u>HIGHWAYS AND STREETS</u>						
Streets	01-440	3,619,287	2,723,294	5,035,278	4,323,177	4,326,120
Total Highways and Streets		3,619,287	2,723,294	5,035,278	4,323,177	4,326,120
<u>HEALTH AND WELFARE</u>						
Health	01-443	313,944	301,018	301,018	306,810	342,440
Total Health and Welfare		313,944	301,018	301,018	306,810	342,440
<u>CULTURE AND RECREATION</u>						
Museum	01-451	227,222	174,545	238,141	222,093	252,441
Parks & Recreation Admn.	01-460	212,646	282,512	282,512	285,215	291,448
Parks	01-461	1,658,378	1,795,760	1,795,834	1,735,046	1,940,448
Recreation	01-463	233,685	283,527	283,527	267,599	289,992
Library	01-464	1,243,119	1,343,751	1,373,089	1,314,471	1,364,828
Total Culture and Recreation		3,575,050	3,880,095	3,973,103	3,824,424	4,139,157
TOTAL OPERATIONS		37,276,829	31,700,508	34,610,524	33,170,396	35,592,018

**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

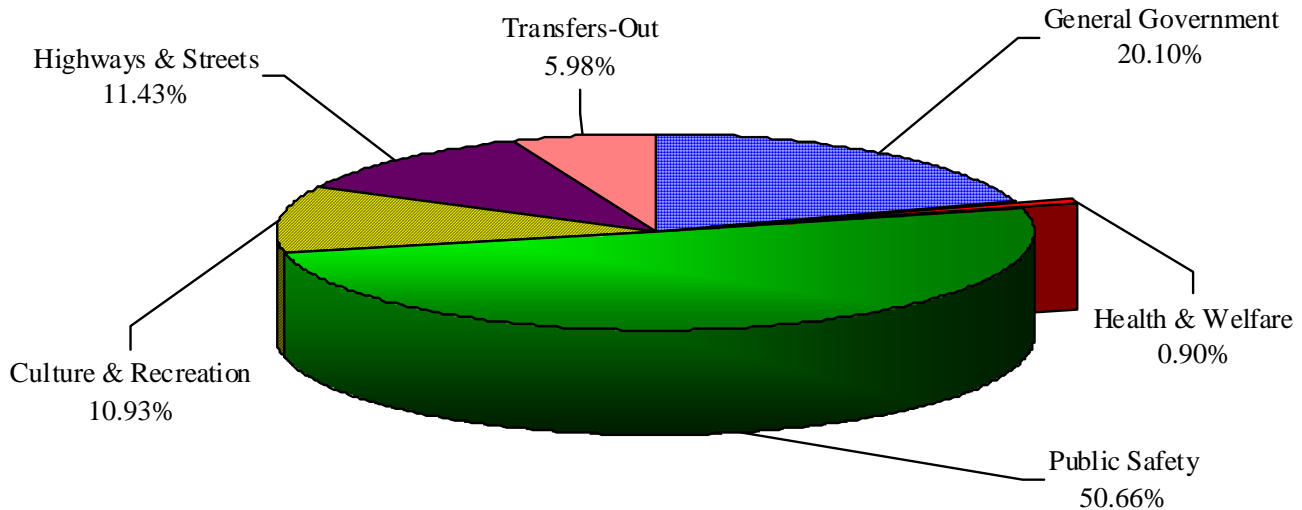
		Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
<u>TRANSFERS-OUT</u>						
CDBG Fund	01-499-56904	-	-	-	-	45,000
Aquatics Fund	01-499-56910	119,008	184,992	184,992	161,833	254,967
Recreation Fund	01-499-56912	-	-	-	-	53,000
Designated Fund	01-499-56915	425,660	-	25,000	25,000	-
Future Asset Replacement Fund	01-499-56929	80,000	80,000	80,000	80,000	80,000
Boy's and Girls Club Fund	01-499-56932	552,200	330,000	330,000	330,000	330,000
Transfer Out-2007 CO	01-499-56970	1,048,713	-	100,000	100,000	-
TIRZ Fund	01-499-56981	1,396,122	1,500,000	1,500,000	1,500,000	1,500,000
Total Transfers Out		<u>3,621,703</u>	<u>2,094,992</u>	<u>2,219,992</u>	<u>2,196,833</u>	<u>2,262,967</u>
TOTAL GENERAL FUND APPROPRIATIONS		<u>\$ 40,898,532</u>	<u>\$ 33,795,500</u>	<u>\$ 36,830,516</u>	<u>\$ 35,367,229</u>	<u>\$ 37,854,985</u>
<u>BY CATEGORY</u>						
Personnel		17,387,134	18,322,507	18,758,587	18,369,691	19,720,685
Employee Benefits		5,192,417	5,869,738	5,994,857	5,454,394	6,233,380
Professional and Tech. Services		1,758,657	1,866,350	1,882,581	1,880,726	2,079,069
Purchased Property Services		2,389,831	2,585,735	2,585,865	2,550,333	2,657,328
Other Purchased Services		787,108	871,645	847,833	763,023	913,591
Supplies		1,440,212	1,390,459	1,445,683	1,596,173	1,637,629
Capital Outlay		1,262,593	60,000	2,559,904	1,801,659	1,558,683
Miscellaneous		7,007,567	657,774	458,914	678,097	744,743
Debt		<u>51,310</u>	<u>76,300</u>	<u>76,300</u>	<u>76,300</u>	<u>46,910</u>
TOTAL OPERATING APPROPRIATIONS		<u>\$ 37,276,829</u>	<u>\$ 31,700,508</u>	<u>\$ 34,610,524</u>	<u>\$ 33,170,396</u>	<u>\$ 35,592,018</u>

City of Mission

General Fund Appropriations

by Function

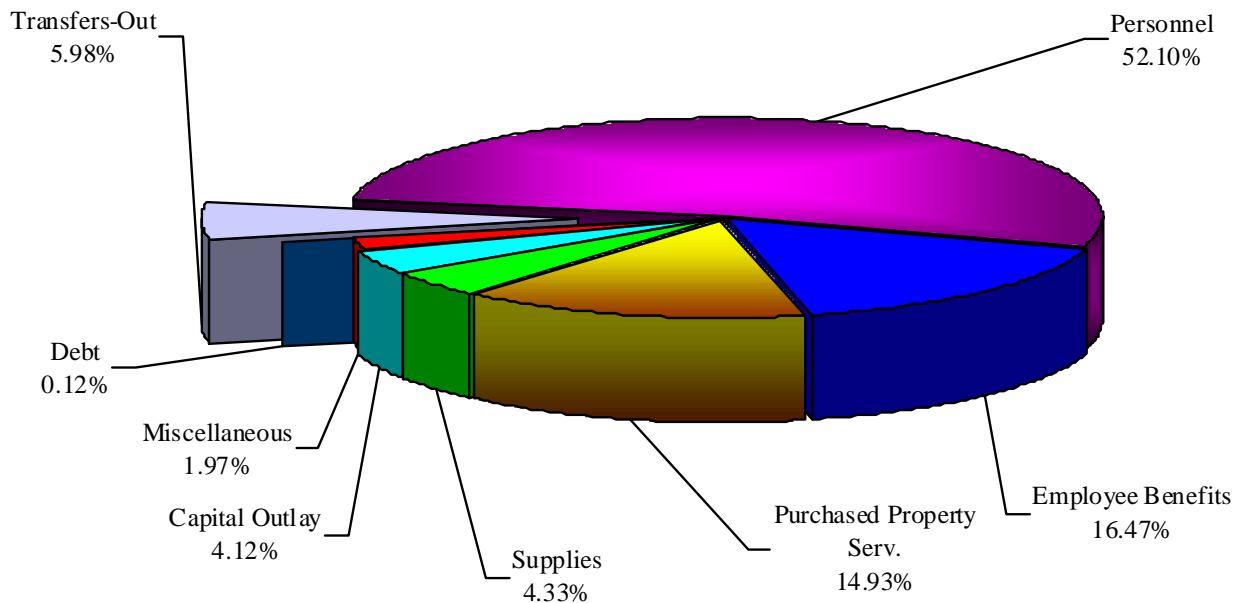
\$37,854,985



General Fund Operating Appropriations

by Category

\$37,854,985





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**CITY OF MISSION, TEXAS
GENERAL GOVERNMENT
SUMMARY**

Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
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BY DEPARTMENT

Legislative	\$ 23,179	\$ 27,524	\$ 27,324	\$ 25,770	\$ 27,824
Executive	643,287	651,525	651,525	642,431	641,972
Finance	517,172	523,517	535,236	528,621	547,178
Municipal Court	585,836	600,771	600,771	566,678	611,726
Planning	784,866	768,023	768,023	742,089	817,644
Facilities Maintenance	737,260	652,334	710,368	700,370	733,900
Fleet Maintenance	765,805	770,250	770,250	780,250	802,458
Organizational Expense	7,919,892	1,660,950	1,594,846	1,764,230	1,764,443
Purchasing	147,390	174,614	174,614	156,598	185,511
City Secretary	280,161	288,146	288,146	272,847	319,732
Risk Management	369,222	386,501	364,001	323,188	377,523
Elections	22,768	-	-	-	43,700
Civil Service	181,554	176,269	191,269	192,339	186,358
Human Resources	207,853	252,012	255,984	237,237	262,493
Economic Development	-	-	200,000	200,000	-
Information Technology	250,794	280,356	287,856	272,385	284,515
TOTAL	\$ 13,437,038	\$ 7,212,792	\$ 7,420,213	\$ 7,405,033	\$ 7,606,977

BY EXPENSE GROUP

Personnel	\$ 2,885,207	\$ 2,909,034	\$ 3,063,514	\$ 3,016,835	\$ 3,012,842
Employee Benefits	910,569	971,474	1,016,994	948,691	1,002,020
Professional and Tech. Services	1,680,030	1,716,050	1,725,080	1,708,125	1,855,258
Purchased Property Services	356,186	317,240	307,450	291,745	335,888
Other Purchased Services	436,625	466,470	445,658	364,941	458,146
Supplies	212,453	224,809	260,159	260,380	248,779
Capital Outlay	42,847	-	204,121	199,378	42,000
Miscellaneous	6,861,812	531,415	320,937	538,638	605,134
Debt Service	51,310	76,300	76,300	76,300	46,910
TOTAL APPROPRIATIONS	\$ 13,437,038	\$ 7,212,792	\$ 7,420,213	\$ 7,405,033	\$ 7,606,977

CITY OF MISSION, TEXAS

DEPARTMENT: LEGISLATIVE

FUND: GENERAL

PURPOSE:

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas, as outlined in the City's Charter Home Rule. The City has one Mayor and four Council Members.

GOALS:

1. Continue lowering property tax rate and maintain needs of the residents of the City.
2. Continue with Economic Development.
3. Authorize various projects to improve quality of life to citizens.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Lowered property tax rate from \$0.5566 to \$0.5388

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 2,400	\$ 2,600	\$ 2,600	\$ 2,600
Employee Benefits	1,440	1,600	1,600	1,600
Purchased Services	18,021	21,095	19,370	21,095
Supplies	1,031	1,479	1,450	1,479
Other Services and Charges	287	550	750	1,050
Operations Subtotal	23,179	27,324	25,770	27,824
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 23,179	\$ 27,324	\$ 25,770	\$ 27,824
PERSONNEL				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

CITY OF MISSION, TEXAS

DEPARTMENT: EXECUTIVE

FUND: GENERAL

PURPOSE:

This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

GOALS:

1. Improve customer service.
2. Reduce expenditures.
3. Promote employee wellness.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 449,555	\$ 454,904	\$ 456,650	\$ 463,656
Employee Benefits	166,721	174,446	165,356	156,141
Purchased Services	21,678	16,375	15,375	16,375
Supplies	2,452	2,750	2,750	2,750
Other Services and Charges	2,882	3,050	2,300	3,050
Operations Subtotal	643,287	651,525	642,431	641,972
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 643,287	\$ 651,525	\$ 642,431	\$ 641,972
PERSONNEL				
Exempt	4	4	4	4
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

CITY OF MISSION, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PURPOSE:

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

GOALS:

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Continue working with Departments to expedite the processing of invoices.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue applying for available grants.
6. Continue the paperless conversion.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Crossed trained employees.
2. Upgraded the Fixed Assets System.
3. Adopted the New Fund Balance Policy.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 388,630	\$ 387,623	\$ 388,677	\$ 399,685
Employee Benefits	109,532	116,794	110,181	121,012
Purchased Services	13,522	14,551	14,563	18,081
Supplies	4,385	6,450	5,900	7,100
Other Services and Charges	1,104	1,300	1,300	1,300
Operations Subtotal	517,172	526,718	520,621	547,178
Capital Outlay	-	8,518	8,000	-
DEPARTMENTAL TOTAL	\$ 517,172	\$ 535,236	\$ 528,621	\$ 547,178
PERSONNEL				
Exempt	2	2	3	3
Non-Exempt	7	7	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of Journal Entries Posted	1,325		1,300	1,200
Number of Vendor Checks Processed	10,000		10,200	10,250
Number of Payroll Checks Processed	5,796		4,700	4,670
Number of Direct Deposits	10,675		12,000	12,100
Number of Assets Capitalized	550		650	650
Number of Accounts Receivable invoices	650		420	450
Grants applied for	34		20	20
Grants received	25		15	15
Funds maintained	38		38	38

CITY OF MISSION, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PURPOSE:

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

GOALS:

1. Continue holding Amnesty Month.
2. Incorporate filing of failure to attend (truancy) case of local charter schools
3. Have certified police officers issue citations on commercial vehicles.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Amnesty Month-March 2011- was a success.

BUDGET

EXPENDITURES	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
Personnel Services				
Salaries and Wages	\$ 413,985	\$ 416,919	\$ 402,614	\$ 427,722
Employee Benefits	130,779	139,952	129,714	140,104
Purchased Services	17,779	18,900	12,200	18,900
Supplies	6,186	6,250	6,250	6,250
Other Services and Charges	17,108	18,750	15,900	18,750
Operations Subtotal	585,836	600,771	566,678	611,726
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 585,836	\$ 600,771	\$ 566,678	\$ 611,726
PERSONNEL				
Exempt	5	5	5	5
Non-Exempt	7	7	7	7
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	13
PERFORMANCE INDICATORS	Actual 09-10		Estimate 10-11	Budget 11-12
Total Violations Filed	21,500		14,700	16,000
Warrants cleared	13,000		11,500	12,500
Truancy cases heard	780		845	900
Amnesty Month Revenue	\$ 184,553		\$ 167,379	\$ 170,000

CITY OF MISSION, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

PURPOSE:

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

GOALS:

1. Continue the GIS program; is effective to plan and discuss developments.
2. Continue to have staff selectively attend required certification seminars.
3. Continue Code Enforcement efforts against dilapidated housing/demolition induced.
4. Induce Annexation to pocket areas to better 'square-off' our city limits.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Code Enforcement induced numerous demolitions including the 3 Nixon buildings.
2. Building Inspectors did great in service; many months, we only had one inspector.
3. Set up SRC Room in Planning Department; has proved effective and useful to all the departments.
4. Streamlined the Health Card Issuance process with Health's help/cooperation.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 561,457	\$ 533,270	\$ 524,684	\$ 549,147
Employee Benefits	168,073	167,553	154,448	178,994
Purchased Services	27,955	31,100	25,643	28,603
Supplies	17,195	19,600	22,205	23,400
Other Services and Charges	10,186	16,500	15,109	15,500
Operations Subtotal	784,866	768,023	742,089	795,644
Capital Outlay	-	-	-	22,000
DEPARTMENTAL TOTAL	\$ 784,866	\$ 768,023	\$ 742,089	\$ 817,644
PERSONNEL				
Exempt	4	4	3	3
Non-Exempt	14	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	18	17	16	16
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Business Licenses	315		322	338
Code Enforcement Cases	4,683		1,549	1,626
Conditional User Permits	73		117	123
Garage Sales	4,800		6,000	6,300
Health Cards	1,258		1,381	1,450
Number of inspections	4,719		3,496	3,671
Permits issued	8,565		3,443	3,615
Plats processed/Single-Lot Variances	10		23	28
Rezoning	19		17	22
Zoning Board of Adjustment Variances	17		21	22

CITY OF MISSION, TEXAS

DEPARTMENT: FACILITY MAINTENANCE

FUND: GENERAL

PURPOSE:

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 34 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

GOALS:

1. Repair/replace roof at Parks & Recreation Facility.
2. Replace roof at Kino Flores Facility.
3. Replace roof at Museum #2 Facility.
4. Install electrical plugs needed for beautification at intersection of Business 83 and Bryan.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Replace roof at Museum #1 Facility.
2. Replace roof at Fire Station #3.
3. Installed security lighting at Police Department.
4. Installed security lighting at Speer Memorial Library.
5. Remodeled several rooms at City Hall Facility.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 317,338	\$ 318,393	\$ 318,566	\$ 346,325
Employee Benefits	106,261	120,541	111,126	134,519
Purchased Services	147,728	59,247	59,247	70,000
Supplies	132,215	163,400	165,400	160,400
Other Services and Charges	13,253	2,656	-	2,656
Operations Subtotal	716,795	664,237	654,339	713,900
Capital Outlay	20,465	46,131	46,031	20,000
DEPARTMENTAL TOTAL	\$ 737,260	\$ 710,368	\$ 700,370	\$ 733,900
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	3	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	15	15	15	15
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Facilities maintained (includes park concessions and restrooms)	52		52	52

CITY OF MISSION, TEXAS

DEPARTMENT: FLEET MAINTENANCE

FUND: GENERAL

PURPOSE:

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

GOALS:

1. Continue preventative program for special equipment for Streets, Water, and Sewer Departments.
2. Continue good working relationship with all department heads.
3. Ensure that all special equipment be on a strict preventative maintenance program.
4. Educate all our special and heavy equipment operators about daily maintenance.
5. Limit preventable expenses.
6. Continue good working relationship with First Vehicle Service and local manager.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Maintained over 290 vehicles. 2. Maintained strict preventative maintenance schedule. 3. Ensured safe and good quality repairs to our fleet. 4. Ensured good turnover time on all vehicles and equipment. 5. Maintained good working relationship with provider. | <ol style="list-style-type: none"> 6. Start preventative program for special equipment. 7. Ensured that provider has all employees tested for alcohol and drugs. 8. Ensured that provider's employees all have proper training as required by contract. |
|---|--|

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	726,050	740,250	740,250	762,458
Supplies	-	-	-	-
Other Services and Charges	39,755	30,000	40,000	40,000
Operations Subtotal	765,805	770,250	780,250	802,458
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 765,805	\$ 770,250	\$ 780,250	\$ 802,458
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Size of Fleet	297		305	305
Number of Accidents	11		8	-
Number of Certified Mechanics	6		4	4
Meetings with department heads	40		84	84

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,084,127	1,127,480	1,084,150	1,191,950
Supplies	10,666	10,780	7,175	8,750
Other Services and Charges	6,772,494	242,286	458,605	516,833
Operations Subtotal	7,867,287	1,380,546	1,549,930	1,717,533
Capital Outlay	1,295	138,000	138,000	-
Debt Service	51,310	76,300	76,300	46,910
DEPARTMENTAL TOTAL	\$ 7,919,892	\$ 1,594,846	\$ 1,764,230	\$ 1,764,443
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING

FUND: GENERAL

PURPOSE:

This department provides centralized purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

GOALS:

1. Add one staff member to be able to provide better customer service to public and user departments.
2. Complete revision of City's Purchasing Manual.
3. Prepare department for meeting qualifications for applying for Annual Achievement of Excellence in Procurement Award.
4. Continue working with web-master to continue updating website, providing customers with more information on bids & proposals.
5. Work on acquiring certification through National Institute of Governmental Purchasing.
6. Reduce turn around time for the processing of purchase orders from 48 to 24 hours.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Improved departmental adherence to City Purchasing Policies.
2. Informed and educate staff on recently passed legislation (e.g. utilizing HUB True State Contracts).
3. Increased cost savings to City through expanded competitive bidding.
4. Increased overall cost saving utilizing State approved contracts.
5. Bids can now be downloaded through City's website.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 92,055	\$ 115,157	\$ 109,375	\$ 126,986
Employee Benefits	26,991	33,657	30,273	37,575
Purchased Services	26,525	23,550	15,000	18,550
Supplies	1,149	1,400	1,100	1,550
Other Services and Charges	671	850	850	850
Operations Subtotal	147,390	174,614	156,598	185,511
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 147,390	\$ 174,614	\$ 156,598	\$ 185,511
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of purchase orders issued	3,058		2,572	2,800
Number of projects bid	300		365	380
Number of bids openings	137		125	150
Number of contracts managed	28		30	40

CITY OF MISSION, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PURPOSE:

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill, San Jose, Catholic Cemeteries.

GOALS:

1. Continue with the scanning of birth and death records.
2. Update Code of Ordinance Manual.
3. Continue with the implementation of TER Death as requested by State of Texas.
4. Strive to receive the Five Star Award.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Computerized database of all old birth and death records in nearing completion.
2. Code of Ordinance Manual updated to include all ordinances thru June 2011.
3. Vital Statistics Staff attended Acknowledgement of Paternity Training and Certification.
4. Staff received training on Open Records procedures and received certificate for completing 1 hour training.
5. Began selling lots at Catholic Cemetery.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 198,361	\$ 199,329	\$ 189,900	\$ 203,457
Employee Benefits	59,895	64,292	59,062	71,565
Purchased Services	18,551	20,965	21,065	41,050
Supplies	1,043	1,200	1,000	1,200
Other Services and Charges	2,311	2,360	1,820	2,460
Operations Subtotal	280,161	288,146	272,847	319,732
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 280,161	\$ 288,146	\$ 272,847	\$ 319,732
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of Birth Records issued	5,594		3,203	7,000
Number of Death Records issued	3,030		1,366	2,500
Number of agenda packets prepared	34		15	30
Birth Records Registered	2,275		1,387	2,500
Death Records Registered	496		291	450

CITY OF MISSION, TEXAS

DEPARTMENT: RISK MANAGEMENT

FUND: GENERAL

PURPOSE:

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

GOALS:

1. Conduct random drug testing for all safety sensitive positions.
2. Continue audit of all City properties including buildings.
3. Audit all Drivers' Licenses for Safety Sensitive Employees.
4. Restructure fire suppression system inspections.
5. Create Workers' Compensation "kits" for each department.
6. Re-establish monthly safety meetings for all departments.
7. Create risk management procedures manual.

ACCOMPLISHMENTS FOR THE CURRENT YEAR:

1. Performed City wide audit on all City vehicles.
2. Maintained inventory of safety supplies.
3. Modified the Worker's Compensation, Light Duty, and Drug Policies.
4. Revised insurance requirements for winning bidders for construction contracts.
5. Revised and updated many of the procedures used in the department.
6. Created a new filing system for all risk management records.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 116,265	\$ 80,420	\$ 78,003	\$ 80,916
Employee Benefits	36,643	28,206	25,818	29,332
Purchased Services	203,155	240,975	205,347	252,875
Supplies	12,981	14,000	14,000	14,000
Other Services and Charges	178	400	20	400
Operations Subtotal	369,222	364,001	323,188	377,523
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 369,222	\$ 364,001	\$ 323,188	\$ 377,523
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Safety meetings	4		2	4
Training sessions/seminars	6		2	6
Fire buildings inspections	8		3	6
Workers' Compensation claims submitted	110		103	100
General Liability Claims submitted	60			

CITY OF MISSION, TEXAS

DEPARTMENT: ELECTIONS

FUND: GENERAL

PURPOSE:

The Elections Department accounts for all expenditures incurred during election years. Elections are held every numbered years. Expenditures include advertisements, ballots, and wages for election clerks. The next election will be held on May 2012.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	32	-	-	650
Purchased Services	20,909	-	-	40,750
Supplies	1,827	-	-	2,150
Other Services and Charges	-	-	-	150
Operations Subtotal	22,768	-	-	43,700
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 22,768	\$ -	\$ -	\$ 43,700
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of Elections	1		-	1

CITY OF MISSION, TEXAS

DEPARTMENT: CIVIL SERVICE

FUND: GENERAL

PURPOSE:

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

GOALS:

1. Fill all entry level positions.
2. Have all eligibility lists ready and prepared for both Chiefs.
3. Resolve all/any pending issues.
4. Have all available resources for promotional exams.
5. Stay on top of all changes to Civil Service after the legislative session.
6. Continue a good strong working relationship with both Chiefs.
7. Keep Administration, Commission, Union, and all interested parties educated on Civil Service.

ACCOMPLISHMENTS:

1. Processed over 175 applicants.
2. Made sure CS Commission met accordingly and in compliance with the law.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 79,704	\$ 79,433	\$ 79,739	\$ 81,817
Employee Benefits	23,909	24,636	23,400	24,341
Purchased Services	63,902	60,200	60,200	65,200
Supplies	14,038	27,000	29,000	15,000
Other Services and Charges	-	-	-	-
Operations Subtotal	181,554	191,269	192,339	186,358
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 181,554	\$ 191,269	\$ 192,339	\$ 186,358
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 09-10		Estimate 10-11	Budget 11-12
PERFORMANCE INDICATORS				
Number of entry level examinations	2		2	2
Number of promotional exams	3		4	2
Promotional exam appeals	1		1	-
Third party Arbitrators	1			

CITY OF MISSION, TEXAS

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

PURPOSE:

The Human Resources Department works with and for City Departments by evaluating, monitoring, developing and administering Recruitment and Retention, Compensation, Status Changes (promotions, demotions, transfers, terminations), Personnel Records Administration, Performance Evaluations, Disciplinary Action, Employee Relations, Policy and Procedures, Training and Development, Family and Medical Leave, Employee Benefits, State and Federal Law compliance and other personnel-related questions and concerns. The Human Resources Department also assists the Civil Service Director with Entry-Level and Promotional Testing for the Police and Fire Departments. The Human Resources Department provides and promotes a fair and healthy working environment for all City Employees.

GOALS:

1. Create monthly Human Resources Newsletter.
2. Create monthly Health and Wellness Newsletter.
3. Implement Employee Recognition Program.
4. Implement monthly training calendar for employees and supervisors.
5. Create Employee Handbook.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Updated Personnel Policy Manual.
2. Updated Classification and Compensation Plan.
3. Updated Job Descriptions.
4. Converted personnel files to more organized classification folders.
5. HR Module-INCODE.
6. Monthly Health and Wellness Seminars.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 119,639	\$ 175,586	\$ 165,612	\$ 180,793
Employee Benefits	32,684	49,391	44,560	52,410
Purchased Services	27,141	22,300	22,300	24,755
Supplies	5,837	2,800	2,800	2,700
Other Services and Charges	1,466	1,935	1,965	1,835
Operations Subtotal	186,766	252,012	237,237	262,493
Capital Outlay	21,087	3,972	-	-
DEPARTMENTAL TOTAL	\$ 207,853	\$ 255,984	\$ 237,237	\$ 262,493
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 09-10		Estimate 10-11	Budget 11-12
PERFORMANCE INDICATORS				
Number of positions advertised	91		85	70
Applicants processed (pre-employment)	1,119		950	700
Number of employees hired	151		196	140
Employees terminated (Resigned/Dismissed)	144		120	100
Number of employees eligible for retirement	51		53	50
Trainings provided to employees/supervisors	5		5	12

CITY OF MISSION, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PURPOSE:

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

GOALS:

1. Replace the WINDOWS 2000 workstations.
2. Cross train staff at the Library, Fire Stations, and City Hall.
3. Set up and configure online offsite backup of data.
4. Continue installing and configuring DEEP9 Firewall.
5. Setup server to run the Symantec Antivirus Application.
6. Train and apply Device Virtualization Technology.
7. Install Fiber Optic between City Hall and Municipal Court.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. DEEP9 Firewall was installed at City Hall.
2. Added and replaced 26 computers at City Hall and Municipal Court.
3. Replaced server at Municipal Court with Newer 64 BIT.
4. Replaced Fortis Server and LaSerfice Imagine Server.
5. I.T. staff is helping with the City's Website Changes.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 145,820	\$ 145,400	\$ 145,935	\$ 149,738
Employee Benefits	47,610	50,406	47,633	53,777
Purchased Services	55,797	81,200	70,101	78,650
Supplies	1,449	3,050	1,350	2,050
Other Services and Charges	118	300	19	300
Operations Subtotal	<u>250,794</u>	<u>280,356</u>	<u>265,038</u>	<u>284,515</u>
Capital Outlay	-	7,500	7,347	-
DEPARTMENTAL TOTAL	\$ 250,794	\$ 287,856	\$ 272,385	\$ 284,515
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 09-10		Estimate 10-11	Budget 11-12
PERFORMANCE INDICATORS				
Computers	525		555	580
City Hall Servers	7		10	12
INCODE Applications	14		14	14
Other devices including printers, time clocks	360		375	390

**CITY OF MISSION, TEXAS
PUBLIC SAFETY
SUMMARY**

Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
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BY DEPARTMENT

Police	01-430	\$ 11,530,065	\$ 11,933,733	\$ 12,182,236	\$ 11,798,706	\$ 13,277,122
Fire	01-431	4,306,936	5,123,737	5,172,837	5,032,782	5,354,154
Fire Prevention	01-432	494,509	525,839	525,839	479,464	546,048
TOTAL		\$ 16,331,509	\$ 17,583,309	\$ 17,880,912	\$ 17,310,952	\$ 19,177,324

BY EXPENSE GROUP

Personnel	\$ 11,452,264	\$ 12,254,203	\$ 12,485,803	\$ 12,208,225	\$ 13,401,428
Employee Benefits	3,302,897	3,782,961	3,848,964	3,466,351	3,982,476
Professional and Tech. Services	54,623	75,300	75,300	90,400	141,610
Purchased Property Services	501,389	546,395	546,395	540,559	556,040
Other Purchased Services	247,326	293,250	292,650	298,472	348,320
Supplies	552,488	589,550	590,150	673,064	695,800
Capital Outlay	192,399	-	-	3,881	11,000
Miscellaneous	28,123	41,650	41,650	30,000	40,650
TOTAL APPROPRIATIONS	\$ 16,331,509	\$ 17,583,309	\$ 17,880,912	\$ 17,310,952	\$ 19,177,324

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PURPOSE:

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff and our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

GOALS:

1. Enhance Radio Communications Systems to P25
2. Central Police Station upgrades-painting/carpeting.
3. Upgrade of New World Software for Mobile Data Reporting.
4. The addition of a Skywatch Tower.
5. Purchase of Spacesaver Filing System for Police Records or Optical Library.
6. The hiring of seven (7) new police officers through the USDOJ-COPS Office Grant.
7. Purchase of portable building to store police evidence.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Establishment of the G.R.E.A.T. Program with Mission C.I.S.D.
2. Deployment of new lap top computers in all marked police units.
3. Deployment of new mobile vision video cameras in all marked police units.
4. Establishment of the Neighborhood Action Team (NCT)

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 8,078,450	\$ 8,501,533	\$ 8,315,680	\$ 9,244,476
Employee Benefits	2,358,957	2,644,263	2,359,757	2,783,076
Purchased Services	564,463	630,640	654,469	763,770
Supplies	385,609	390,600	455,800	470,600
Other Services and Charges	15,204	15,200	13,000	15,200
Operations Subtotal	11,402,683	12,182,236	11,798,706	13,277,122
Capital Outlay	127,382	-	-	-
DEPARTMENTAL TOTAL	\$ 11,530,065	\$ 12,182,236	\$ 11,798,706	\$ 13,277,122
PERSONNEL				
Exempt	4	5	5	5
Non-Exempt	49	47	48	51
Part-Time	2	2	2	2
Civil Service	129	127	137	137
DEPARTMENT TOTAL	184	181	192	195
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Police Calls for Service	43,099		30,000	44,000
Police Case Submissions to the Court System	2,849		2,500	3,000
Police Arrests (Adult and Juveniles)	4,373		3,000	4,500
Traffic Accidents Investigated	2,737		2,500	3,000

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PURPOSE:

The Mission Fire Department is multi-functional organization that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission. This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

GOALS:

1. Update Departments S.O.P. & S.O.G., Create a Code of Conduct.
2. Replace AED's for Fire Apparatus.
3. Place computers on the Fire Apparatus with Street Mapping & Hydrant Location.
4. Begin a State Accredited 1st Responder Program.
5. Work on obtaining funds for computer aided dispatch system.
6. Celebrate 100 years for the Fire Department in existence.
7. Conduct physical for Fire Personnel.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed the construction of Fire Station #5.
2. Hired Emergency Management Coordinator.
3. Improved the Fire Department Communications Center.
4. Accepted the TIFMAS Grant for a \$100,000 Fire Apparatus.
5. Completed GIS of all City fire hydrants.
6. Placed large brush truck in service.
7. Placed new Fire Apparatus in service.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 3,012,744	\$ 3,611,617	\$ 3,553,195	\$ 3,772,276
Employee Benefits	844,268	1,094,720	1,009,365	1,091,378
Purchased Services	217,364	257,000	248,982	256,000
Supplies	155,617	184,000	201,009	210,000
Other Services and Charges	12,740	25,500	16,350	24,500
Operations Subtotal	4,242,733	5,172,837	5,028,901	5,354,154
Capital Outlay	64,203	-	3,881	-
DEPARTMENTAL TOTAL	\$ 4,306,936	\$ 5,172,837	\$ 5,032,782	\$ 5,354,154
PERSONNEL				
Exempt	1	1	2	2
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	61	61	61	61
DEPARTMENT TOTAL	68	68	69	69
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Emergency Service Calls and Service Calls	2,555		2,700	2,900
Training and Contact Hours	5,550		4,800	6,500

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE PREVENTION

FUND: GENERAL

PURPOSE:

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

GOALS:

1. To certify Fire Investigator as a Law Enforcement Officer.
2. To produce and provide information and materials to our citizens, giving them the knowledge to help reduce property damage and the loss of life.
3. Continue sending prevention staff to training courses dealing with fire investigations and fire and building codes.
4. Re-establish the fire prevention clown and puppet show for public schools.
5. Continue searching for grants or funding to provide additional training & equipment

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Minimizing time on fire inspections with the purchase of new mobile computers and printers.
2. Increased the efforts in public education programs to educate the public in fire safety.
3. Maintain the educational training with prevention staff needed to provide proper service to Mission.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 361,070	\$ 372,653	\$ 339,350	\$ 384,676
Employee Benefits	99,672	109,981	97,229	108,022
Purchased Services	21,511	26,705	25,980	26,200
Supplies	11,263	15,550	16,255	15,200
Other Services and Charges	179	950	650	950
Operations Subtotal	493,694	525,839	479,464	535,048
Capital Outlay	814	-	-	11,000
DEPARTMENTAL TOTAL	\$ 494,509	\$ 525,839	\$ 479,464	\$ 546,048
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	5	5
DEPARTMENT TOTAL	6	6	6	6
	Actual 09-10		Estimate 10-11	Budget 11-12
PERFORMANCE INDICATORS				
Fire Investigations	28		19	30
Inspections (annual and occupancy)	2,392		1,009	3,000
Plan Reviews	110		73	120
Public Education Presentation	109		65	115
Burning Permits	39		12	30
Subdivision Reviews	33		58	100
Fire Sprinkler System Reviews	29		31	45
Fire Alarm System Reviews	39		32	50

**CITY OF MISSION, TEXAS
HIGHWAYS AND STREETS
SUMMARY**

	Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
<u>BY DEPARTMENT</u>					
Streets	\$ 3,619,287	\$ 2,723,294	\$ 5,035,278	\$ 4,323,177	4,326,120
TOTAL	\$ 3,619,287	\$ 2,723,294	\$ 5,035,278	\$ 4,323,177	\$ 4,326,120
<u>BY EXPENSE GROUP</u>					
Personnel	\$ 798,231	\$ 763,574	\$ 763,574	\$ 755,321	\$ 828,801
Employee Benefits	304,638	344,468	344,468	307,205	383,483
Professional and Tech. Services	24,005	75,000	82,201	82,201	82,201
Purchased Property Services	1,005,462	1,104,500	1,113,500	1,141,500	1,138,500
Other Purchased Services	9,213	10,500	10,500	10,000	10,500
Supplies	458,205	363,050	363,050	411,550	448,050
Capital Outlay	1,002,367	60,000	2,355,783	1,598,400	1,417,383
Miscellaneous	17,166	2,202	2,202	17,000	17,202
TOTAL APPROPRIATIONS	\$ 3,619,287	\$ 2,723,294	\$ 5,035,278	\$ 4,323,177	\$ 4,326,120

CITY OF MISSION, TEXAS

DEPARTMENT: STREETS

FUND: GENERAL

PURPOSE:

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

GOALS:

1. Continue alley paving program.
2. Continue alley tree trimming and debris removal.
3. Continue to increase street sweeping cycles City wide.
4. Continue with grass removal at curb program.
5. Continue to work with P.D. on neighborhood clean up projects.
6. Continue to provide assistance to other City Departments.
7. Continue to work closely with City Council and Management.
8. Continue to upgrade equipment.
9. Complete TDRA Phase II Construction
10. Design plans for Mile 2 West Project.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Removed and replaced street signals City wide.
2. Maintained and removed debris from alleys.
3. Improved street sweeping program.
4. Paving and sidewalk project with City crews.
5. Alley overlay program with City crews.
6. Overlay program of various streets by contractor.
7. Serviced and maintained traffic signal and school flashers City wide.
8. Completed TDRA Street Project.
9. Completed 2 Mile Line East Project.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 798,231	\$ 763,574	\$ 755,321	\$ 828,801
Employee Benefits	304,638	344,468	307,205	383,483
Purchased Services	1,038,680	1,206,201	1,233,701	1,231,201
Supplies	458,205	363,050	411,550	448,050
Other Services and Charges	17,166	2,202	17,000	17,202
Operations Subtotal	2,616,920	2,679,495	2,724,777	2,908,737
Capital Outlay	1,002,367	2,355,783	1,598,400	1,417,383
DEPARTMENTAL TOTAL	\$ 3,619,287	\$ 5,035,278	\$ 4,323,177	\$ 4,326,120
PERSONNEL				
Exempt	4	4	4	4
Non-Exempt	29	29	29	29
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	33	33	33	33
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Street miles swept	4,700 miles		6,000 miles	6,000 miles
Pothole repairs	6,100		6,200	4,000
Service order request	2,080		2,600	2,600
Weedy lot mowed	170		240	250
Street sign installations	535		806	800
Collected illegally dumped tires	9,600		16,400	10,000

**CITY OF MISSION, TEXAS
HEALTH AND WELFARE
SUMMARY**

Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
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BY DEPARTMENT

Health	\$ 313,944	\$ 301,018	\$ 301,018	\$ 306,810	\$ 342,440
TOTAL	\$ 313,944	\$ 301,018	\$ 301,018	\$ 306,810	\$ 342,440

BY EXPENSE GROUP

Personnel	\$ 204,321	\$ 199,000	\$ 199,000	\$ 204,321	\$ 211,182
Employee Benefits	67,349	67,061	67,061	62,782	74,801
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	1,974	1,500	1,200	1,200	1,200
Other Purchased Services	6,499	5,600	6,700	6,250	6,700
Supplies	25,214	26,500	26,200	31,350	32,700
Capital Outlay	7,395	-	-	-	15,000
Miscellaneous	1,192	1,357	857	907	857
TOTAL APPROPRIATIONS	\$ 313,944	\$ 301,018	\$ 301,018	\$ 306,810	\$ 342,440

CITY OF MISSION, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PURPOSE:

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

GOALS:

1. Expansion of animal shelter.
2. To minimize the mosquito's population before they become adults.
3. The animation of food establishment inspection process.
4. The posting of food establishment scores on the internet.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Three employees received certification as Vector Control Officers.
2. Partner with Recycled Rovers and Oasis in efforts to have more animals adopted.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 204,321	\$ 199,000	\$ 204,321	\$ 211,182
Employee Benefits	67,349	67,061	62,782	74,801
Purchased Services	8,472	7,900	7,450	7,900
Supplies	25,214	26,200	31,350	32,700
Other Services and Charges	1,192	857	907	857
Operations Subtotal	306,549	301,018	306,810	327,440
Capital Outlay	7,395	-	-	15,000
DEPARTMENTAL TOTAL	\$ 313,944	\$ 301,018	\$ 306,810	\$ 342,440
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Certification of food handlers	1,440		1,296	1,400
Eating and Drinking Inspections	1,280		1,148	1,200
Conduct Food Handler Classes	80		36	48
Animal Control (Animals to Humane)	80		90	80
Vector Control (Mosquito Surveillance)	256		180	110
Animal Shelter Care	2,880		2,520	2,640

**CITY OF MISSION, TEXAS
CULTURE & RECREATION
SUMMARY**

	Adjusted FY 09-2010 Actual	FY 2010-11 Original Budget	FY 2010-11 Amended Budget	FY 2010-11 Estimate	FY 2011-2012 City Council Approval
<u>BY DEPARTMENT</u>					
Museum	\$ 227,222	\$ 174,545	\$ 238,141	\$ 222,093	\$ 252,441
Parks & Recreation Admn.	212,646	282,512	282,512	285,215	291,448
Parks	1,658,378	1,795,760	1,795,834	1,735,046	1,940,448
Recreation	233,685	283,527	283,527	267,599	289,992
Library	1,243,119	1,343,751	1,373,089	1,314,471	1,364,828
TOTAL	\$ 3,575,050	\$ 3,880,095	\$ 3,973,103	\$ 3,824,424	\$ 4,139,157
<u>BY EXPENSE GROUP</u>					
Personnel	\$ 2,047,110	\$ 2,196,696	\$ 2,246,696	\$ 2,184,989	\$ 2,266,432
Employee Benefits	606,964	703,774	717,370	669,365	790,600
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	524,820	616,100	617,320	575,329	625,700
Other Purchased Services	87,446	95,825	92,325	83,360	89,925
Supplies	191,852	186,550	206,124	219,829	212,300
Capital Outlay	17,585	-	-	-	73,300
Miscellaneous	99,273	81,150	93,268	91,552	80,900
TOTAL APPROPRIATIONS	\$ 3,575,050	\$ 3,880,095	\$ 3,973,103	\$ 3,824,424	\$ 4,139,157

CITY OF MISSION, TEXAS

DEPARTMENT: MUSEUM

FUND: GENERAL

PURPOSE:

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

GOALS:

1. Further increase amount and quality of special programming.
2. Increase quality and scope of core (permanent) exhibits.
3. Achieve at least a 50% increase in outreach to youth, primarily through public schools.
4. Develop community partnerships to find ways to better attract local visitors.
5. Use budget more effectively to support programs that directly benefit the community of Mission.
6. Institute a new set of performance indicators that will more accurately assess how we are serving the community.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Increased special programming by approximately 50%.
2. Wrote and executed Master Plan for more regular and frequent rotation of temporary exhibits.
3. Implemented Permanent "Hands On History Center" (with plan for rotation themes) to serve community youth.
4. Formed partnership with Mission CISD.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 167,717	\$ 168,716	\$ 158,309	\$ 173,777
Employee Benefits	43,756	48,925	45,226	55,064
Purchased Services	13,388	11,700	11,395	11,500
Supplies	1,924	8,050	6,729	10,800
Other Services and Charges	438	750	434	500
Operations Subtotal	227,222	238,141	222,093	251,641
Capital Outlay	-	-	-	800
DEPARTMENTAL TOTAL	\$ 227,222	\$ 238,141	\$ 222,093	\$ 252,441
PERSONNEL				
Exempt	2	1	2	2
Non-Exempt	2	2	2	2
Part-Time	4	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	6	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Special Programs/Meetings	3,561		3,070	6,500
Visitors (walk-in)	2,120		1,260	4,000

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS & RECREATION ADMINISTRATION

FUND: GENERAL

PURPOSE:

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

GOALS:

1. Complete construction of Northwest Park.
2. Complete roof repair of Parks and Recreation Facility.
3. Complete roof repair of Museum Annex Facility.
4. Complete irrigation improvements at Birdwell Park.
5. Complete irrigation improvements at Jaycee Park.
6. Complete improvements at Hike and Bike Park extension of trails, parking, restrooms, small pavilion.
7. Complete irrigation system at Lion's Park.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Commenced the construction of Northwest Park.
2. Completed restroom improvements at La Lomita Chapel.
3. Completed walking trail at Birdwell Park.
4. Completed east wall at San Jose and Catholic Cemeteries.
5. Completed various projects throught the City.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 134,855	\$ 186,705	\$ 190,595	\$ 193,306
Employee Benefits	45,075	58,082	55,895	60,417
Purchased Services	30,345	34,725	34,725	34,725
Supplies	2,322	2,900	3,900	2,900
Other Services and Charges	49	100	100	100
Operations Subtotal	212,646	282,512	285,215	291,448
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 212,646	\$ 282,512	\$ 285,215	\$ 291,448
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	1	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Parks	23		25	25
Facilities	30			
Pools	2			3

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PURPOSE:

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary. In addition to the various parks, this department maintains two cemeteries and approximately 45 miles of Right of Ways. Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

GOALS:

1. Install irrigation system at Birdwell Park.
2. Complete the construction of Northwest Park.
3. Install irrigation system at Jaycee Park.
4. Construct small pavilion, restrooms, and parking lot at Hike and Bike Trail.
5. Install irrigation system at San Jose Cemetery.
6. Continue to maintain all City of Mission right-of-ways, parks, and facility grounds.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Installed 2 new playground units at Oblate Park.
2. Installed new playground unit at Bentsen Palm Community Park.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 832,239	\$ 846,947	\$ 833,701	\$ 848,589
Employee Benefits	287,784	328,513	303,945	375,159
Purchased Services	401,135	476,600	439,600	486,000
Supplies	130,079	131,774	145,800	151,200
Other Services and Charges	6,161	12,000	12,000	12,000
Operations Subtotal	1,657,398	1,795,834	1,735,046	1,872,948
Capital Outlay	980	-	-	67,500
DEPARTMENTAL TOTAL	\$ 1,658,378	\$ 1,795,834	\$ 1,735,046	\$ 1,940,448
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	34	34	34	35
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	37	37	37	38
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Parks maintained	23		25	25
Right-of-ways mowed				

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: GENERAL

PURPOSE:

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

GOALS:

1. Host fast pitch softball tournament.
2. Increase tems for slow pitch softball programs.
3. Continue to host largest flag football program south of San Antonio.
4. Continue to expand on kickball league.
5. Increase number of teams per basketball league.
6. Expand on Fall Festival.
7. Start a soccer league.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Continued to expand softball programs.
2. Maintained flag football league.
3. Added kickball to our programs.
4. Added a 4th night to basketball.
5. Hosted four 5k races.
6. Continued assisting community through sponsorship events.
7. Continued Fall Pickleball Program.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 181,045	\$ 219,507	\$ 205,465	\$ 222,731
Employee Benefits	44,369	52,520	50,634	55,761
Purchased Services	271	-	-	-
Supplies	2,429	5,500	5,500	5,500
Other Services and Charges	5,571	6,000	6,000	6,000
Operations Subtotal	233,685	283,527	267,599	289,992
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 233,685	\$ 283,527	\$ 267,599	\$ 289,992
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	3	3	3	3
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Basketball participants	110			
Softball participants	96			
Flag Football participants	118			

CITY OF MISSION, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

PURPOSE:

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 250 Internet accessible computers for public use. We have a Computer Labs and Community Room that is used by the general public and various organizations. Some of the services provided by the Library include: GED and ESL classes, income income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading program, public photocopier, and literacy programs. The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

GOALS:

1. Maintain our expanded 48,760 square foot library to meet the needs of our patrons.
2. Review and revise our offerings in order to meet the changing needs and expectations of our public.
3. Increase the number of books and audiovisual items cataloged and made available to our public.
4. Continue to apply for Grants, Aid, and Rebate programs that we can effectively use.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Initiated a Winter Reading Program to promote literacy.
2. Purchased Children's Department furniture that will make it a more engaging environment.
3. Increased programming: book Talks, Storytime, Channel 4, and Holiday themed activities (pictures/bingos).
4. Received E-Rate Funds for round 12.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 731,254	\$ 824,821	\$ 796,919	\$ 828,029
Employee Benefits	185,980	229,330	213,665	244,199
Purchased Services	167,127	186,620	172,969	183,400
Supplies	55,098	57,900	57,900	41,900
Other Services and Charges	87,055	74,418	73,018	62,300
Operations Subtotal	1,226,514	1,373,089	1,314,471	1,359,828
Capital Outlay	16,605	-	-	5,000
DEPARTMENTAL TOTAL	\$ 1,243,119	\$ 1,373,089	\$ 1,314,471	\$ 1,364,828
PERSONNEL				
Exempt	7	8	8	8
Non-Exempt	13	14	14	13
Part-Time	14	13	13	13
Civil Service	-	-	-	-
DEPARTMENT TOTAL	34	35	35	34
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Patrons using electronic resources per week	2,954		2,608	3,000
Materials provided thru electronic resources	1,327,036		1,171,430	1,400,000
Library Materials (books, audio & video)	112,630		117,252	122,000
Circulation Transactions	237,446		178,766	235,000
Juvenile Program Attendance	10,075		7,809	11,000
Number of Library Visits	300,163		308,290	315,000

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-10 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
<u>ESTIMATED REVENUES:</u>						
Drawdown's -B-08	04-300-33600	\$ 272,107	\$ -	\$ -	\$ -	\$ -
Drawdown's -B-09	04-300-33601	351,575	-	490,618	490,618	-
Drawdown's -B-10	04-300-33602	-	914,217	914,217	877,717	36,500
Drawdown's -B-11	04-300-33603	-	-	-	-	765,469
CDBG-R	04-300-33595	154,725	-	70,463	70,463	-
Total Estimated Revenues		778,407	914,217	1,475,298	1,438,798	801,969
<u>TRANSFERS IN</u>						
General Fund	04-300-39901	-	-	-	-	45,000
Total Estimated Revenues & Transfers		\$ 778,407	\$ 914,217	\$ 1,475,298	\$ 1,438,798	\$ 846,969
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Housing Administrative	04-471	\$ 68,361	\$ 100,000	\$ 122,839	\$ 116,200	\$ 90,567
CDBG Administrative	04-481	123,862	127,217	137,350	107,489	116,402
2009 Projects	04-499	203,700	-	457,646	457,646	-
2010 Projects	04-460	-	687,000	687,000	687,000	-
2011 Projects	04-461	-	-	-	-	640,000
2008 Projects	04-498	373,448	-	70,463	70,463	-
Total Appropriations		\$ 769,371	\$ 914,217	\$ 1,475,298	\$ 1,438,798	\$ 846,969
<u>EXPENDITURE CATEGORY</u>						
Personnel		\$ 117,100	\$ 149,446	\$ 149,446	\$ 131,730	\$ 132,532
Benefits		31,874	50,305	50,305	43,765	37,214
Profess & Tech Services		1,225	3,000	3,000	2,000	3,000
Purchased Property Services		1,754	2,600	2,600	2,600	2,800
Other Purchased Services		17,524	14,700	14,950	11,650	15,700
Supplies		2,691	3,400	3,530	3,030	3,730
Capital Outlay		16,303	-	2,200	2,200	-
Miscellaneous (Housing & other Projects)		580,900	690,766	1,249,267	1,241,823	651,993
Transfers-out		-	-	-	-	-
		\$ 769,371	\$ 914,217	\$ 1,475,298	\$ 1,438,798	\$ 846,969

CITY OF MISSION, TEXAS

DEPARTMENT: HOUSING ADMINISTRATION

FUND: CDBG

PURPOSE:

The Housing Administration division consists of two full time employees and two Community Development employees who will dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant. This year, the City received funding to provide rental assistance.

GOALS:

1. Construct 2 rehabilitation projects @ \$50,000
2. Construct approximately 13 projects for homes that are beyond repair.
3. Reduce overall cost of projects by revising the design of the home.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Nine homes were started during the prior year and completed this fiscal year.
2. Five homes were started and completed during this fiscal year.
3. Six homes were underway at the end of prior year and completed this fiscal year.
4. Five rehabilitation projects were completed through the CDBG-DR Program
5. Three rehabilitation projects were completed through the CDBG-R Program.
6. 26 families were provided with rental assistance.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 42,691	\$ 62,016	\$ 59,800	\$ 57,133
Employee Benefits	12,566	25,468	22,945	16,326
Purchased Services	9,850	10,200	8,500	10,500
Supplies	1,377	1,530	1,530	1,730
Other Services and Charges	1,877	22,525	22,325	4,878
Operations Subtotal	68,361	121,739	115,100	90,567
Capital Outlay	-	1,100	1,100	-
DEPARTMENTAL TOTAL	\$ 68,361	\$ 122,839	\$ 116,200	\$ 90,567
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Rehabilitation Assistance CDBG	-		2	2
Rehabilitation Assistance CDBG-DR	3		5	1
Rehabilitation assistance CDBG-R	11		3	-
Roof repair SSBG	35		-	-
Installation of Playground equipment SSBG	2		-	-
Reconstruction Assistance CDBG	12		13	11
Rapid Re-housing	-		26	20

CITY OF MISSION, TEXAS

DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION

FUND: CDBG

PURPOSE:

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

GOALS:

1. Provide funding to various agencies.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Amigos Del Valle \$10,000 provided home delivered meals to 11 seniors.
2. Area Agency on Aging \$10,000 provided assistance to seniors; 26 medication and 5 hearing aids.
3. Dentist Who Care 10,000 provided dental services to 37 indigent children through 3 schools.
4. Children's Advocacy inc. \$7,000 provided counseling services to 50 abused and neglected children.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 74,409	\$ 87,430	\$ 71,930	\$ 75,399
Employee Benefits	19,308	24,837	20,820	20,888
Purchased Services	10,653	10,350	7,750	11,000
Supplies	1,314	2,000	1,500	2,000
Other Services and Charges	1,875	11,633	4,389	7,115
Operations Subtotal	107,559	136,250	106,389	116,402
Capital Outlay	16,303	1,100	1,100	-
DEPARTMENTAL TOTAL	\$ 123,862	\$ 137,350	\$ 107,489	\$ 116,402
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	2	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Departments	-		-	-
Public Services	3		4	4

CITY OF MISSION, TEXAS

DEPARTMENT: NON-DEPARTMENTAL

FUND: CDBG

PURPOSE:

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

Some of the Agencies that have received CDBG Funds include:

Area Agency on Aging
Amigos Del Valle
Dentists Who Care
Children's Advocacy Center, Inc.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Supplies	-	-	-	-
Miscellaneous	577,148	1,215,109	1,215,109	640,000
Operations Subtotal	577,148	1,215,109	1,215,109	640,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 577,148	\$ 1,215,109	\$ 1,215,109	\$ 640,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12



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AQUATICS FUND

The Aquatics Fund is used to account for all revenues and expenditures associated with the Northside Pool and Mayberry Pool. This fund is financed by user charge fees and operating transfers from the City and Mission School District.

**CITY OF MISSION, TEXAS
AQUATICS FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
BEGINNING NONSPENDABLE FUND BALANCE		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>ESTIMATED REVENUES:</u>						
Northside & Mayberry Pools	06-300-30000	45,626	50,000	50,000	25,000	50,000
Pool Fees- Bannworth Pool	06-300-30100	-	-	-	-	25,000
M.C.I.S.D. Contributions	06-300-30400	119,008	184,992	184,992	161,832	153,144
S.C.I.S.D. Contributions	06-300-30500	-	-	-	-	101,823
Total Revenues		164,634	234,992	234,992	186,832	329,967
Transfers In	06-399-39901	119,008	184,992	184,992	161,833	254,967
Total Estimated Revenues and Transfers		283,642	419,984	419,984	348,665	584,934
TOTAL AVAILABLE RESOURCES		\$ 293,642	\$ 429,984	\$ 429,984	\$ 358,665	\$ 594,934
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Northside and Mayberry Pools	06-410	\$ 283,642	\$ 419,984	\$ 419,984	\$ 348,665	\$ 356,288
Bannworth Pool	06-415	-	-	-	-	228,646
Total Appropriations		283,642	419,984	419,984	348,665	584,934
NONSPENDABLE FUND BALANCE		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE AND MAYBERRY POOLS

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Northwest and Mayberry Pools. The City is in partnership with the Mission Consolidated School District to share the cost of operations for the pools. Each entity contributes half the cost to operate the pools. There are two full-time and six year round part-time employees in this department; however, during the summer months the City hires additional part-time help to be able to meet the public's needs. Some of the programs provided to the public include; public swimming, learn-to swim programs, lap swimming, advanced and competitive swimming, lifeguard and CPR classes, swim meets, diving lessons, and Special Olympics competition.

GOALS:

2. Increase Gus and Goldie sessions by providing two locations.
3. Increase amount of participants in soccer/swim and tennis/swim camps.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Refurbished circulation pump at North Side and Mayberry Pool.
2. Repainted North Side and Mayberry Pool structures.
3. Successful Gus and Goldie Program
4. continued senior citizen water aerobics programs.
5. Expanded participants in summer TAAF Program.
6. Increased qualified participants at the annual

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 161,020	\$ 217,481	\$ 154,537	\$ 164,757
Employee Benefits	32,385	47,953	39,578	36,981
Purchased Services	41,665	94,500	94,500	94,500
Supplies	48,307	59,400	59,400	59,400
Other Services and Charges	265	650	650	650
Operations Subtotal	283,642	419,984	348,665	356,288
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 283,642	\$ 419,984	\$ 348,665	\$ 356,288
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	2	2	1
Part-Time	6	6	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	8
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Gus and Goldie	840		900	900
TAAF Swimming	120		130	130
Tennis/Swim Camp	80		90	100
Soccer/Swim Camp	45		60	65

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. The City is in partnership with the Sharyland Consolidated School District to share the cost of operations for the pool. Each entity will contribute half the cost to operate the pool. This pool will have one full-time employee and three part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs.

This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 103,442
Employee Benefits	-	-	-	29,054
Purchased Services	-	-	-	59,000
Supplies	-	-	-	36,500
Other Services and Charges	-	-	-	650
Operations Subtotal	-	-	-	228,646
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ -	\$ -	\$ 228,646
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	1
Part-Time	-	-	-	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Gus and Goldie				
TAAF Swimming				
Tennis/Swim Camp				
Soccer/Swim Camp				

RECREATION FUND

The Recreation Fund is used to account for all revenue and expenditures associated with the recreational programs offered by the City throughout the year.

**CITY OF MISSION, TEXAS
RECREATION FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
UNASSIGNED FUND BALANCE		\$ 121,992	\$ 67,292	\$ 78,358	\$ 78,358	\$ 12,708
<u>ESTIMATED REVENUES:</u>						
Fees and Charges	07-300-34000	66,641	65,000	65,000	65,000	65,000
Sponsorships	07-300-34100	490	-	-	-	-
Miscellaneous Income	07-300-36000	-	-	-	-	-
Interest-Investments	07-300-36050	131	500	500	-	-
Interest-Demand Dep.	07-300-36100	92	100	100	100	100
Fundraising	07-300-36155	15,449	15,000	15,000	15,000	15,000
Contributions & Donations	07-300-36510	-	-	-	-	-
Total Revenues		82,804	80,600	80,600	80,100	80,100
Transfers In-General	07-300-39901	-	-	-	-	53,000
Total Estimated Revenues and Transfers		82,804	80,600	88,000	80,100	133,100
TOTAL RESOURCES AVAILABLE		\$ 204,796	\$ 147,892	\$ 166,358	\$ 158,458	\$ 145,808
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Recreation	07-410	\$ 126,437	\$ 143,892	\$ 144,750	\$ 145,750	\$ 145,750
Total Appropriations		126,437	143,892	144,750	145,750	145,750
UNASSIGNED FUND BALANCE		\$ 78,358	\$ 4,000	\$ 21,608	\$ 12,708	\$ 58

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: RECREATION

PURPOSE:

The Recreation Fund was created to account for revenues and expenditures generated by the various programs offered to the public by the Parks Department. Some of the activities include: basketball, baseball, swimming programs, tennis, and various other recreational programs.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	336	500	500	500
Purchased Services	104,486	111,500	112,500	112,500
Supplies	18,609	29,058	29,058	29,058
Other Services and Charges	3,007	3,692	3,692	3,692
Operations Subtotal	126,437	144,750	145,750	145,750
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 126,437	\$ 144,750	\$ 145,750	\$ 145,750
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12



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POLICE DEPT. STATE SHARING FUND

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESTRICTED FUND BALANCE		\$ 578,797	\$ 241,541	\$ 310,612	\$ 310,612	\$ 471,010
<u>ESTIMATED REVENUES:</u>						
State Seizures	10-300-33500	41,035	-	-	91,917	-
Interest-Investments	10-300-36050	667	500	500	302	-
Interest-Demand Dep.	10-300-36100	79	200	200	150	-
Sale of City Equipment	10-300-39000	41,800	-	-	68,829	-
Total Revenues		83,581	700	700	161,198	-
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		83,581	700	700	161,198	-
TOTAL RESOURCES AVAILABLE		<u>\$ 662,378</u>	<u>\$ 242,241</u>	<u>\$ 311,312</u>	<u>\$ 471,810</u>	<u>\$ 471,010</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Special Fund	10-410	\$ 351,766	\$ -	\$ 850	\$ 800	\$ -
Total Operations		351,766	-	850	800	-
Transfers Out		-	-	-	-	-
Total Appropriations		351,766	-	850	800	-
RESTRICTED FUND BALANCE		<u>\$ 310,612</u>	<u>\$ 242,241</u>	<u>\$ 310,462</u>	<u>\$ 471,010</u>	<u>\$ 471,010</u>

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: PD STATE SHARING FUND

PURPOSE:

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 64,351	\$ -	\$ -	\$ -
Employee Benefits	15,682	-	-	-
Purchased Services	20,359	-	-	-
Supplies	6,251	-	-	-
Other Services and Charges	-	-	-	-
Operations Subtotal	106,642	-	-	-
Capital Outlay	245,124	850	800	-
DEPARTMENTAL TOTAL	\$ 351,766	\$ 850	\$ 800	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12



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POLICE DEPT. FEDERAL SHARING FUND

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESTRICTED FUND BALANCE		\$ 819,013	\$ 646,227	\$ 973,037	\$ 973,037	\$ 407,234
<u>ESTIMATED REVENUES:</u>						
Federal Sharing U.S. Treasury	11-300-35300	205,635	-	-	243,674	-
Federal Sharing ICE	11-300-35301	489,980	-	-	82,683	-
Interest-Investments	11-300-36050	1,144	600	600	675	-
Interest-Demand Dep.	11-300-36100	665	350	350	175	-
Miscellaneous	11-300-37000	-	-	-	108	-
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		697,424	950	950	327,315	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		<u>697,424</u>	<u>950</u>	<u>950</u>	<u>327,315</u>	<u>-</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 1,516,437</u>	<u>\$ 647,177</u>	<u>\$ 973,987</u>	<u>\$ 1,300,352</u>	<u>\$ 407,234</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 533,836	\$ 625,000	\$ 995,012	\$ 881,720	\$ -
Total Operations		<u>533,836</u>	<u>625,000</u>	<u>995,012</u>	<u>881,720</u>	<u>-</u>
Transfers Out		<u>9,564</u>	<u>-</u>	<u>11,398</u>	<u>11,398</u>	<u>-</u>
Total Appropriations		<u>543,400</u>	<u>625,000</u>	<u>1,006,410</u>	<u>893,118</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 973,037</u>	<u>\$ 22,177</u>	<u>\$ (32,423)</u>	<u>\$ 407,234</u>	<u>\$ 407,234</u>

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE DEPARTMENT

FUND: PD FEDERAL SHARING FUND

PURPOSE:

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 250,000	\$ 4,700	\$ 131,238	\$ -
Employee Benefits	-	900	23,625	-
Purchased Services	71,310	97,500	18,863	-
Supplies	21,990	53,000	26,594	-
Other Services and Charges	(50)	15,000	6,400	-
Operations Subtotal	343,250	171,100	206,720	-
Capital Outlay	190,586	823,912	675,000	-
DEPARTMENTAL TOTAL	\$ 533,836	\$ 995,012	\$ 881,720	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12



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MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 177,052	\$ 147,879	\$ 170,509	\$ 170,509	\$ 140,348
<u>Estimated Revenues</u>						
Court Technology Fee	14-300-34110	29,401	29,000	29,000	22,000	25,000
Interest on Investments	14-300-36050	241	300	300	200	200
Interest on Demand	14-300-36100	112	300	300	175	175
Total Estimated Revenues		<u>29,754</u>	<u>29,600</u>	<u>29,600</u>	<u>22,375</u>	<u>25,375</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 206,806</u>	<u>\$ 177,479</u>	<u>\$ 200,109</u>	<u>\$ 192,884</u>	<u>\$ 165,723</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Municipal Court Technology	14-413	\$ 23,832	\$ 44,000	\$ 44,000	\$ 27,605	\$ 46,300
Total Operations		<u>23,832</u>	<u>44,000</u>	<u>44,000</u>	<u>27,605</u>	<u>46,300</u>
Transfers Out	14-499-56901	<u>12,465</u>	<u>24,931</u>	<u>24,931</u>	<u>24,931</u>	<u>-</u>
TOTAL APPROPRIATIONS		<u>36,297</u>	<u>68,931</u>	<u>68,931</u>	<u>52,536</u>	<u>46,300</u>
RESTRICTED FUND BALANCE		<u>\$ 170,509</u>	<u>\$ 108,548</u>	<u>\$ 131,178</u>	<u>\$ 140,348</u>	<u>\$ 119,423</u>

DRAINAGE ASSESSMENT FUND

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESTRICTED FUND BALANCE		\$ 400,138	\$ 351,839	\$ 376,773	\$ 376,773	\$ 247,343
<u>ESTIMATED REVENUES:</u>						
Drainage Assessment Fee	16-300-36000	523,299	540,000	540,000	543,570	545,000
Drainage Reimb.-Subdividers	16-300-36020	9,348	3,270	3,270	7,000	7,000
Interest - Investments	16-300-36050	386	500	500	400	400
Interest - Demand Dep.	16-300-36300	251	200	200	500	500
Total Estimated Revenues		533,284	543,970	543,970	551,470	552,900
TOTAL AVAILABLE RESOURCES		<u>\$ 933,422</u>	<u>\$ 895,809</u>	<u>\$ 920,743</u>	<u>\$ 928,243</u>	<u>\$ 800,243</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 406,649	\$ 453,000	\$ 530,500	\$ 530,900	\$ 526,700
Total Operations		406,649	453,000	530,500	530,900	526,700
Transfers Out	16-499-56901	150,000	150,000	150,000	150,000	150,000
Total Appropriations		556,649	603,000	680,500	680,900	676,700
RESTRICTED FUND BALANCE		<u>\$ 376,773</u>	<u>\$ 292,809</u>	<u>\$ 240,243</u>	<u>\$ 247,343</u>	<u>\$ 123,543</u>

RECORDS PRESERVATION FUND

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 11,925	\$ 14,424	\$ 15,976	\$ 15,976	\$ 12,676
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	8,615	8,000	8,000	8,000	8,500
Interest on Investments	20-300-36050	16	-	-	-	-
Interest on Demand	20-300-36100	8	-	-	-	-
Total Estimated Revenues		8,639	8,000	8,000	8,000	8,500
TOTAL AVAILABLE RESOURCES		<u>\$ 20,564</u>	<u>\$ 22,424</u>	<u>\$ 23,976</u>	<u>\$ 23,976</u>	<u>\$ 21,176</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 4,588	\$ 13,000	\$ 13,000	\$ 11,300	\$ 10,000
TOTAL APPROPRIATIONS		<u>4,588</u>	<u>13,000</u>	<u>13,000</u>	<u>11,300</u>	<u>10,000</u>
RESTRICTED FUND BALANCE		<u>\$ 15,976</u>	<u>\$ 9,424</u>	<u>\$ 10,976</u>	<u>\$ 12,676</u>	<u>\$ 11,176</u>

SPEER MEMORIAL LIBRARY FUND

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 25,287	\$ 25,373	\$ 25,343	\$ 25,343	\$ 25,368
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	50	75	75	15	15
Interest on Demand Deposits	22-300-36100	6	20	20	10	15
Total Estimated Revenues		56	95	95	25	30
TOTAL AVAILABLE RESOURCES		<u>\$ 25,343</u>	<u>\$ 25,468</u>	<u>\$ 25,438</u>	<u>\$ 25,368</u>	<u>\$ 25,398</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 25,343</u>	<u>\$ 25,468</u>	<u>\$ 25,438</u>	<u>\$ 25,368</u>	<u>\$ 25,398</u>

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

CITY OF MISSION

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 292,569	\$ 427,869	\$ 485,426	\$ 485,426	\$ 445,726
<u>Estimated Revenues</u>						
Hotel/Motel Occupancy Tax	24-300-31800	486,025	435,000	435,000	500,000	500,000
Penalty & Interest-Hotel Tax	24-300-31810	4,422	-	-	-	-
Interest on Investments	24-300-36050	443	200	200	200	-
Interest on Demand	24-300-36100	224	100	100	100	-
Total Estimated Revenues		<u>491,114</u>	<u>435,300</u>	<u>435,300</u>	<u>500,300</u>	<u>500,000</u>
<u>Transfers In</u>						
General Fund	24-399-39901	-	-	-	-	-
Total Transfers-In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 783,683</u>	<u>\$ 863,169</u>	<u>\$ 920,726</u>	<u>\$ 985,726</u>	<u>\$ 945,726</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Hotel/Motel	24-450	<u>\$ 298,257</u>	<u>\$ 345,000</u>	<u>\$ 395,000</u>	<u>\$ 375,000</u>	<u>\$ 745,000</u>
Total Operations		<u>298,257</u>	<u>345,000</u>	<u>395,000</u>	<u>375,000</u>	<u>745,000</u>
<u>Transfers Out</u>						
Capital Projects Fund	24-499	-	-	165,000	165,000	-
Total Transfers-out		<u>-</u>	<u>-</u>	<u>165,000</u>	<u>165,000</u>	<u>-</u>
TOTAL APPROPRIATIONS		<u>298,257</u>	<u>345,000</u>	<u>560,000</u>	<u>540,000</u>	<u>745,000</u>
RESTRICTED FUND BALANCE		<u>\$ 485,426</u>	<u>\$ 518,169</u>	<u>\$ 360,726</u>	<u>\$ 445,726</u>	<u>\$ 200,726</u>

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 158,376	\$ 163,036	\$ 176,346	\$ 176,346	\$ 183,696
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	21,800	23,000	23,000	17,000	20,000
Interest on Investments	25-300-36050	411	400	400	-	100
Interest on Demand	25-300-36100	96	100	100	200	100
Total Estimated Revenues		<u>22,307</u>	<u>23,500</u>	<u>23,500</u>	<u>17,200</u>	<u>20,200</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 180,683</u>	<u>\$ 186,536</u>	<u>\$ 199,846</u>	<u>\$ 193,546</u>	<u>\$ 203,896</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Building Security	25-413	\$ 4,337	\$ 20,631	\$ 20,631	\$ 9,850	\$ 20,654
TOTAL APPROPRIATIONS		<u>4,337</u>	<u>20,631</u>	<u>20,631</u>	<u>9,850</u>	<u>20,654</u>
RESTRICTED FUND BALANCE		<u>\$ 176,346</u>	<u>\$ 165,905</u>	<u>\$ 179,215</u>	<u>\$ 183,696</u>	<u>\$ 183,242</u>

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 38,665	\$ 48,999	\$ 54,689	\$ 54,689	\$ 63,041
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	32,321	32,000	32,000	25,300	27,000
Interest on Investments	28-300-36050	42	75	75	30	75
Interest on Demand	28-300-36100	39	50	50	70	80
Total Estimated Revenues		32,403	32,125	32,125	25,400	27,155
TOTAL AVAILABLE RESOURCES		<u>\$ 71,068</u>	<u>\$ 81,124</u>	<u>\$ 86,814</u>	<u>\$ 80,089</u>	<u>\$ 90,196</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ 16,379	\$ 29,077	\$ 29,077	\$ 17,048	\$ 30,848
TOTAL APPROPRIATIONS		<u>16,379</u>	<u>29,077</u>	<u>29,077</u>	<u>17,048</u>	<u>30,848</u>
RESTRICTED FUND BALANCE		<u>\$ 54,689</u>	<u>\$ 52,047</u>	<u>\$ 57,737</u>	<u>\$ 63,041</u>	<u>\$ 59,348</u>

CAPITAL ASSET REPLACEMENT FUND

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis $\frac{1}{2}$ of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES						
ASSIGNED FUND BALANCE		\$ 160,883	\$ 913	\$ 15,026	\$ 15,026	\$ 95,116
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	-	50	50	50	50
Interest on Demand	29-300-36100	33	40	40	40	40
Total Estimated Revenues		33	90	90	90	90
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
Total Transfers In		80,000	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		80,033	80,090	80,090	80,090	80,090
TOTAL AVAILABLE RESOURCES		<u>\$ 240,916</u>	<u>\$ 81,003</u>	<u>\$ 95,116</u>	<u>\$ 95,116</u>	<u>\$ 175,206</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ 225,890	\$ -	\$ -	\$ -	-
TOTAL APPROPRIATIONS		<u>225,890</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ASSIGNED FUND BALANCE		<u>\$ 15,026</u>	<u>\$ 81,003</u>	<u>\$ 95,116</u>	<u>\$ 95,116</u>	<u>\$ 175,206</u>

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.

CITY OF MISSION

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-10 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES:						
UNASSIGNED FUND BALANCE		\$ 120,821	\$ 60,407	\$ 177,801	\$ 177,801	\$ 193,989
<u>CHARGES FOR SERVICES</u>						
Recreation:						
Basketball Fees	32-300-32001	9,260	9,500	9,500	9,690	10,000
Baseball Fees	32-300-32002	17,190	18,000	18,000	19,720	20,000
Flag Football	32-300-32004	4,470	4,000	4,000	5,000	5,000
Volleyball	32-300-32005	3,450	3,000	3,000	4,000	4,000
Cheerleading	32-300-32006	750	1,050	1,050	1,050	1,050
Summer Basketball Jr. High	32-300-32007	-	-	-	-	-
Summer Program	32-300-32008	22,550	21,000	21,000	24,000	24,000
Contact Football	32-300-32009	10,780	11,500	11,500	11,500	12,000
Dance Program	32-300-32010	-	-	-	-	-
Membership Fees	32-300-32011	17,930	18,000	18,000	19,000	19,000
After School Program	32-300-32012	9,855	4,800	4,800	10,000	10,000
TOTAL CHARGES FOR SERVICES		96,235	90,850	90,850	103,960	105,050
<u>INTERGOVERNMENTAL</u>						
United Way	32-300-33001	76,575	75,130	75,130	72,000	72,000
Urban County	32-300-33002	-	-	-	-	-
Power Hour Grant	32-300-33003	-	-	-	-	-
TEXSYN Project	32-300-33004	-	-	-	-	-
Office of Justice Grant	32-300-33005	-	-	-	-	-
Other Grants	32-300-33006	-	-	-	-	-
TOTAL INTERGOVERNMENTAL		76,575	75,130	75,130	72,000	72,000
<u>CONTRIBUTIONS AND DONATIONS</u>						
Lions Club	32-300-34001	-	-	-	-	-
Individual	32-300-34002	188	-	-	313	400
Corporate	32-300-34003	-	-	-	-	-
Other Contributions	32-300-34004	3,740	1,100	1,100	2,265	2,500
TOTAL CONTRIBUTIONS & DONATIONS		3,927	1,100	1,100	2,578	2,900
<u>FUNDRAISING & SPONSORSHIPS</u>						
Gala	32-300-34100	44,354	50,000	50,000	35,596	50,000
Other Fundraising	32-300-34150	-	-	-	-	-
Sponsorships:						
Basketball	32-300-34201	2,250	2,000	2,000	950	1,500
Baseball	32-300-34202	2,130	2,000	2,000	4,080	4,100
Flag Football	32-300-34204	1,458	1,000	1,000	1,000	1,000
Volleyball	32-300-34205	-	500	500	-	-
Summer Basketball Jr. High	32-300-34207	-	-	-	-	-
Contact Football	32-300-34209	2,799	2,500	2,500	2,500	2,500
Other	32-300-34220	-	-	-	-	-
TOTAL FUNDRAISING & SPONSORSHIPS		52,991	58,000	58,000	44,126	59,100
<u>INTEREST</u>						
Interest-Investments	32-300-36050	106	200	200	225	225
Interest-Demand	32-300-36100	343	500	500	570	570
TOTAL INTEREST		449	700	700	795	795

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-10 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
<u>MISCELLANEOUS</u>						
Miscellaneous	32-300-36150	5,443	1,000	1,000	3,000	3,000
Concessions	32-300-36200	10,376	9,000	9,000	10,000	13,000
Tournaments	32-300-36250	-	-	-	-	-
Scholarships (out)	32-300-36275	-	-	-	-	-
Reimbursements-B&G Club	32-300-36300	55,415	9,000	9,000	9,000	9,000
TOTAL MISCELLANEOUS		71,235	19,000	19,000	22,000	25,000
Total Revenues		301,412	244,780	244,780	245,459	264,845
Transfers In-General	32-300-39901	552,200	330,000	330,000	330,000	330,000
Total Estimated Revenues and Transfers		853,612	574,780	574,780	575,459	594,845
TOTAL RESOURCES AVAILABLE		\$ 974,433	\$ 635,187	\$ 752,581	\$ 753,260	\$ 788,834
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Administration	32-470	\$ 736,383	\$ 551,210	\$ 551,210	\$ 498,368	\$ 615,215
Baseball	32-471	33,969	39,900	39,900	38,270	46,700
Basketball	32-472	6,384	6,662	6,662	6,531	14,400
Football	32-473	13,718	14,850	14,850	7,152	31,250
Other	32-475	6,178	14,530	14,530	8,950	22,060
Total Operations		796,632	627,152	627,152	559,271	729,625
Transfers Out		-	-	-	-	-
Total Appropriations		\$ 796,632	\$ 627,152	\$ 627,152	\$ 559,271	\$ 729,625
UNRESERVED, UNDESIGNATED FUND BALANCE		\$ 177,801	\$ 8,035	\$ 125,429	\$ 193,989	\$ 59,209

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
EXPENDITURE SUMMARY**

	Adjusted FY 09-10 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
<u>Operating Appropriations By Category:</u>					
Personnel	296,336	316,449	316,449	307,435	350,114
Employee Benefits	52,020	71,461	71,461	63,728	81,851
Prof & Technical Services	22,898	24,450	24,450	25,350	36,600
Purchase Property Service	43,059	59,500	59,500	53,000	85,900
Other Purchase Property	4,988	11,150	11,150	8,434	10,600
Supplies	45,390	67,792	67,792	50,728	102,610
Capital Outlay	-	7,500	7,500	7,500	-
Miscellaneous	52,746	68,850	68,850	43,096	61,950
Debt	279,195	-	-	-	-
	<u>\$ 796,632</u>	<u>\$ 627,152</u>	<u>\$ 627,152</u>	<u>\$ 559,271</u>	<u>\$ 729,625</u>

CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BOYS AND GIRLS CLUB

PURPOSE:

Effective October 1, 2008, the City of Mission merged the Boys and Girls Club into the City's Parks and Recreation Programs. The Club retained their 501C-3 Non-Profit Organization Status; however, the City brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees became City of Mission employees and became entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging, and enjoyment of their childhood. Members range from ages 5 to 18 years old. Besides the athletic programs, the Organization offers five instructional programs: 1) Power Hour, which provides tutoring and homework help; 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active; 3) Arts & Crafts, which encourages artistic expression among Club members; 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use; 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills

GOALS:

1. Promote club programs around community to increase membership.
2. Conduct more special events throughout the year.
3. Partner up with different agencies to promote our club and programs offered.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	09-10	10-11	10-11	11-12
Personnel Services				
Salaries and Wages	\$ 296,336	\$ 316,449	\$ 307,435	\$ 350,114
Employee Benefits	52,020	71,461	63,728	81,851
Purchased Services	47,234	69,650	60,434	95,500
Supplies	15,574	24,700	20,875	32,800
Other Services and Charges	46,024	61,450	38,396	54,950
Debt Service	279,195	-	-	-
Operations Subtotal	736,383	543,710	490,868	615,215
Capital Outlay	-	7,500	7,500	-
DEPARTMENTAL TOTAL	\$ 736,383	\$ 551,210	\$ 498,368	\$ 615,215
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	1	1	1	1
Part-Time	28	26	26	26
Civil Service	-	-	-	-
DEPARTMENT TOTAL	32	30	30	30
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of members	4,500		4,800	5,000
Number of programs	5		5	5
Number of grants received	3		3	3
Schools served	3		3	3

CITY OF MISSION, TEXAS

DEPARTMENT: BASEBALL

FUND: BOYS AND GIRLS CLUB

MISSION:

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Baseball and Softball Program. Through proper guidance and exemplary leadership, the Baseball Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

GOALS:

1. Maintain numbers, increase in quality coaches to put a better program.
2. Train players through various camps.
3. Put our product out in the community to increase sponsors.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Had more teams participate in the All Star Tournaments.
2. Coaches shared and voiced opinions of rules, which lead to rule changes.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of baseball and softball.
4. Provided a Coaching Clinic and Risk Management training to minimize injuries.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	14,205	15,500	16,500	19,000
Supplies	15,126	19,600	17,070	21,300
Other Services and Charges	4,639	4,800	4,700	6,400
Operations Subtotal	33,969	39,900	38,270	46,700
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 33,969	\$ 39,900	\$ 38,270	\$ 46,700
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of teams	60		65	70
Number of members participating	850		1,000	1,200

CITY OF MISSION, TEXAS

DEPARTMENT: BASKETBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Setup meetings with Junior Highs to promote the program.
2. Increase the number of teams and serve more youth members.
3. Increase members participation with more team sponsors.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased teams for the boys league.
2. Girls division did not increased or decreased
3. Helped prepared the Junior High member athletes by instilling the fundamentals of basketball.
4. Provided a Coaching Clinic and Risk Management training.
5. Promoted the program.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,528	3,700	3,748	10,000
Supplies	2,856	2,962	2,783	4,400
Other Services and Charges	-	-	-	-
Operations Subtotal	6,384	6,662	6,531	14,400
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 6,384	\$ 6,662	\$ 6,531	\$ 14,400
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of teams	\$ 30		40	45
Number of members participating	\$ 300		400	450

CITY OF MISSION, TEXAS

DEPARTMENT: FOOTBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase our numbers and teams by 50%.
2. Instruct our youth with safety techniques that will minimize injuries.
3. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Follow up with teams to insure that sponsors come in.
2. Maintained the same number of teams.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of baseball and softball.
4. Better promote the Coaching Clinic and Risk Management Training Program.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	4,423	4,550	3,752	5,000
Supplies	9,295	10,200	3,400	26,150
Other Services and Charges	-	100	-	100
Operations Subtotal	13,718	14,850	7,152	31,250
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 13,718	\$ 14,850	\$ 7,152	\$ 31,250
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of teams	21		30	30
Number of members participating	300		400	400

CITY OF MISSION, TEXAS

DEPARTMENT: OTHER PROGRAMS

FUND: BOYS AND GIRLS CLUB

PURPOSE: Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Conduct more mini camps to increase participation.
2. Better promote programs.
3. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased teams and participants.
2. Insure that teams bring in sponsors.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of volleyball and cheerleading.
4. Provided a Coaching Clinic and Risk Management training.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,555	1,700	2,350	3,600
Supplies	2,540	10,330	6,600	17,960
Other Services and Charges	2,084	2,500	-	500
Operations Subtotal	6,178	14,530	8,950	22,060
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 6,178	\$ 14,530	\$ 8,950	\$ 22,060
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Number of teams	12		12	15
Number of members participating	130		150	200



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TAX INCREMENT REINVESTMENT ZONE ONE

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 4,635	\$ 4,644	\$ 4,640	\$ 4,640	\$ 4,650
<u>Estimated Revenues</u>						
Hidalgo County	81-300-33901	1,705,690	1,700,000	1,700,000	1,716,680	1,900,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	5	10	10	10	10
Total Estimated Revenues		<u>1,705,695</u>	<u>1,700,010</u>	<u>1,700,010</u>	<u>1,716,690</u>	<u>1,900,010</u>
<u>Transfers In</u>						
General Fund	81-399-33801	1,396,122	1,500,000	1,500,000	1,459,847	1,500,000
I&S Fund	81-399-33808	<u>364,770</u>	<u>500,000</u>	<u>500,000</u>	<u>402,573</u>	<u>500,000</u>
Total Transfers-In		<u>1,760,892</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>1,862,420</u>	<u>2,000,000</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 3,471,222</u></u>	<u><u>\$ 3,704,654</u></u>	<u><u>\$ 3,704,650</u></u>	<u><u>\$ 3,583,750</u></u>	<u><u>\$ 3,904,660</u></u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
TIRZ	81-465	<u>3,466,582</u>	<u>3,700,000</u>	<u>3,700,000</u>	<u>3,579,100</u>	<u>3,900,000</u>
TOTAL APPROPRIATIONS		<u><u>3,466,582</u></u>	<u><u>3,700,000</u></u>	<u><u>3,700,000</u></u>	<u><u>3,579,100</u></u>	<u><u>3,900,000</u></u>
RESTRICTED FUND BALANCE		<u><u>\$ 4,640</u></u>	<u><u>\$ 4,654</u></u>	<u><u>\$ 4,650</u></u>	<u><u>\$ 4,650</u></u>	<u><u>\$ 4,660</u></u>

CEMETERY TRUST FUND

The Cemetery Trust Fund is a Permanent Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS
CEMETERY TRUST FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 46,684	\$ 29,734	\$ 33,382	\$ 33,382	\$ 31,457
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	-	75	75	-	50
Interest on Demand Account	17-300-36100	48	75	75	75	75
Perpetual Care	17-300-36110	-	-	-	1,000	5,000
Total Estimated Revenues		48	150	150	1,075	5,125
OTHER FINANCING RESOURCES						
Capital Leases	17-300-39050	-	-	-	-	-
Total Other Financing Resources		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 46,732</u>	<u>\$ 29,884</u>	<u>\$ 33,532</u>	<u>\$ 34,457</u>	<u>\$ 36,582</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Cemetery	17-410	<u>\$ 13,350</u>	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ -</u>
TOTAL APPROPRIATIONS		<u>13,350</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 33,382</u>	<u>\$ 29,884</u>	<u>\$ 30,532</u>	<u>\$ 31,457</u>	<u>\$ 36,582</u>

DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 1,140,526	\$ 1,368,197	\$ 1,472,813	\$ 1,472,813	\$ 1,093,463
<u>Estimated Revenues</u>						
Current Property Taxes	08-300-31000	3,424,165	3,400,000	3,400,000	3,300,000	3,667,000
Delinquent Property Taxes	08-300-31200	155,028	134,000	134,000	150,000	150,000
Penalty and Interest	08-300-31300	98,712	100,000	100,000	100,000	100,000
Interest - Investments	08-300-36050	2,979	1,000	20,000	800	1,000
Interest - Demand Dep.	08-300-36100	1,062	900	4,000	4,000	4,000
Total Revenues		3,681,946	3,635,900	3,658,000	3,554,800	3,922,000
Transfers-In		-	-	-	-	-
Total Estimated Revenues and Transfers		3,681,946	3,635,900	3,658,000	3,554,800	3,922,000
TOTAL AVAILABLE RESOURCES		<u>\$ 4,822,472</u>	<u>\$ 5,004,097</u>	<u>\$ 5,130,813</u>	<u>\$ 5,027,613</u>	<u>\$ 5,015,463</u>
APPROPRIATIONS:						
<u>Operating Expenditures</u>						
Principal		1,692,000	2,182,000	2,182,000	2,227,000	2,157,000
Interest		1,285,439	1,343,644	1,343,644	1,295,977	1,222,008
Fiscal Fees		7,450	9,000	9,000	8,600	8,600
Depository Charges		-	-	-	4,000	3,002,008
Total Expenditures		2,984,889	3,534,644	3,534,644	3,531,577	3,387,608
Transfers Out						
TIRZ	08-499-56981	364,770	500,000	500,000	402,573	500,000
Total Appropriations		3,349,659	4,034,644	4,034,644	3,934,150	3,887,608
RESTRICTED FUND BALANCE		<u>\$ 1,472,813</u>	<u>\$ 969,453</u>	<u>\$ 1,096,169</u>	<u>\$ 1,093,463</u>	<u>\$ 1,127,855</u>

UTILITY FUND

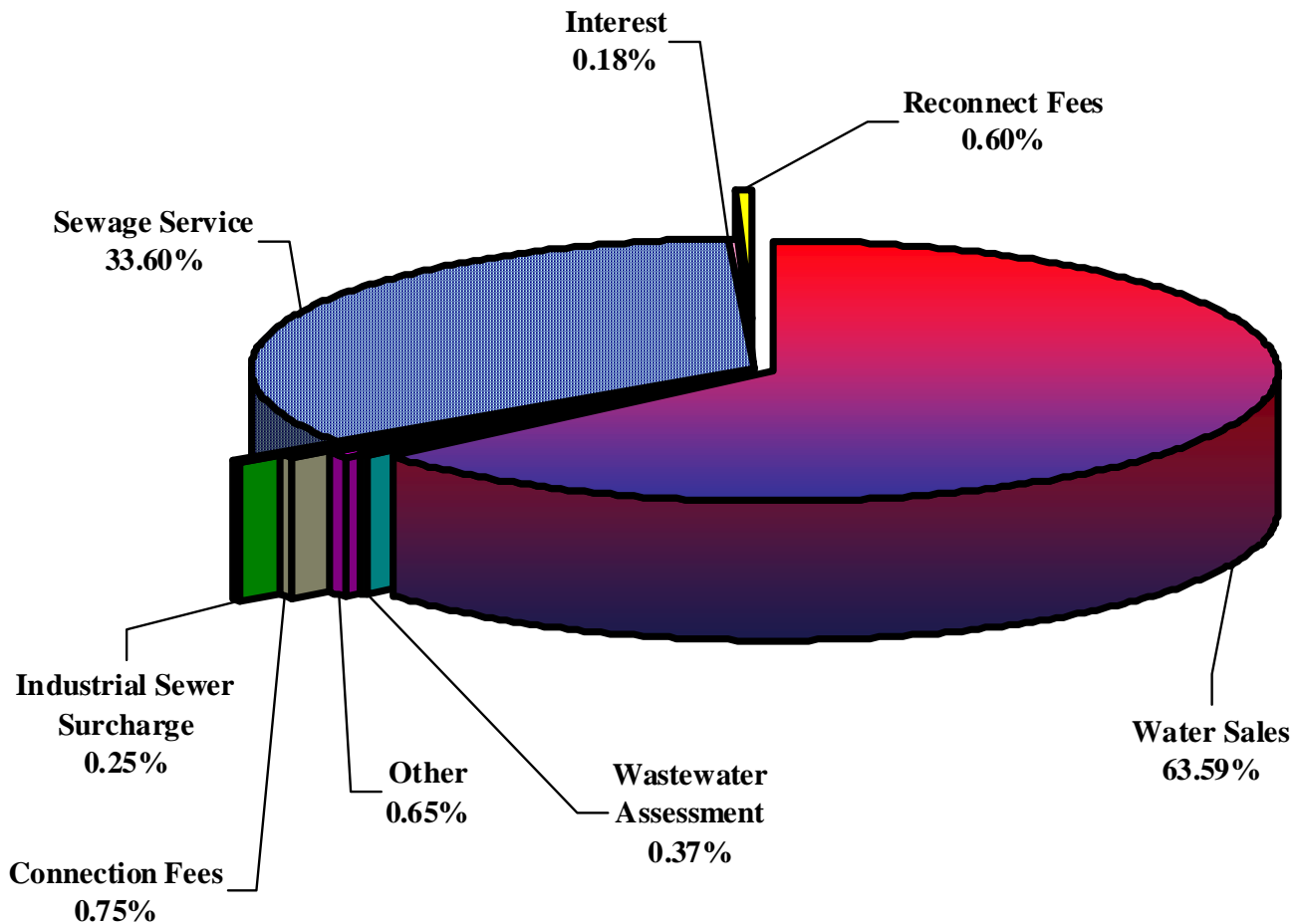
The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
BEGINNING WORKING CAPITAL		\$ 5,869,859	\$ 6,191,948	\$ 5,463,349	\$ 5,463,349	\$ 6,027,863
<u>Estimated Revenues:</u>						
Water Sales	02-300-31000	9,303,734	10,250,000	10,250,000	11,300,000	10,600,000
Connection Fees	02-300-31100	122,432	110,000	110,000	125,000	125,000
Reconnect Fees	02-300-31200	91,320	100,000	100,000	100,000	100,000
Sewage Service	02-300-31300	5,366,936	5,500,000	5,500,000	5,600,000	5,600,000
Industrial Sewer Surcharge	02-300-31350	48,667	40,000	40,000	45,000	45,000
W/W System Capital Recovery Fee	02-300-31380	70,077	-	-	-	-
Wastewater Assessment	02-300-31400	60,809	50,000	50,000	61,000	61,000
Service Charge	02-300-31500	65,173	70,000	70,000	70,000	70,000
Miscellaneous Income	02-300-33000	105,682	20,000	20,000	38,961	20,000
Waterline & Sewer Reimb.	02-300-33050	1,443	1,000	1,000	1,000	1,000
5% Credit Card Fee	02-300-34801	11,252	12,000	12,000	12,000	12,000
Interest on Investments	02-300-36050	39,455	100,000	100,000	20,000	20,000
Interest on Demand Dep.	02-300-36100	3,938	4,000	4,000	10,000	10,000
Misc.-Insurance Settlements	02-300-36160	8,251	-	-	5,000	5,000
Sale of City Equipment	02-300-39000	-	-	-	7,893	-
Gain/loss on fixed assets	02-300-39002	(1,000)	-	-	-	-
Total Estimated Revenues		15,298,169	16,257,000	16,257,000	17,395,854	16,669,000
TOTAL AVAILABLE RESOURCES		<u>\$ 21,168,028</u>	<u>\$ 22,448,948</u>	<u>\$ 21,720,349</u>	<u>\$ 22,859,203</u>	<u>\$ 22,696,863</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Water Administration	02-410	\$ 604,477	\$ 625,272	\$ 625,272	\$ 507,138	\$ 631,695
Water Distribution	02-412	2,919,698	3,725,804	3,690,804	3,488,374	3,719,227
South Water Treatment Plant	02-413	1,622,223	1,846,011	2,172,177	2,025,988	1,784,380
Wastewater Treatment	02-414	1,782,333	1,974,106	1,949,106	1,957,823	2,042,043
Industrial Pre-Treatment	02-415	243,822	347,863	347,863	285,150	294,559
Utility Billing & Collecting	02-416	407,624	446,153	459,759	454,680	516,810
Organizational Expenses	02-417	4,148,465	4,007,718	3,733,278	3,777,815	3,894,622
Meter Readers	02-418	485,841	436,670	439,516	420,878	475,167
Northside Water Treatment Plant	02-430	1,490,197	1,828,329	1,828,329	1,913,494	2,255,674
Total Operations		13,704,679	15,237,926	15,246,104	14,831,340	15,614,177
<u>Transfers-Out</u>						
General Fund	02-499-56900	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Total Transfers-Out		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL APPROPRIATIONS		<u>15,704,679</u>	<u>17,237,926</u>	<u>17,246,104</u>	<u>16,831,340</u>	<u>17,614,177</u>
ENDING WORKING CAPITAL		<u>\$ 5,463,349</u>	<u>\$ 5,211,022</u>	<u>\$ 4,474,245</u>	<u>\$ 6,027,863</u>	<u>\$ 5,082,686</u>

City of Mission

Utility Fund Revenues By Source \$16,669,000





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**CITY OF MISSION, TEXAS
UTILITY FUND
EXPENSE SUMMARY**

Adjusted FY 09-10 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
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APPROPRIATIONS:

Operating Expenses:

Water Administration	\$ 604,477	\$ 625,272	\$ 625,272	\$ 507,138	\$ 631,695
Water Distribution/Sewer Co	2,919,698	3,725,804	3,690,804	3,488,374	3,719,227
Water Treatment	1,622,223	1,846,011	2,172,177	2,025,988	1,784,380
South Water Treatment Plant	1,782,333	1,974,106	1,949,106	1,957,823	2,042,043
Industrial Pre-Treatment	243,822	347,863	347,863	285,150	294,559
Utility Billing & Collecting	407,624	446,153	459,759	454,680	516,810
Organizational Expenses	4,148,465	4,007,718	3,733,278	3,777,815	3,894,622
Meter Readers	485,841	436,670	439,516	420,878	475,167
Northside Water Treatment Plant	1,490,197	1,828,329	1,828,329	1,913,494	2,255,674
Total Operations	13,704,679	15,237,926	15,246,104	14,831,340	15,614,177
Transfers-Out	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL APPROPRIATIONS	\$ 15,704,679	\$ 17,237,926	\$ 17,246,104	\$ 16,831,340	\$ 17,614,177

Operating Appropriation By Category:

Personnel	\$ 2,679,285	\$ 2,782,783	\$ 2,799,233	\$ 2,667,819	\$ 2,949,957
Benefits	965,204	1,008,715	1,012,390	924,295	1,131,393
Profess & Tech Services	252,417	388,100	288,100	306,100	373,100
Purchased Property Services	2,065,506	2,292,200	2,302,546	2,368,562	2,429,980
Other Purchased Services	240,698	308,400	270,233	250,813	321,470
Supplies	2,417,202	3,150,658	3,146,805	3,174,507	3,231,485
Capital Outlay	615,572	974,452	1,230,452	977,368	969,250
Miscellaneous	577,360	928,900	792,627	758,158	1,080,270
Debt Service	3,891,435	3,403,718	3,403,718	3,403,718	3,127,272
	\$ 13,704,679	\$ 15,237,926	\$ 15,246,104	\$ 14,831,340	\$ 15,614,177



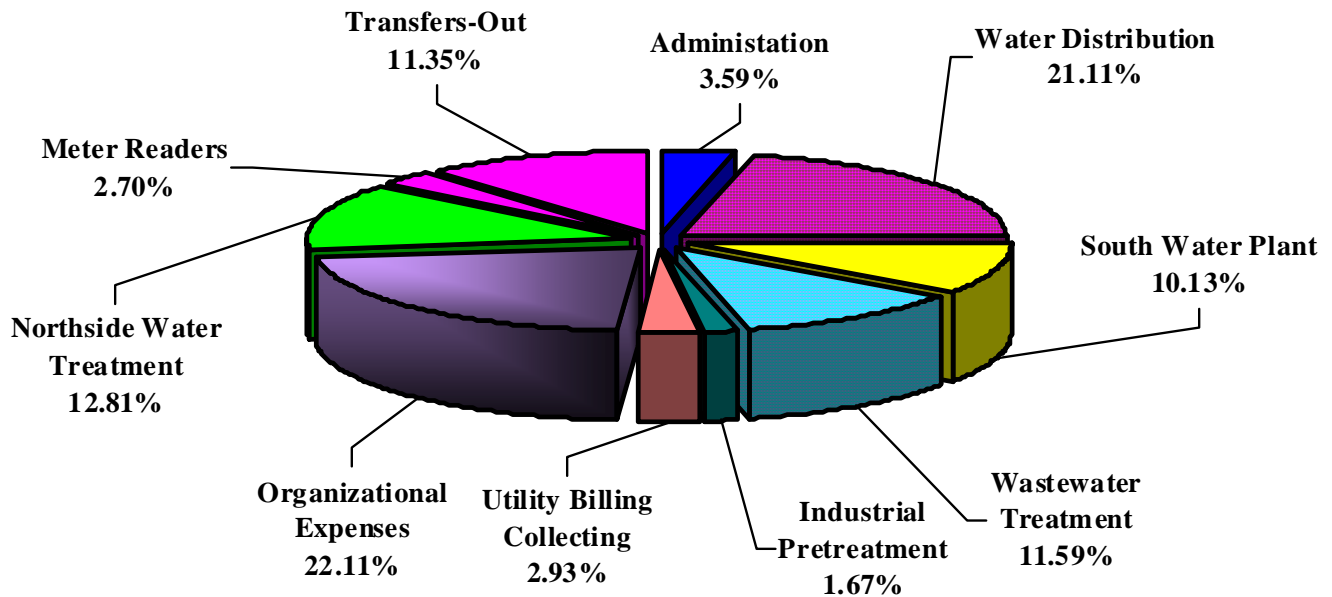
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City of Mission

Utility Fund Appropriations

By Department

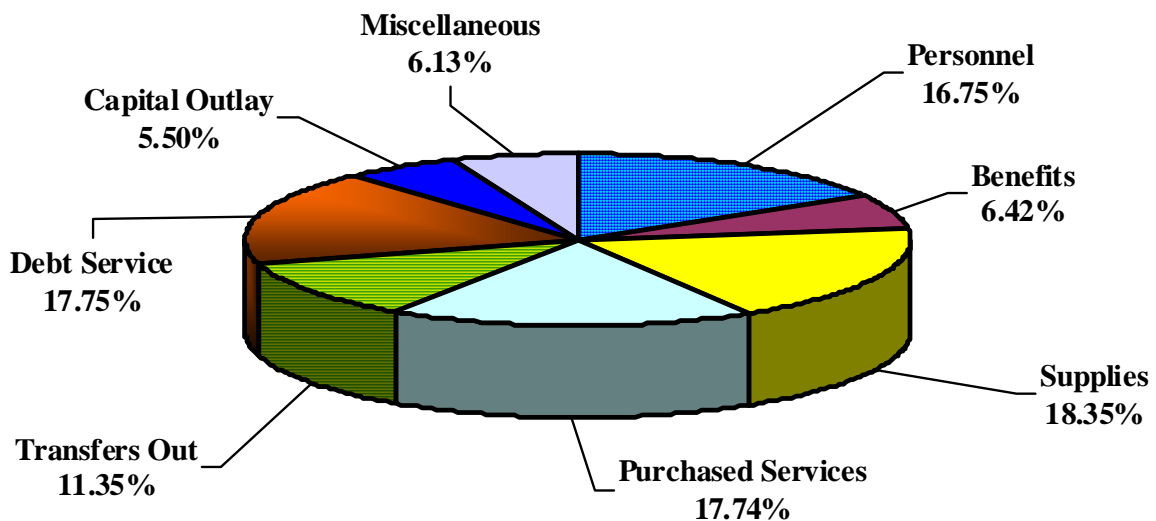
\$17,614,177



Utility Fund Appropriations

by Category

\$17,614,177





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CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: UTILITY

PURPOSE:

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

GOALS:

1. Prepare plans and specs for various public works projects.
2. Continue upgrading GIS System.
3. Continue to review construction plans for new residential and commercial subdivisions.
4. Continue with long and short term planning for water and sewer systems.
5. Continue to work with developers and contractors to ensure compliance with City standards.
6. Continue to phase in the City's storm water management plan.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed Continued Education Courses.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 413,931	\$ 425,986	\$ 348,443	\$ 446,702
Employee Benefits	136,249	136,836	110,220	131,073
Purchased Services	43,537	45,450	39,975	43,500
Supplies	9,728	14,500	7,500	9,500
Other Services and Charges	1,032	2,500	1,000	920
Operations Subtotal	604,477	625,272	507,138	631,695
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 604,477	\$ 625,272	\$ 507,138	\$ 631,695
PERSONNEL				
Exempt	4	4	5	5
Non-Exempt	4	5	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	8	8
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Public Outreach Water Conservation Number of persons reached				

CITY OF MISSION, TEXAS

DEPARTMENT: WATER DISTRIBUTION

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 38 liftstations, over 250 miles of waterlines, 325 miles of sewerlines and over 2,500 hydrants.

GOALS:

1. Clean and deodorize all lift stations daily.
2. Continue to clean and maintain 325 miles of sewer lines.
3. Inspect and televise 26,000 linear feet.
4. Replace cast iron and asbestos lines throughout downtown area.
5. Continue improving water loss prevention program.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Installation of over 7,500 linear feet of waterline.
2. Installation of over 9,500 linear feet of sewerline.
3. Replaced several hydrants and serviced over 2,450 fire hydrants.
4. Installed 490 new meter services connections.
5. Responded to 120 wastewater sewer stops.
6. Performed 71 pressure test this fiscal year.
7. Responded to 481 water breaks.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 928,971	\$ 971,224	\$ 939,087	\$ 1,006,253
Employee Benefits	350,616	366,880	331,398	404,874
Purchased Services	482,101	585,600	553,939	564,100
Supplies	633,109	1,057,750	936,100	961,000
Other Services and Charges	69,656	16,650	35,150	33,000
Operations Subtotal	2,464,453	2,998,104	2,795,674	2,969,227
Capital Outlay	455,245	692,700	692,700	750,000
DEPARTMENTAL TOTAL	\$ 2,919,698	\$ 3,690,804	\$ 3,488,374	\$ 3,719,227
PERSONNEL				
Exempt	4	4	4	4
Non-Exempt	33	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	37	37	37	37
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Installed new water lines	7,920 L.F.		7596 L.F.	9000 L.F.
Installed new forcemain	6,000 L.F.		9577 L.F.	5000 L.F.
Fire Hydrants maintained	2,475		2,495	2,500
Cleaned and maintained miles of sewer lines	323		325	325
Water breaks repaired	717		481	500
Line locating of water and sewer	387		690	600

CITY OF MISSION, TEXAS

DEPARTMENT: SOUTH WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

GOALS:

1. Continue repairing and/or installing decant, and sludge pumps and motors.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all State and Federal Guidelines.
4. Implement Long Range Water Treatment Plan.
5. Continue to deliver the best quality drinking water.
6. Renovation of South Water Plant.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by the Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Educated consumers on water conservation measures.
6. Our water systems have been recognized for exceptional compliance.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 363,392	\$ 366,615	\$ 349,801	\$ 370,078
Employee Benefits	129,568	134,946	125,451	143,652
Purchased Services	360,432	409,600	439,220	411,300
Supplies	678,515	757,516	822,516	747,350
Other Services and Charges	54,032	137,500	137,000	112,000
Operations Subtotal	1,585,939	1,806,177	1,873,988	1,784,380
Capital Outlay	36,283	366,000	152,000	-
DEPARTMENTAL TOTAL	\$ 1,622,223	\$ 2,172,177	\$ 2,025,988	\$ 1,784,380
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Treated Water North & South Plants	5,100.000 (MGD)		4,551.000 (MGD)	5,200.000 (MGD)
Monthly Ave.	429.524 (MGD)		381.500 (MGD)	441.000 (MGD)
Daily Ave.	13.000 (MGD)		12.441 (MGD)	14.500 (MGD)
High Peak	16.500 (MGD)		14.741 (MGD)	16.500 (MGD)

CITY OF MISSION, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 10-operators, 1-laborer, 1 Clerk and 1-Supervisor.

GOALS:

1. Operate in compliance with all state and federal regulations.
2. Comply with new wastewater permit.
3. Reduce electricity consumption within the plant.
4. Research on effluent reuse and the feasibility of such water reuse.
5. Encourage new operators to obtain "D" certification.
6. Continue to work on public relations, such as tours and classroom presentations.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. TCEQ annual evaluation was graded excellent.
2. Worked closely with manufacturers on plant repair problems.
3. Kept sludge management in compliance.
4. Kept wastewater plant looking and operating efficiently.
5. Kept equipment maintained under warranty.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 332,687	\$ 364,680	\$ 365,561	\$ 386,258
Employee Benefits	117,288	125,881	119,169	145,685
Purchased Services	857,892	886,850	930,350	935,350
Supplies	184,768	213,343	196,743	213,100
Other Services and Charges	268,899	277,000	290,000	307,000
Operations Subtotal	1,761,533	1,867,754	1,901,823	1,987,393
Capital Outlay	20,800	81,352	56,000	54,650
DEPARTMENTAL TOTAL	\$ 1,782,333	\$ 1,949,106	\$ 1,957,823	\$ 2,042,043
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Sludge Disposed	-		8,512 C.Y.	8,600 C.Y.
Liquid haul sludge in cubic yards	11,000		-	-

CITY OF MISSION, TEXAS

DEPARTMENT: INDUSTRIAL PRE-TREATMENT

FUND: UTILITY

PURPOSE:

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

GOALS:

1. Clean up the excess sludge build-up for all ponds.
2. Sludge manage more efficiently.
3. Reduced electrical cost by having only one activated pond.
4. Operated pretreatment within compliance of State parameters.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Pave roads going into pretreatment plant with the help of streets department.
2. Pretreatment plant sludge management kept in compliance.
3. Kept all equipment operating efficiently.
4. Kept East pond active with only one industrial discharging.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 41,113	\$ 41,440	\$ 41,084	\$ 40,563
Employee Benefits	13,846	13,223	12,666	14,096
Purchased Services	119,059	139,000	138,500	139,000
Supplies	7,397	14,100	13,800	13,800
Other Services and Charges	62,407	126,000	65,000	75,000
Operations Subtotal	243,822	333,763	271,050	282,459
Capital Outlay	-	14,100	14,100	12,100
DEPARTMENTAL TOTAL	\$ 243,822	\$ 347,863	\$ 285,150	\$ 294,559
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 09-10		Estimate 10-11	Budget 11-12
PERFORMANCE INDICATORS				
Pretreatment waste in millions of gallons	1,950,000		2,000,000	2,100,000
Pretreatment Disposal of Waste Cubic yards	4,000		3,648	3,800

CITY OF MISSION, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This department processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

GOALS:

1. Reduce return mail to .5% of bills mailed by verifying addresses with Post Office.
2. Improved customer service by moving the mail drop to the north end of drive way to free up the fourth lane and be used as a drive thru lane.
3. Increase sanitation collections by conducting audit of current accounts and adding any missing accounts to the system.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Updated addresses with Post Office's help.
2. Inside mail drop box has been moved to the hallway for better visibility and convenience to our customers.
3. All employees are being crossed trained for better and more efficient customer service.

BUDGET

EXPENDITURES	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
Personnel Services				
Salaries and Wages	\$ 206,138	\$ 227,233	\$ 225,201	\$ 238,187
Employee Benefits	69,149	73,835	73,371	87,828
Purchased Services	114,910	136,280	133,738	158,740
Supplies	14,121	16,111	15,558	16,555
Other Services and Charges	2,506	3,000	2,244	3,000
Operations Subtotal	406,824	456,459	450,112	504,310
Capital Outlay	800	3,300	4,568	12,500
DEPARTMENTAL TOTAL	\$ 407,624	\$ 459,759	\$ 454,680	\$ 516,810
PERSONNEL				
Exempt	2	3	3	3
Non-Exempt	6	5	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	8	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Water bills mailed out -Annually	300,000		305,000	306,000
Past Due bills mailed out -Annually	95,000		90,000	93,600
Return mail per month	200		200	175
Customer calls per month	1,800		1,800	1,900
Customer calls per month regarding Sanitation	427		500	600
Total collections per month	\$ 1,600,000		\$ 1,650,000	\$ 1,700,000

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: UTILITY

PURPOSE:

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	178,771	169,833	194,833	283,000
Supplies	-	-	-	-
Other Services and Charges	78,258	134,727	169,264	469,350
Operations Subtotal	257,029	304,560	364,097	752,350
Capital Outlay	-	25,000	10,000	15,000
Debt Service	3,891,435	3,403,718	3,403,718	3,127,272
DEPARTMENTAL TOTAL	\$ 4,148,465	\$ 3,733,278	\$ 3,777,815	\$ 3,894,622
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

CITY OF MISSION, TEXAS

DEPARTMENT: METER READERS

FUND: UTILITY

PURPOSE:

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

GOALS:

1. Limit re-reads to no more than 1% of total meters read.
2. Complete each cycle within 5 working days, (approximately 8,500 accounts per cycle).
3. Improve response time to connect customers to no more than one hours.
4. To reconnect customers on the same day as they pay within 2 hours of payment.
5. To reduce zero reading meters by using the zero consumption report.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Expanded the department with two service men.
2. Replacement of old vehicles has helped in the efficiency of service and safety of our employees.
3. The re-reading per book has improved from 15 re-read to 10 and still working to reduce this number.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 237,259	\$ 240,885	\$ 241,681	\$ 247,840
Employee Benefits	87,700	93,590	89,497	105,697
Purchased Services	5,427	17,846	13,700	18,340
Supplies	73,040	87,195	76,000	103,290
Other Services and Charges	-	-	-	-
Operations Subtotal	403,426	439,516	420,878	475,167
Capital Outlay	82,415	-	-	-
DEPARTMENTAL TOTAL	\$ 485,841	\$ 439,516	\$ 420,878	\$ 475,167
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	9	9	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Days needed to complete reading cycle	5		5	5
Accounts read per cycle	8,500		8,500	8,500
Re-reads per month	50		40	30
Meters changed out	2,500		3,000	2,000

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

GOALS:

1. Begin operation of the 6 MGD expansion.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all state and federal guidelines and regulations.
4. Implement long range water treatment plant.
5. Continue to deliver the best quality drinking water.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.
4. Completed construction of 6 MGD expansion.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 155,794	\$ 161,170	\$ 156,961	\$ 214,076
Employee Benefits	60,788	67,199	62,523	98,488
Purchased Services	396,491	470,420	481,220	571,220
Supplies	816,524	986,290	1,106,290	1,166,890
Other Services and Charges	40,571	95,250	58,500	80,000
Operations Subtotal	1,470,168	1,780,329	1,865,494	2,130,674
Capital Outlay	20,029	48,000	48,000	125,000
DEPARTMENTAL TOTAL	\$ 1,490,197	\$ 1,828,329	\$ 1,913,494	\$ 2,255,674
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	7	7	7	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
See South Water Plant Indicators.				



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SHARY GOLF COURSE

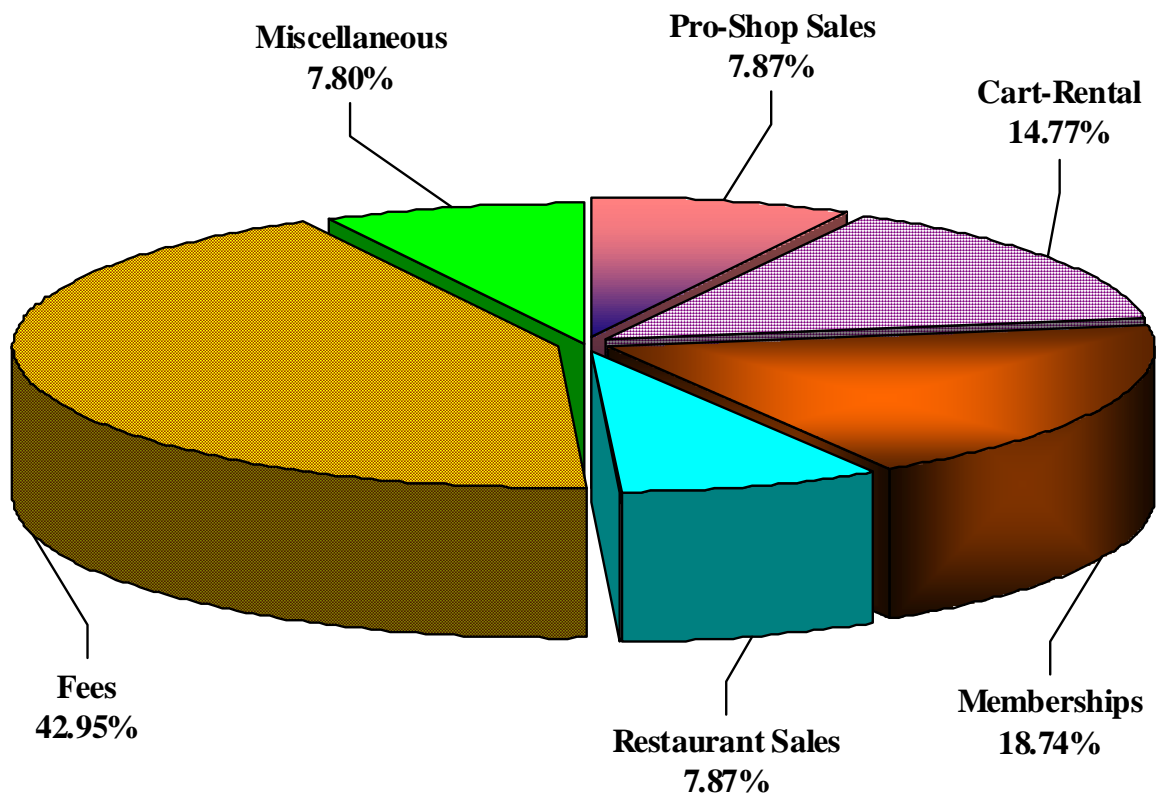
The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
BEGINNING WORKING CAPITAL		\$ 71,911	\$ (1,439,821)	\$ (202,617)	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Pro-Shop Sales	03-300-31000	44,622	80,000	80,000	85,000	105,000
Cart Rental	03-300-31100	135,296	155,000	155,000	175,000	195,000
Food and Beverage Sales	03-300-31200	64,894	95,000	95,000	95,000	105,000
Daily Green Fees	03-300-31300	294,738	350,000	350,000	370,000	425,000
Driving Range	03-300-31320	31,384	40,000	40,000	45,000	50,000
Prepaid Members	03-300-31400	237,048	210,000	210,000	225,000	250,000
Summer Rates-Green Fees	03-300-31420	-	-	-	-	-
Pull Carts & Club Rentals	03-300-31500	925	2,000	2,000	2,700	2,000
JR's Fees	03-300-31520	27,877	27,000	27,000	28,000	28,000
Trail Fees	03-300-31600	68,330	65,000	65,000	65,000	70,000
Miscellaneous Income	03-300-31700	3,631	2,000	2,000	5,000	2,000
FEMA Reimbursement	03-300-33500	-	-	-	-	-
Interest on Investments	03-300-36050	6	-	-	20	-
Interest on Demand Dep	03-300-36100	10	-	-	-	-
Misc. Insurance Settlements	03-300-36160	1,429	-	-	-	-
Sale of City Equipment	03-300-39001	-	5,000	5,000	600	2,000
Gain/Loss on Fixed Assets	03-300-39002	-	-	-	-	-
Mission Economic Development	03-300-39020	100,000	100,000	100,000	100,000	100,000
Capital Contributions	03-300-39701	-	-	-	-	-
Total Revenues		<u>1,010,190</u>	<u>1,131,000</u>	<u>1,131,000</u>	<u>1,196,320</u>	<u>1,334,000</u>
Transfers In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>1,010,190</u>	<u>1,131,000</u>	<u>1,131,000</u>	<u>1,196,320</u>	<u>1,334,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,082,101</u>	<u>\$ (308,821)</u>	<u>\$ 928,383</u>	<u>\$ 1,196,320</u>	<u>\$ 1,334,000</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 417,590	\$ 490,073	\$ 488,349	\$ 430,516	\$ 481,477
Grounds	03-411	543,838	598,614	602,596	551,082	598,442
Restaurant	03-412	100,964	120,389	120,389	91,000	102,818
Organizational Expenses	03-417	222,326	126,968	126,968	122,168	151,258
Total Appropriations		<u>1,284,718</u>	<u>1,336,044</u>	<u>1,338,302</u>	<u>1,194,766</u>	<u>1,333,995</u>
ENDING WORKING CAPITAL		<u>\$ (202,617)</u>	<u>\$ (1,644,865)</u>	<u>\$ (409,919)</u>	<u>\$ 1,554</u>	<u>\$ 5</u>

CITY OF MISSION

Golf Course Fund Estimated Revenues By Source \$1,334,000





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**CITY OF MISSION, TEXAS
GOLF COURSE FUND
EXPENSE SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 417,590	\$ 490,073	\$ 488,349	\$ 430,516	\$ 481,477
Grounds	03-411	543,838	598,614	602,596	551,082	598,442
Restaurant	03-412	100,964	120,389	120,389	91,000	102,818
Organizational Expenses	03-417	222,326	126,968	126,968	122,168	151,258
Total Operations		1,284,718	1,336,044	1,338,302	1,194,766	1,333,995
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		\$ 1,284,718	\$ 1,336,044	\$ 1,338,302	\$ 1,194,766	\$ 1,333,995
 <u>Operating Appropriations by Category:</u>						
Personnel		594,628	595,098	595,098	559,384	595,736
Employee Benefits		181,312	199,858	199,858	172,203	210,181
Prof & Technical Services		1,500	3,000	3,000	1,500	3,000
Purchase Property Service		74,434	101,620	94,620	75,120	86,120
Other Purchase Property		8,631	11,550	11,550	9,244	12,450
Supplies		199,046	293,850	297,608	250,311	275,050
Capital Outlay		-	1,000	6,500	6,462	4,000
Miscellaneous		20,197	27,800	27,800	18,274	22,380
Debt		204,970	102,268	102,268	102,268	125,078
Total Operating Appropriations		\$ 1,284,718	\$ 1,336,044	\$ 1,338,302	\$ 1,194,766	\$ 1,333,995



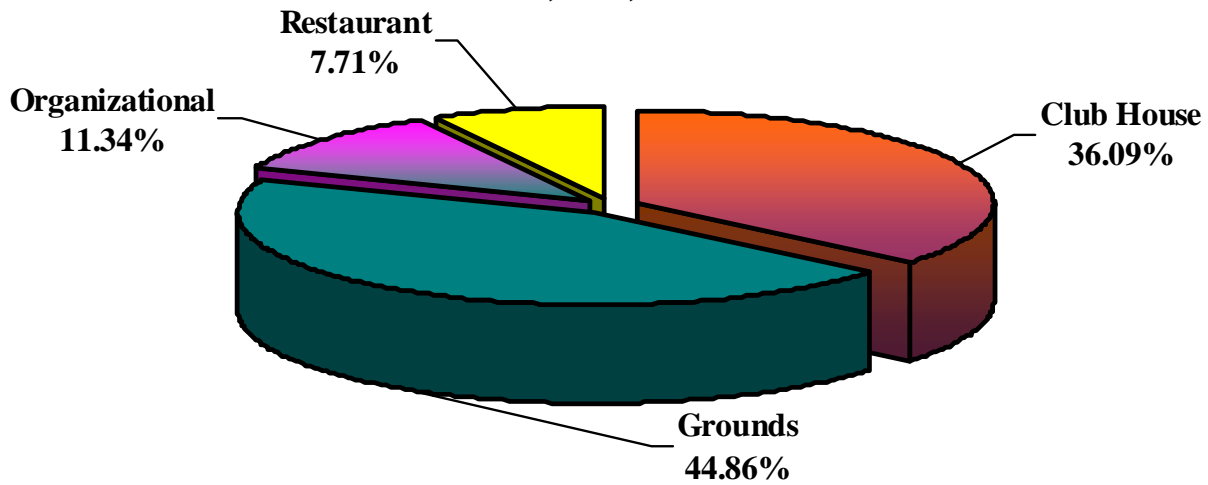
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CITY OF MISSION

Golf Course Fund Appropriations

By Department

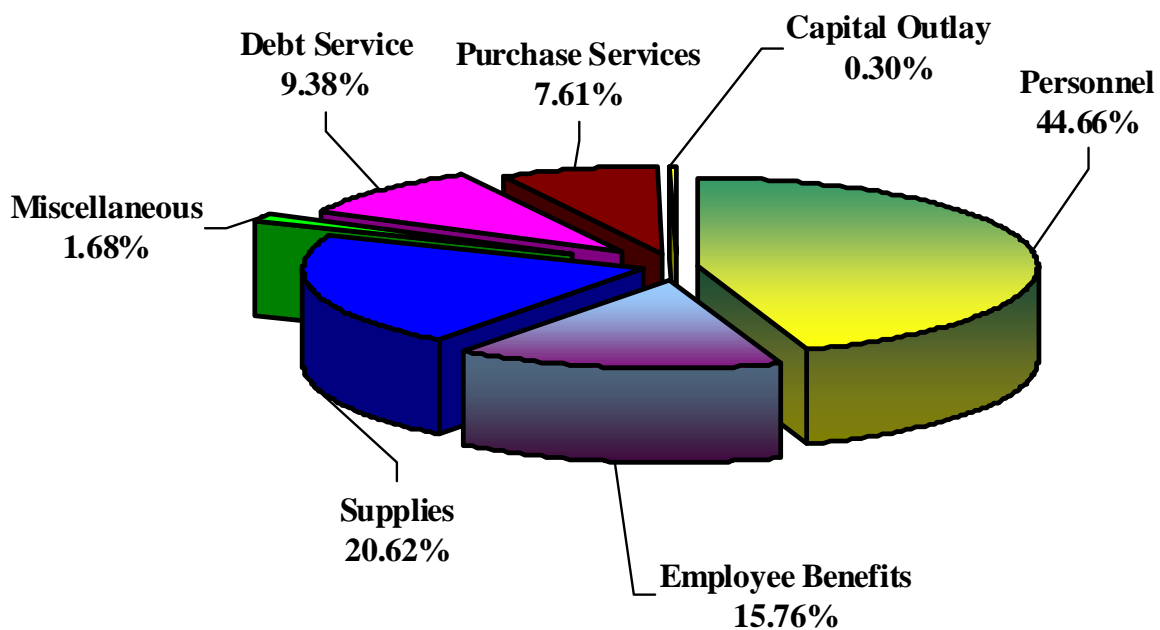
\$1,333,995



Golf Course Fund Appropriations

by Category

\$1,333,995





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CITY OF MISSION, TEXAS

DEPARTMENT: CLUB HOUSE

FUND: GOLF COURSE

PURPOSE:

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

GOALS:

1. Increase revenues:
 - a. Increase membership rates by 10%
 - b. Increase green fee rates by 10%
 - c. Increase tournament play
2. Upgrade customer service through training with emphasis on quality
3. Increase safety awareness to minimize lost time and claims.

ACHIEVEMENTS:

1. Increase overall play from previous fiscal year.
2. Upgraded course ecstatic by installing fountain on #10 lake.
3. Comprehensive pruning of trees on course to minimize damage during storms.
4. Golf course greens improved dramatically which led to increase play.
5. Discount play for Mission residents was a huge success.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 235,934	\$ 247,922	\$ 230,997	\$ 253,409
Employee Benefits	67,648	76,631	63,691	77,248
Purchased Services	55,515	58,170	50,482	55,070
Supplies	52,586	98,126	83,857	91,550
Other Services and Charges	5,907	6,500	489	1,200
Operations Subtotal	417,590	487,349	429,516	478,477
Capital Outlay	-	1,000	1,000	3,000
DEPARTMENTAL TOTAL	\$ 417,590	\$ 488,349	\$ 430,516	\$ 481,477
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	4	4	4	4
Part-Time	4	4	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
9 Hole Rounds	16,557		17,500	
18 Hole Rounds	30,031		36,000	

CITY OF MISSION, TEXAS

DEPARTMENT: GROUNDS

FUND: GOLF COURSE

PURPOSE:

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

GOALS:

1. Increase irrigation system to provide better coverage in the rough.
2. Renovate sand bunkers.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 306,902	\$ 292,607	\$ 292,737	\$ 301,353
Employee Benefits	105,553	113,407	103,472	126,089
Purchased Services	25,824	46,000	32,500	40,500
Supplies	105,399	143,982	116,454	129,000
Other Services and Charges	160	1,100	457	500
Operations Subtotal	543,838	597,096	545,620	597,442
Capital Outlay	-	5,500	5,462	1,000
DEPARTMENTAL TOTAL	\$ 543,838	\$ 602,596	\$ 551,082	\$ 598,442
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12
Maintain TIF Dwarf Greens	18		18	18
Maintain 328 Greens	9		9	9

CITY OF MISSION, TEXAS

DEPARTMENT: RESTAURANT

FUND: GOLF COURSE

PURPOSE:

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

GOALS:

1. Increase beverage cart services and revenues.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 51,792	\$ 54,569	\$ 35,650	\$ 40,974
Employee Benefits	8,111	9,820	5,040	6,844
Purchased Services	-	-	-	-
Supplies	41,061	55,500	50,000	54,500
Other Services and Charges	-	500	310	500
Operations Subtotal	100,964	120,389	91,000	102,818
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 100,964	\$ 120,389	\$ 91,000	\$ 102,818
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	4	4	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATION

FUND: GOLF COURSE

PURPOSE:

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and bank depository fees.

BUDGET

	Actual 09-10	Budget 10-11	Estimate 10-11	Budget 11-12
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,226	5,000	2,882	6,000
Supplies	-	-	-	-
Other Services and Charges	14,130	19,700	17,018	20,180
Operations Subtotal	17,356	24,700	19,900	26,180
Capital Outlay	-	-	-	-
Debt Service	204,970	102,268	102,268	125,078
DEPARTMENTAL TOTAL	\$ 222,326	\$ 126,968	\$ 122,168	\$ 151,258
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	09-10		10-11	11-12

SOLID WASTE FUND

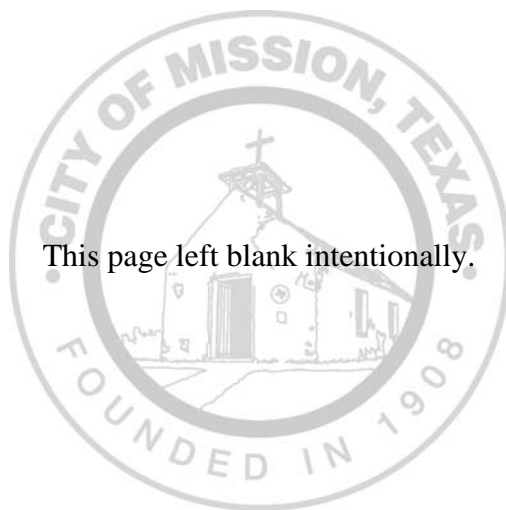
The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 2009-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
BEGINNING WORKING CAPITAL		\$ 345,221	\$ 314,187	\$ 502,947	\$ 502,947	\$ 722,046
<u>ESTIMATED REVENUES:</u>						
Garbage Fees	05-300-30000	4,555,329	4,800,000	4,800,000	4,903,989	4,900,000
Brush Fees	05-300-30020	521,221	510,000	510,000	577,427	550,000
Roll-off Fees	05-300-30040	4,634	5,500	5,500	5,500	5,000
Franchise Fee	05-300-31500	106,216	110,000	110,000	110,000	110,000
Miscellaneous Income	05-300-33000	1,864	1,500	1,500	4,000	4,000
Interest-Demand Dep.	05-300-36100	176	-	-	500	500
Total Revenues		5,189,440	5,427,000	5,427,000	5,601,416	5,569,500
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		5,189,440	5,427,000	5,427,000	5,601,416	5,569,500
TOTAL AVAILABLE RESOURCES		<u>\$ 5,534,661</u>	<u>\$ 5,741,187</u>	<u>\$ 5,929,947</u>	<u>\$ 6,104,363</u>	<u>\$ 6,291,546</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Solid Waste	05-410	\$ 4,931,714	\$ 5,155,000	\$ 5,155,000	\$ 5,182,317	\$ 5,496,113
Total Operations		4,931,714	5,155,000	5,155,000	5,182,317	5,496,113
Transfers Out		100,000	200,000	200,000	200,000	-
Total Appropriations		5,031,714	5,355,000	5,355,000	5,382,317	5,496,113
ENDING WORKING CAPITAL		<u>\$ 502,947</u>	<u>\$ 386,187</u>	<u>\$ 574,947</u>	<u>\$ 722,046</u>	<u>\$ 795,433</u>

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
BUDGET SUMMARY BY DEPARTMENT**

	Adjusted FY 2009-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approved
<u>BY CATEGORY:</u>					
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 35,360
Employee Benefits	-	-	-	-	19,520
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	5,150	5,000	5,000	5,000	5,000
Other Purchased Services	-	-	-	-	-
Supplies	-	-	-	8,000	8,000
Capital Outlay	-	-	-	-	-
Miscellaneous	4,926,564	5,150,000	5,150,000	5,169,317	5,428,233
TOTAL OPERATING APPROPRIATIONS	\$ 4,931,714	\$ 5,155,000	\$ 5,155,000	\$ 5,182,317	\$ 5,496,113



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GROUP HEALTH INSURANCE FUND

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2011-2012 BUDGET SUMMARY**

		Adjusted FY 09-2010 Actual	FY 2010-2011 Original Budget	FY 2010-2011 Amended Budget	FY 2010-2011 Estimate	FY 2011-2012 City Council Approval
RESOURCES						
NET ASSETS		\$ 2,548,571	\$ 1,967,520	\$ 2,269,918	\$ 2,269,918	\$ 2,041,307
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	1,574,213	1,881,587	1,881,587	1,881,587	2,860,000
M.E.D.A. Insurance Premium	19-300-31201	30,137	40,000	40,000	21,931	-
Employee Direct Payment	19-300-31250	501,583	400,000	400,000	550,000	455,000
COBRA Insurance Premium	19-300-31300	2,518	2,000	2,000	2,000	2,000
Retiree Insurance Premium	19-300-31350	10,911	6,000	6,000	6,000	6,000
Reimb-Stop Loss Insurance	19-300-31400	331,515	20,000	20,000	211,871	20,000
Insurance Rebates	19-300-31410	11,569	10,000	10,000	-	10,000
Interest on Investments	19-300-36050	5,044	5,000	5,000	5,000	5,000
Interest on Demand	19-300-36100	433	500	500	500	500
Miscellaneous	19-300-36150	2,249	2,500	2,500	2,500	2,500
Total Estimated Revenues		2,470,172	2,367,587	2,367,587	2,681,389	3,361,000
TOTAL AVAILABLE RESOURCES		<u>\$ 5,018,743</u>	<u>\$ 4,335,107</u>	<u>\$ 4,637,505</u>	<u>\$ 4,951,307</u>	<u>\$ 5,402,307</u>
APPROPRIATIONS						
<u>Operating Expenses:</u>						
Group Health	19-410	\$ 2,748,825	\$ 3,222,000	\$ 3,222,000	\$ 2,910,000	\$ 3,232,000
TOTAL APPROPRIATIONS		<u>2,748,825</u>	<u>3,222,000</u>	<u>3,222,000</u>	<u>2,910,000</u>	<u>3,232,000</u>
NET ASSETS		<u>\$ 2,269,918</u>	<u>\$ 1,113,107</u>	<u>\$ 1,415,505</u>	<u>\$ 2,041,307</u>	<u>\$ 2,170,307</u>

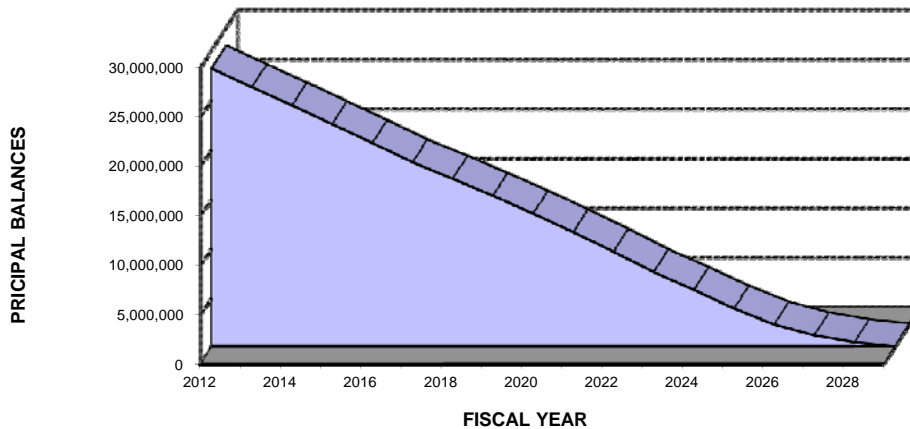
GENERAL OBLIGATION BONDS

CITY OF MISSION

**CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					30,231,000.00
2012	2,157,000.00	1,222,006.40	8,600.00	3,387,606.40	28,074,000.00
2013	1,894,000.00	1,152,335.93	8,600.00	3,054,935.93	26,180,000.00
2014	1,840,000.00	1,088,033.76	8,000.00	2,936,033.76	24,340,000.00
2015	1,895,000.00	1,022,233.76	8,000.00	2,925,233.76	22,445,000.00
2016	1,905,000.00	953,680.63	8,000.00	2,866,680.63	20,540,000.00
2017	1,955,000.00	879,171.25	8,000.00	2,842,171.25	18,585,000.00
2018	1,655,000.00	805,576.25	7,000.00	2,467,576.25	16,930,000.00
2019	1,725,000.00	735,162.50	7,000.00	2,467,162.50	15,205,000.00
2020	1,795,000.00	661,383.75	7,000.00	2,463,383.75	13,410,000.00
2021	1,880,000.00	584,131.25	7,000.00	2,471,131.25	11,530,000.00
2022	1,965,000.00	501,481.25	7,000.00	2,473,481.25	9,565,000.00
2023	2,065,000.00	412,505.00	7,000.00	2,484,505.00	7,500,000.00
2024	1,805,000.00	323,315.00	7,000.00	2,135,315.00	5,695,000.00
2025	1,885,000.00	234,718.75	7,000.00	2,126,718.75	3,810,000.00
2026	1,615,000.00	149,437.50	5,000.00	1,769,437.50	2,195,000.00
2027	1,090,000.00	83,362.50	3,000.00	1,176,362.50	1,105,000.00
2028	690,000.00	39,531.25	2,000.00	731,531.25	415,000.00
2029	415,000.00	10,893.75	1,000.00	426,893.75	-
	<u>\$ 30,231,000.00</u>	<u>\$ 10,858,960.48</u>	<u>\$ 116,200.00</u>	<u>\$ 41,206,160.48</u>	

**OUTSTANDING G.O. BONDS
As of 10/01/11 to Year 2029**



CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES

ISSUE	OUTSTANDING 10/01/11	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
CO - SERIES 2003	3,485,000.00	140,000.00	158,793.76	1,000.00	299,793.76
CO-SERIES 2004	600,000.00	100,000.00	23,337.50	1,000.00	124,337.50
CO-SERIES 2005	2,765,000.00	170,000.00	106,932.50	1,000.00	277,932.50
CO-SERIES 2005A	3,505,000.00	165,000.00	170,118.75	1,000.00	336,118.75
CO-SERIES 2007	5,385,000.00	475,000.00	222,599.97	1,000.00	698,599.97
TAX NOTE -2008	96,000.00	72,000.00	2,078.92	600.00	74,678.92
CO-SERIES 2009	5,160,000.00	200,000.00	223,780.00	1,000.00	424,780.00
REFUNDING SERIES 2009	6,625,000.00	520,000.00	244,765.00	1,000.00	765,765.00
CO-SERIES 2010	2,610,000.00	315,000.00	69,600.00	1,000.00	385,600.00
	<u>\$ 30,231,000.00</u>	<u>\$ 2,157,000.00</u>	<u>\$1,222,006.40</u>	<u>\$ 8,600.00</u>	<u>\$ 3,387,606.40</u>

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2003
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	140,000.00	80,796.88	1,000.00	221,796.88
08/15/2012		77,996.88		77,996.88
02/15/2013	145,000.00	77,996.88	1,000.00	223,996.88
08/15/2013		75,096.88		75,096.88
02/15/2014	155,000.00	75,096.88	1,000.00	231,096.88
08/15/2014		71,996.88		71,996.88
02/15/2015	160,000.00	71,996.88	1,000.00	232,996.88
08/15/2015		68,796.88		68,796.88
02/15/2016	165,000.00	68,796.88	1,000.00	234,796.88
08/15/2016		65,393.75		65,393.75
02/15/2017	175,000.00	65,393.75	1,000.00	241,393.75
08/15/2017		61,675.00		61,675.00
02/15/2018	180,000.00	61,675.00	1,000.00	242,675.00
08/15/2018		57,737.50		57,737.50
02/15/2019	190,000.00	57,737.50	1,000.00	248,737.50
08/15/2019		53,462.50		53,462.50
02/15/2020	195,000.00	53,462.50	1,000.00	249,462.50
08/15/2020		48,977.50		48,977.50
02/15/2021	205,000.00	48,977.50	1,000.00	254,977.50
08/15/2021		44,160.00		44,160.00
02/15/2022	215,000.00	44,160.00	1,000.00	260,160.00
08/15/2022		39,000.00		39,000.00
02/15/2023	230,000.00	39,000.00	1,000.00	270,000.00
08/15/2023		33,250.00		33,250.00
02/15/2024	240,000.00	33,250.00	1,000.00	274,250.00
08/15/2024		27,250.00		27,250.00
02/15/2025	250,000.00	27,250.00	1,000.00	278,250.00
08/15/2025		21,000.00		21,000.00
02/15/2026	265,000.00	21,000.00	1,000.00	287,000.00
08/15/2026		14,375.00		14,375.00
02/15/2027	280,000.00	14,375.00	1,000.00	295,375.00
08/15/2027		7,375.00		7,375.00
02/15/2028	295,000.00	7,375.00	1,000.00	303,375.00
	<u>\$ 3,485,000.00</u>	<u>\$ 1,615,884.42</u>	<u>\$ 17,000.00</u>	<u>\$ 5,117,884.42</u>

PAYEE: The Bank of New York DATE OF ISSUE: April 1, 2003
 PRINCIPAL AMOUNT OF ISSUE: \$4,120,000.00
 Interest Rates at 3.00% to 5.00%

**CITY OF MISSION, TEXAS
 CERTIFICATE OF OBLIGATION SERIES 2004
 SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	100,000.00	12,762.50	1,000.00	113,762.50
08/15/2012		10,575.00		10,575.00
02/15/2013	100,000.00	10,575.00	1,000.00	111,575.00
08/15/2013		8,387.50		8,387.50
02/15/2014	100,000.00	8,387.50	1,000.00	109,387.50
08/15/2014		6,200.00		6,200.00
02/15/2015	100,000.00	6,200.00	1,000.00	107,200.00
08/15/2015		4,200.00		4,200.00
02/15/2016	100,000.00	4,200.00	1,000.00	105,200.00
08/15/2016		2,125.00		2,125.00
02/15/2017	<u>100,000.00</u>	<u>2,125.00</u>	<u>1,000.00</u>	<u>103,125.00</u>
	<u>\$ 600,000.00</u>	<u>\$ 75,737.50</u>	<u>\$ 6,000.00</u>	<u>\$ 681,737.50</u>

PAYEE: The Bank of New York DATE OF ISSUE: August 10, 2004
 PRINCIPAL AMOUNT OF ISSUE: \$1,035,000.00
 INTEREST RATES AT 4.00% TO 4.375%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	170,000.00	54,953.75	1,000.00	225,953.75
08/15/2012		51,978.75		51,978.75
02/15/2013	180,000.00	51,978.75	1,000.00	232,978.75
08/15/2013		48,378.75		48,378.75
02/15/2014	195,000.00	48,378.75	1,000.00	244,378.75
08/15/2014		44,478.75		44,478.75
02/15/2015	210,000.00	44,478.75	1,000.00	255,478.75
08/15/2015		40,278.75		40,278.75
02/15/2016	150,000.00	40,278.75	1,000.00	191,278.75
08/15/2016		37,503.75		37,503.75
02/15/2017	170,000.00	37,503.75	1,000.00	208,503.75
08/15/2017		34,316.25		34,316.25
02/15/2018	180,000.00	34,316.25	1,000.00	215,316.25
08/15/2018		30,896.25		30,896.25
02/15/2019	180,000.00	30,896.25	1,000.00	211,896.25
08/15/2019		27,296.25		27,296.25
02/15/2020	190,000.00	27,296.25	1,000.00	218,296.25
08/15/2020		23,496.25		23,496.25
02/15/2021	210,000.00	23,496.25	1,000.00	234,496.25
08/15/2021		19,296.25		19,296.25
02/15/2022	210,000.00	19,296.25	1,000.00	230,296.25
08/15/2022		15,096.25		15,096.25
02/15/2023	230,000.00	15,096.25	1,000.00	246,096.25
08/15/2023		10,352.50		10,352.50
02/15/2024	240,000.00	10,352.50	1,000.00	251,352.50
08/15/2024		5,312.50		5,312.50
02/15/2025	250,000.00	5,312.50	1,000.00	256,312.50
	<u>\$ 2,765,000.00</u>	<u>\$ 832,316.25</u>	<u>\$ 14,000.00</u>	<u>\$ 3,611,316.25</u>

PAYEE: Texas State Bank DATE OF ISSUE: February 15, 2005
PRINCIPAL AMOUNT OF ISSUE: \$4,115,000
Bonds Callable....02/15/2014 @100.00 Average Coupon.....3.93159704%
Interest Rate at 3.00% to 4.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	165,000.00	86,812.50	1,000.00	252,812.50
08/15/2012		83,306.25		83,306.25
02/15/2013	170,000.00	83,306.25	1,000.00	254,306.25
08/15/2013		79,693.75		79,693.75
02/15/2014	180,000.00	79,693.75	1,000.00	260,693.75
08/15/2014		75,643.75		75,643.75
02/15/2015	185,000.00	75,643.75	1,000.00	261,643.75
08/15/2015		71,481.25		71,481.25
02/15/2016	195,000.00	71,481.25	1,000.00	267,481.25
08/15/2016		67,093.75		67,093.75
02/15/2017	205,000.00	67,093.75	1,000.00	273,093.75
08/15/2017		61,968.75		61,968.75
02/15/2018	215,000.00	61,968.75	1,000.00	277,968.75
08/15/2018		56,593.75		56,593.75
02/15/2019	225,000.00	56,593.75	1,000.00	282,593.75
08/15/2019		50,968.75		50,968.75
02/15/2020	240,000.00	50,968.75	1,000.00	291,968.75
08/15/2020		44,968.75		44,968.75
02/15/2021	250,000.00	44,968.75	1,000.00	295,968.75
08/15/2021		38,718.75		38,718.75
02/15/2022	265,000.00	38,718.75	1,000.00	304,718.75
08/15/2022		31,762.50		31,762.50
02/15/2023	280,000.00	31,762.50	1,000.00	312,762.50
08/15/2023		24,412.50		24,412.50
02/15/2024	295,000.00	24,412.50	1,000.00	320,412.50
08/15/2024		16,668.75		16,668.75
02/15/2025	310,000.00	16,668.75	1,000.00	327,668.75
08/15/2025		8,531.25		8,531.25
02/15/2026	325,000.00	8,531.25	1,000.00	334,531.25
	<u>\$ 3,505,000.00</u>	<u>\$ 1,510,437.50</u>	<u>\$ 15,000.00</u>	<u>\$ 5,030,437.50</u>

PAYEE: Texas State Bank DATE OF ISSUE: November 1, 2005
 PRINCIPAL AMOUNT OF ISSUE: \$4,100,000
 Bonds Callable 2/15/2015 @100.00 Average Coupon.....5.00342901%
 Interest Rate at 4.00% to 5.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2007
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	475,000.00	116,643.72	1,000.00	592,643.72
08/15/2012		105,956.25		105,956.25
02/15/2013	230,000.00	105,956.25	1,000.00	336,956.25
08/15/2013		100,781.25		100,781.25
02/15/2014	250,000.00	100,781.25	1,000.00	351,781.25
08/15/2014		95,156.25		95,156.25
02/15/2015	260,000.00	95,156.25	1,000.00	356,156.25
08/15/2015		89,306.25		89,306.25
02/15/2016	270,000.00	89,306.25	1,000.00	360,306.25
08/15/2016		83,231.25		83,231.25
02/15/2017	285,000.00	83,231.25	1,000.00	369,231.25
08/15/2017		76,818.75		76,818.75
02/15/2018	295,000.00	76,818.75	1,000.00	372,818.75
08/15/2018		70,550.00		70,550.00
02/15/2019	310,000.00	70,550.00	1,000.00	381,550.00
08/15/2019		63,962.50		63,962.50
02/15/2020	325,000.00	63,962.50	1,000.00	389,962.50
08/15/2020		57,056.25		57,056.25
02/15/2021	335,000.00	57,056.25	1,000.00	393,056.25
08/15/2021		49,937.50		49,937.50
02/15/2022	350,000.00	49,937.50	1,000.00	400,937.50
08/15/2022		42,500.00		42,500.00
02/15/2023	365,000.00	42,500.00	1,000.00	408,500.00
08/15/2023		34,743.75		34,743.75
02/15/2024	385,000.00	34,743.75	1,000.00	420,743.75
08/15/2024		26,562.50		26,562.50
02/15/2025	400,000.00	26,562.50	1,000.00	427,562.50
08/15/2025		18,062.50		18,062.50
02/15/2026	415,000.00	18,062.50	1,000.00	434,062.50
08/15/2026		9,243.75		9,243.75
02/15/2027	435,000.00	9,243.75	1,000.00	445,243.75
	<u>\$ 5,385,000.00</u>	<u>\$ 1,964,381.22</u>	<u>\$ 16,000.00</u>	<u>\$ 7,365,381.22</u>

PAYEE: Texas State Bank DATE OF ISSUE: September 15, 2007
 PRINCIPAL AMOUNT OF ISSUE: \$7,000,000
 Bonds Callable 2/15/07 @ 100.00 Average Coupon..... 4.30955242%

**CITY OF MISSION, TEXAS
2008 TAX NOTE
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
10/01/2011	6,000.00	260.00	600.00	6,860.00
11/01/2011	6,000.00	251.88	-	6,251.88
12/01/2011	6,000.00	227.50	-	6,227.50
01/01/2012	6,000.00	218.29	-	6,218.29
02/01/2012	6,000.00	201.50	-	6,201.50
03/01/2012	6,000.00	172.79	-	6,172.79
04/01/2012	6,000.00	167.92	-	6,167.92
05/01/2012	6,000.00	146.25	-	6,146.25
06/01/2012	6,000.00	134.33	-	6,134.33
07/01/2012	6,000.00	113.75	-	6,113.75
08/01/2012	6,000.00	100.75	-	6,100.75
09/01/2012	6,000.00	83.96	-	6,083.96
FY 2013	24,000.00	164.67	600.00	24,764.67
<hr/>				
	<u>\$ 96,000.00</u>	<u>\$ 2,243.59</u>	<u>\$ 1,200.00</u>	<u>\$ 99,443.59</u>

PAYEE: FIRST NATIONAL BANK
DATE OF ISSUE: 11/12/2008
PRINCIPAL AMOUNT OF ISSUE: \$300,000

Interest Rate.....3.5%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2009
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	200,000.00	113,390.00	1,000.00	314,390.00
08/15/2012		110,390.00		110,390.00
02/15/2013	205,000.00	110,390.00	1,000.00	316,390.00
08/15/2013		107,315.00		107,315.00
02/15/2014	215,000.00	107,315.00	1,000.00	323,315.00
08/15/2014		104,090.00		104,090.00
02/15/2015	220,000.00	104,090.00	1,000.00	325,090.00
08/15/2015		100,790.00		100,790.00
02/15/2016	230,000.00	100,790.00	1,000.00	331,790.00
08/15/2016		96,190.00		96,190.00
02/15/2017	240,000.00	96,190.00	1,000.00	337,190.00
08/15/2017		91,390.00		91,390.00
02/15/2018	250,000.00	91,390.00	1,000.00	342,390.00
08/15/2018		86,390.00		86,390.00
02/15/2019	260,000.00	86,390.00	1,000.00	347,390.00
08/15/2019		81,190.00		81,190.00
02/15/2020	270,000.00	81,190.00	1,000.00	352,190.00
08/15/2020		75,790.00		75,790.00
02/15/2021	280,000.00	75,790.00	1,000.00	356,790.00
08/15/2021		70,190.00		70,190.00
02/15/2022	290,000.00	70,190.00	1,000.00	361,190.00
08/15/2022		64,100.00		64,100.00
02/15/2023	305,000.00	64,100.00	1,000.00	370,100.00
08/15/2023		57,618.75		57,618.75
02/15/2024	320,000.00	57,618.75	1,000.00	378,618.75
08/15/2024		49,218.75		49,218.75
02/15/2025	335,000.00	49,218.75	1,000.00	385,218.75
08/15/2025		40,425.00		40,425.00
02/15/2026	355,000.00	40,425.00	1,000.00	396,425.00
08/15/2026		31,106.25		31,106.25
02/15/2027	375,000.00	31,106.25	1,000.00	407,106.25
08/15/2027		21,262.50		21,262.50
02/15/2028	395,000.00	21,262.50	1,000.00	417,262.50
08/15/2028		10,893.75		10,893.75
02/15/2029	415,000.00	10,893.75	1,000.00	426,893.75
08/15/2029		-		-
	<u>\$ 5,160,000.00</u>	<u>\$ 2,510,090.00</u>	<u>\$ 18,000.00</u>	<u>\$ 7,688,090.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$5,495,000

Average Coupon.....4.70978023%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2009 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	520,000.00	126,282.50	1,000.00	647,282.50
08/15/2012		118,482.50		118,482.50
02/15/2013	540,000.00	118,482.50	1,000.00	659,482.50
08/15/2013		110,382.50		110,382.50
02/15/2014	435,000.00	110,382.50	1,000.00	546,382.50
08/15/2014		103,857.50		103,857.50
02/15/2015	440,000.00	103,857.50	1,000.00	544,857.50
08/15/2015		97,257.50		97,257.50
02/15/2016	465,000.00	97,257.50	1,000.00	563,257.50
08/15/2016		90,282.50		90,282.50
02/15/2017	440,000.00	90,282.50	1,000.00	531,282.50
08/15/2017		81,482.50		81,482.50
02/15/2018	460,000.00	81,482.50	1,000.00	542,482.50
08/15/2018		72,282.50		72,282.50
02/15/2019	480,000.00	72,282.50	1,000.00	553,282.50
08/15/2019		62,682.50		62,682.50
02/15/2020	495,000.00	62,682.50	1,000.00	558,682.50
08/15/2020		52,782.50		52,782.50
02/15/2021	515,000.00	52,782.50	1,000.00	568,782.50
08/15/2021		42,482.50		42,482.50
02/15/2022	545,000.00	42,482.50	1,000.00	588,482.50
08/15/2022		31,037.50		31,037.50
02/15/2023	565,000.00	31,037.50	1,000.00	597,037.50
08/15/2023		19,031.25		19,031.25
02/15/2024	230,000.00	19,031.25	1,000.00	250,031.25
08/15/2024		12,993.75		12,993.75
02/15/2025	240,000.00	12,993.75	1,000.00	253,993.75
08/15/2025		6,693.75		6,693.75
02/15/2026	255,000.00	6,693.75	1,000.00	262,693.75
08/15/2026				-
	<u>\$ 6,625,000.00</u>	<u>\$ 1,929,745.00</u>	<u>\$ 15,000.00</u>	<u>\$ 8,569,745.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$7,565,000

Average Coupon.....4.09105556%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2010
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	315,000.00	36,375.00	1,000.00	352,375.00
08/15/2012		33,225.00		33,225.00
02/15/2013	300,000.00	33,225.00	1,000.00	334,225.00
08/15/2013		30,225.00		30,225.00
02/15/2014	310,000.00	30,225.00	1,000.00	341,225.00
08/15/2014		26,350.00		26,350.00
02/15/2015	320,000.00	26,350.00	1,000.00	347,350.00
08/15/2015		22,350.00		22,350.00
02/15/2016	330,000.00	22,350.00	1,000.00	353,350.00
08/15/2016		17,400.00		17,400.00
02/15/2017	340,000.00	17,400.00	1,000.00	358,400.00
08/15/2017		12,300.00		12,300.00
02/15/2018	75,000.00	12,300.00	1,000.00	88,300.00
08/15/2018		11,175.00		11,175.00
02/15/2019	80,000.00	11,175.00	1,000.00	92,175.00
08/15/2019		9,975.00		9,975.00
02/15/2020	80,000.00	9,975.00	1,000.00	90,975.00
08/15/2020		8,775.00		8,775.00
02/15/2021	85,000.00	8,775.00	1,000.00	94,775.00
08/15/2021		7,500.00		7,500.00
02/15/2022	90,000.00	7,500.00	1,000.00	98,500.00
08/15/2022		5,700.00		5,700.00
02/15/2023	90,000.00	5,700.00	1,000.00	96,700.00
08/15/2023		3,900.00		3,900.00
02/15/2024	95,000.00	3,900.00	1,000.00	99,900.00
08/15/2024		2,000.00		2,000.00
02/15/2025	100,000.00	2,000.00	1,000.00	103,000.00
	<u>\$ 2,610,000.00</u>	<u>\$ 418,125.00</u>	<u>\$ 14,000.00</u>	<u>\$ 3,042,125.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 09/01/2010
PRINCIPAL AMOUNT OF ISSUE: \$2,930,000

Average Coupon.....3,14665948%

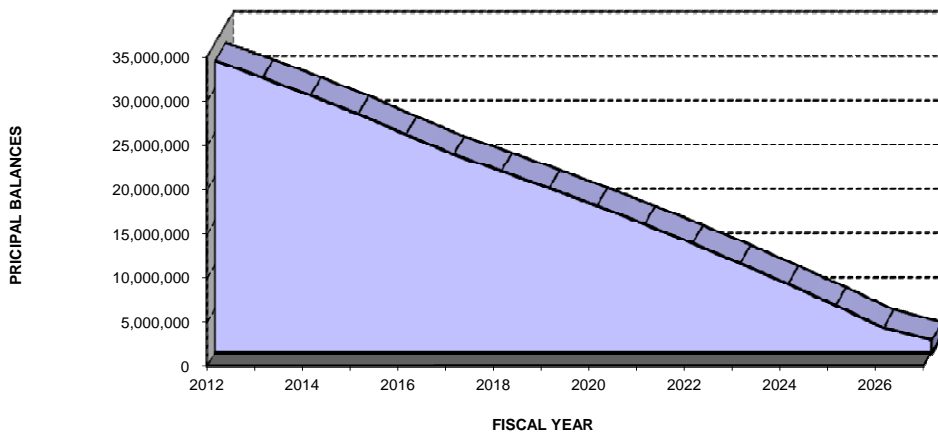
UTILITY REVENUE BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					34,874,000.00
2012	1,856,000.00	1,265,271.71	6,000.00	3,127,271.71	33,018,000.00
2013	1,933,000.00	1,192,441.06	6,000.00	3,131,441.06	31,085,000.00
2014	2,000,000.00	1,115,474.21	6,000.00	3,121,474.21	29,085,000.00
2015	2,082,000.00	1,034,208.81	6,000.00	3,122,208.81	27,003,000.00
2016	2,343,000.00	945,429.96	4,000.00	3,292,429.96	24,660,000.00
2017	2,259,000.00	858,411.41	4,000.00	3,121,411.41	22,401,000.00
2018	1,866,000.00	785,125.66	4,000.00	2,655,125.66	20,535,000.00
2019	1,932,000.00	716,642.71	4,000.00	2,652,642.71	18,603,000.00
2020	1,999,000.00	643,887.81	4,000.00	2,646,887.81	16,604,000.00
2021	2,086,000.00	566,138.31	4,000.00	2,656,138.31	14,518,000.00
2022	2,159,000.00	483,027.31	4,000.00	2,646,027.31	12,359,000.00
2023	2,251,000.00	394,714.43	4,000.00	2,649,714.43	10,108,000.00
2024	2,343,000.00	301,164.70	4,000.00	2,648,164.70	7,765,000.00
2025	2,441,000.00	201,632.10	4,000.00	2,646,632.10	5,324,000.00
2026	2,549,000.00	95,907.85	4,000.00	2,648,907.85	2,775,000.00
2027	1,385,000.00	20,812.50	2,000.00	1,407,812.50	1,390,000.00
2028	460,000.00	-	1,000.00	461,000.00	930,000.00
2029	465,000.00	-	1,000.00	466,000.00	465,000.00
2030	465,000.00	-	1,000.00	466,000.00	-
	<u>\$ 34,874,000.00</u>	<u>\$ 10,620,290.54</u>	<u>\$ 73,000.00</u>	<u>\$ 45,567,290.54</u>	

OUTSTANDING REVENUE BONDS
As of 10/01/11 to Year 2030



**CITY OF MISSION, TEXAS
UTILITY FUND
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/11	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
EDAP Junior Lien Rev Bonds 1995-A	182,000.00	41,000.00	11,272.75	1,000.00	53,272.75
SRF Junior Lien Rev. Bonds 1995-B	577,000.00	133,000.00	27,175.25	1,000.00	161,175.25
WW&SS Junior Lien Rev Bonds 2004-A	12,170,000.00	560,000.00	630,740.00	1,000.00	1,191,740.00
WW&SS Junior Lien Rev Bonds 2004-B	505,000.00	22,000.00	27,828.70	1,000.00	50,828.70
WW & SS 2006 Refunding Series	13,430,000.00	825,000.00	568,255.01	1,000.00	1,394,255.01
WW&SS Junior Lien Rev Bonds 2009	8,010,000.00	275,000.00	-	1,000.00	276,000.00
	<u>\$ 34,874,000.00</u>	<u>\$ 1,856,000.00</u>	<u>\$ 1,265,271.71</u>	<u>\$ 6,000.00</u>	<u>\$ 3,127,271.71</u>

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
EDAP JUNIOR LIEN REVENUE BONDS SERIES 1995-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/12	41,000.00	6,348.75	1,000.00	48,348.75
10/01/12		4,924.00		4,924.00
04/01/13	44,000.00	4,924.00	1,000.00	49,924.00
10/01/13		3,395.00		3,395.00
04/01/14	47,000.00	3,395.00	1,000.00	51,395.00
10/01/14		1,750.00		1,750.00
04/01/15	50,000.00	1,750.00	1,000.00	52,750.00
	<u>\$ 182,000.00</u>	<u>\$ 26,486.75</u>	<u>\$ 4,000.00</u>	<u>\$ 212,486.75</u>

PAYEE: The Bank of New York
DATE OF ISSUE: March 23, 1995
PRINCIPAL AMOUNT OF ISSUE: \$579,000.00
**These bonds may be called on 04/01/05 @ 100.000
INTEREST: Rates at 5.3% to 7.0%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
SRF JUNIOR LIEN REVENUE BONDS SERIES 1995-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/12	133,000.00	15,333.25	1,000.00	149,333.25
10/01/12		11,842.00		11,842.00
04/01/13	140,000.00	11,842.00	1,000.00	152,842.00
10/01/13		8,132.00		8,132.00
04/01/14	148,000.00	8,132.00	1,000.00	157,132.00
10/01/14		4,173.00		4,173.00
04/01/15	<u>156,000.00</u>	<u>4,173.00</u>	<u>1,000.00</u>	<u>161,173.00</u>
	<u>\$ 577,000.00</u>	<u>\$ 63,627.25</u>	<u>\$ 4,000.00</u>	<u>\$ 644,627.25</u>

PAYEE: The Bank of New York
DATE OF ISSUE: March 23, 1995
PRINCIPAL AMOUNT OF ISSUE: \$2,032,000.00
**These bonds may be called on 04/01/05 @ 100.000
INTEREST RATES: 4.05% to 5.35%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/12	560,000.00	321,530.00	1,000.00	882,530.00
10/01/12		309,210.00		309,210.00
04/01/13	585,000.00	309,210.00	1,000.00	895,210.00
10/01/13		295,901.25		295,901.25
04/01/14	610,000.00	295,901.25	1,000.00	906,901.25
10/01/14		281,718.75		281,718.75
04/01/15	640,000.00	281,718.75	1,000.00	922,718.75
10/01/15		266,358.75		266,358.75
04/01/16	670,000.00	266,358.75	1,000.00	937,358.75
10/01/16		249,776.25		249,776.25
04/01/17	705,000.00	249,776.25	1,000.00	955,776.25
10/01/17		231,798.75		231,798.75
04/01/18	745,000.00	231,798.75	1,000.00	977,798.75
10/01/18		212,428.75		212,428.75
04/01/19	785,000.00	212,428.75	1,000.00	998,428.75
10/01/19		191,822.50		191,822.50
04/01/20	825,000.00	191,822.50	1,000.00	1,017,822.50
10/01/20		169,753.75		169,753.75
04/01/21	875,000.00	169,753.75	1,000.00	1,045,753.75
10/01/21		145,910.00		145,910.00
04/01/22	920,000.00	145,910.00	1,000.00	1,066,910.00
10/01/22		120,380.00		120,380.00
04/01/23	975,000.00	120,380.00	1,000.00	1,096,380.00
10/01/23		93,080.00		93,080.00
04/01/24	1,030,000.00	93,080.00	1,000.00	1,124,080.00
10/01/24		63,982.50		63,982.50
04/01/25	1,090,000.00	63,982.50	1,000.00	1,154,982.50
10/01/25		32,917.50		32,917.50
04/01/26	1,155,000.00	32,917.50	1,000.00	1,188,917.50
	<u>\$ 12,170,000.00</u>	<u>\$ 5,651,607.50</u>	<u>\$ 15,000.00</u>	<u>\$ 17,836,607.50</u>

PAYEE: The Bank of New York, Jacksonville, Florida
DATE OF ISSUE: April 1, 2004
PRINCIPAL AMOUNT OF ISSUE: \$14,645,000

Average Coupon.....5.3020635%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/12	22,000.00	14,182.75	1,000.00	37,182.75
10/01/12		13,645.95		13,645.95
04/01/13	24,000.00	13,645.95	1,000.00	38,645.95
10/01/13		13,048.35		13,048.35
04/01/14	25,000.00	13,048.35	1,000.00	39,048.35
10/01/14		12,413.35		12,413.35
04/01/15	26,000.00	12,413.35	1,000.00	39,413.35
10/01/15		11,739.95		11,739.95
04/01/16	28,000.00	11,739.95	1,000.00	40,739.95
10/01/16		10,993.75		10,993.75
04/01/17	29,000.00	10,993.75	1,000.00	40,993.75
10/01/17		10,206.40		10,206.40
04/01/18	31,000.00	10,206.40	1,000.00	42,206.40
10/01/18		9,349.25		9,349.25
04/01/19	32,000.00	9,349.25	1,000.00	42,349.25
10/01/19		8,448.45		8,448.45
04/01/20	34,000.00	8,448.45	1,000.00	43,448.45
10/01/20		7,474.35		7,474.35
04/01/21	36,000.00	7,474.35	1,000.00	44,474.35
10/01/21		6,433.95		6,433.95
04/01/22	39,000.00	6,433.95	1,000.00	46,433.95
10/01/22		5,297.10		5,297.10
04/01/23	41,000.00	5,297.10	1,000.00	47,297.10
10/01/23		4,091.70		4,091.70
04/01/24	43,000.00	4,091.70	1,000.00	48,091.70
10/01/24		2,816.75		2,816.75
04/01/25	46,000.00	2,816.75	1,000.00	49,816.75
10/01/25		1,452.85		1,452.85
04/01/26	49,000.00	1,452.85	1,000.00	51,452.85
	<u>\$ 505,000.00</u>	<u>\$ 249,007.05</u>	<u>\$ 15,000.00</u>	<u>\$ 769,007.05</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$603,000.00

Average Coupon.....5.6374166%

CITY OF MISSION, TEXAS
WATERWORKS & SEWER SYSTEM REFUNDING BONDS
SERIES 2006
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	825,000.00	292,893.13	1,000.00	1,118,893.13
08/15/2012		275,361.88		275,361.88
02/15/2013	865,000.00	275,361.88	1,000.00	1,141,361.88
08/15/2013		256,980.63		256,980.63
02/15/2014	895,000.00	256,980.63	1,000.00	1,152,980.63
08/15/2014		237,961.88		237,961.88
02/15/2015	935,000.00	237,961.88	1,000.00	1,173,961.88
08/15/2015		218,093.13		218,093.13
02/15/2016	1,185,000.00	218,093.13	1,000.00	1,404,093.13
08/15/2016		188,468.13		188,468.13
02/15/2017	1,065,000.00	188,468.13	1,000.00	1,254,468.13
08/15/2017		167,168.13		167,168.13
02/15/2018	630,000.00	167,168.13	1,000.00	798,168.13
08/15/2018		154,174.38		154,174.38
02/15/2019	655,000.00	154,174.38	1,000.00	810,174.38
08/15/2019		140,419.38		140,419.38
02/15/2020	680,000.00	140,419.38	1,000.00	821,419.38
08/15/2020		125,969.38		125,969.38
02/15/2021	715,000.00	125,969.38	1,000.00	841,969.38
08/15/2021		110,596.88		110,596.88
02/15/2022	740,000.00	110,596.88	1,000.00	851,596.88
08/15/2022		94,409.38		94,409.38
02/15/2023	775,000.00	94,409.38	1,000.00	870,409.38
08/15/2023		77,456.25		77,456.25
02/15/2024	810,000.00	77,456.25	1,000.00	888,456.25
08/15/2024		59,737.50		59,737.50
02/15/2025	845,000.00	59,737.50	1,000.00	905,737.50
08/15/2025		40,725.00		40,725.00
02/15/2026	885,000.00	40,725.00	1,000.00	926,725.00
08/15/2026		20,812.50		20,812.50
02/15/2027	925,000.00	20,812.50	1,000.00	946,812.50
	<u>\$ 13,430,000.00</u>	<u>\$ 4,629,561.99</u>	<u>\$ 16,000.00</u>	<u>\$ 18,075,561.99</u>

PAYEE: Texas State Bank DATE OF ISSUE: August 15, 2006
PRINCIPAL AMOUNT OF ISSUE: \$18,300,000
Bonds Callable 02/15/2016 @ 100.00 Average Coupon.....4.37215754%

CITY OF MISSION, TEXAS
JR. LIEN REVENUE BOND - SERIES 2009
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2012	275,000.00	-	1,000.00	276,000.00
02/15/2013	275,000.00	-	1,000.00	276,000.00
02/15/2014	275,000.00	-	1,000.00	276,000.00
02/15/2015	275,000.00	-	1,000.00	276,000.00
02/15/2016	460,000.00	-	1,000.00	461,000.00
02/15/2017	460,000.00	-	1,000.00	461,000.00
02/15/2018	460,000.00	-	1,000.00	461,000.00
02/15/2019	460,000.00	-	1,000.00	461,000.00
02/15/2020	460,000.00	-	1,000.00	461,000.00
02/15/2021	460,000.00	-	1,000.00	461,000.00
02/15/2022	460,000.00	-	1,000.00	461,000.00
02/15/2023	460,000.00	-	1,000.00	461,000.00
02/15/2024	460,000.00	-	1,000.00	461,000.00
02/15/2025	460,000.00	-	1,000.00	461,000.00
02/15/2026	460,000.00	-	1,000.00	461,000.00
02/15/2027	460,000.00	-	1,000.00	461,000.00
02/15/2028	460,000.00	-	1,000.00	461,000.00
02/15/2029	465,000.00	-	1,000.00	466,000.00
02/15/2030	465,000.00	-	1,000.00	466,000.00
	<u>\$ 8,010,000.00</u>	<u>\$ -</u>	<u>\$ 19,000.00</u>	<u>\$ 8,029,000.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: December 30, 2009
PRINCIPAL AMOUNT OF ISSUE: \$8,285,000
INTEREST RATES: 0%



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STATISTICAL INFORMATION

CITY OF MISSION

City of Mission
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended September 30,	Real Property		Personal Property		Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate ¹	Estimated Actual Taxable Value ²	Assessed Value as a Percentage of Actual Value
	Residential Property	Commercial Property	Minerals	Other					
2001	451,465,563	784,175,526	28,208,180	109,663,626	267,478,291	1,106,034,604	0.6200	1,373,512,895	0.81%
2002	489,937,634	827,275,941	36,690,590	123,103,407	260,593,116	1,216,414,456	0.6200	1,477,007,572	0.82%
2003	572,280,747	933,981,279	50,835,170	142,787,477	304,326,707	1,395,557,966	0.5500	1,699,884,673	0.82%
2004	665,902,711	1,024,129,078	53,470,880	152,507,379	303,814,908	1,592,195,140	0.5500	1,896,010,048	0.84%
2005	805,549,768	1,141,385,750	55,270,075	190,179,318	347,471,060	1,844,913,851	0.5398	2,192,384,911	0.84%
2006	915,768,153	1,321,705,696	67,538,266	198,703,883	364,403,708	2,139,312,290	0.5589	2,503,715,998	0.85%
2007	997,313,190	1,512,771,351	68,402,940	208,798,984	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%
2008	1,201,607,606	1,738,634,339	72,846,855	245,506,472	529,477,247	2,729,118,025	0.5566	3,258,595,272	0.84%
2009	1,308,104,315	1,737,671,626	94,203,350	193,181,392	420,102,009	2,913,058,674	0.5666	3,333,160,683	0.87%
2010	1,401,660,290	1,937,539,558	85,671,260	188,400,958	486,901,384	3,126,370,682	0.5566	3,613,272,066	0.87%

1. Tax rate per every \$100 valuation of property.

2. The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

**City of Mission
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Tax Year	Fiscal Year	City of Mission			Overlapping Rates ¹								Total			
		Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	Hidalgo County Tax Rate	School District				South Texas				Drainage Dist. No. 1 Tax Rate	South Texas College Tax Rate	Direct & Overlapping Rates ²
						Mission ISD Tax Rate	Sharyland ISD Tax Rate	La Joya ISD Tax Rate	South Texas ISD Tax Rate							
2001	2001-02	0.4773	0.1427	0.6200	0.5195	1.5341	1.5400	1.5280	0.0392				0.0456	0.0897	5.92	
2002	2002-03	0.4247	0.1253	0.5500	0.5900	1.5841	1.5400	1.5699	0.0392				0.0456	0.1776	6.10	
2003	2003-04	0.4358	0.1142	0.5500	0.5900	1.5841	1.5550	1.5699	0.0392				0.0435	0.1738	6.11	
2004	2004-05	0.4222	0.1176	0.5398	0.5900	1.5691	1.5650	1.6420	0.0392				0.0435	0.1647	6.15	
2005	2005-06	0.4344	0.1245	0.5589	0.5900	1.5632	1.5650	1.6420	0.0392				0.0435	0.1589	6.16	
2006	2006-07	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.0392				0.0413	0.1548	5.96	
2007	2007-08	0.4455	0.1111	0.5566	0.5900	1.1800	1.1850	1.2520	0.0492				0.0492	0.1540	5.02	
2008	2008-09	0.4609	0.1057	0.5666	0.5900	1.1240	1.1850	1.3216	0.0492				0.0700	0.1498	5.06	
2009	2009-10	0.4413	0.1153	0.5566	0.5900	1.2800	1.2000	1.3110	0.0492				0.0725	0.1491	5.21	
2010	2010-11	0.4498	0.1068	0.5566	0.5900	1.3000	1.2000	1.3110	0.0492				0.0725	0.1497	5.23	

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District).
2. (Total Tax Rate)-The allocation of operation and debt service is not available at this time for the County, School Districts, and the Community College.

City of Mission
Principal Property Tax Payers
September 30, 2011

Taxpayer	Tax Year 2011		Percentage of Total Taxable Value
	Taxable Value	Rank	
PTNSHP	70,561,190	1	2.13%
Sharyland Utilities LP	35,324,260	2	1.06%
Shary Retail LTD	33,940,911	3	1.02%
Wal-Mart Real Estate Business	21,181,585	4	0.64%
H E Butt Grocery Company	17,783,054	5	0.54%
AEP Texas Central Co	12,018,590	6	0.36%
VRS Sharyland LLP	10,622,698	7	0.32%
Bert Ogden Chevrolet	10,622,698	8	0.32%
Halliburton Energy Serv	10,602,620	9	0.32%
CNMK Texas Properties LTD	9,903,229	10	0.30%
Total	<u>\$ 232,560,835</u>		<u>7.00%</u>

Source: Hidalgo County Tax Assessor.

City of Mission
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended September 30	Total Tax Levy for Fiscal Year	Collection within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collection to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2001	6,845,074	6,319,212	92.3%	496,055	6,815,267	99.6%
2002	7,543,728	6,939,238	92.0%	569,894	7,509,132	99.5%
2003	7,687,882	7,206,507	93.7%	445,758	7,652,265	99.5%
2004	8,774,242	8,227,346	93.8%	508,435	8,735,781	99.6%
2005	9,928,090	9,342,725	94.1%	525,725	9,868,450	99.4%
2006	12,045,882	11,347,253	94.2%	611,782	11,959,035	99.3%
2007	13,241,161	12,684,294	95.8%	424,620	13,108,914	99.0%
2008	15,893,072	15,035,133	94.6%	625,223	15,660,356	98.5%
2009	17,305,109	16,251,424	93.9%	572,303	16,823,727	97.2%
2010	17,361,554	16,529,835	95.2%	-	16,529,835	95.2%

City of Mission
Ratio of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities			Business-Type Activities				Total Primary Government	Percentage of Personal Income	Per Capita
	General		Notes Payable	Capital Leases	General		Capital Leases			
	Obligation Bonds				Revenue Bonds	Obligation Bonds				
2001	14,370,000	-	-	-	12,583,000	475,000	-	27,428,000	3.97%	571
2002	13,325,000	-	-	-	20,678,000	320,000	-	34,323,000	4.59%	679
2003	17,380,000	-	-	-	19,429,000	1,530,000	-	38,339,000	4.95%	752
2004	17,400,000	200,000	-	-	33,363,000	1,470,000	-	52,433,000	6.55%	954
2005	20,225,000	150,000	-	-	32,232,000	1,615,000	-	54,222,000	6.56%	958
2006	22,735,000	100,000	-	-	35,050,000	1,295,000	119,372	59,299,372	6.95%	1,018
2007	21,405,000	50,000	284,958	-	41,944,570	845,000	84,651	64,614,179	7.33%	1,056
2008	26,750,000	-	186,457	-	39,870,811	430,000	46,603	67,283,871	7.39%	1,030
2009	31,220,000	272,001	81,739	-	37,813,939	220,000	300,706	69,908,385	7.43%	1,019
2010	29,528,000	-	143,232	-	30,490,000	-	206,332	60,367,564	6.21%	838

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

**City of Mission
Principal Employers**

Employer	2010⁽¹⁾			2001⁽²⁾		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Mission CISD	2,268	1	3.72%	-	-	0.00%
Sharyland ISD	1,232	2	2.02%	-	-	0.00%
Mission Hospital	838	3	1.37%	-	-	0.00%
T-Mobile	813	4	1.33%	-	-	0.00%
H.E.B. Grocery	671	5	1.10%	-	-	0.00%
City of Mission	610	6	1.00%	-	-	0.00%
Wal-Mart Super Center	332	7	0.54%	-	-	0.00%
Haliburton Energy Services	180	8	0.30%	-	-	0.00%
Home Depot	160	9	0.26%	-	-	0.00%
Target	150	10	0.25%	-	-	0.00%
Total	<u>7,254</u>		<u>11.89%</u>	<u>-</u>		<u>0.00%</u>

(1) Source: Mission Economic Development Authority and City of Mission's budget office.

(2) Source: Information not available.

City of Mission
Operating Indicators by Function
Last Ten Fiscal Years

Function	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
Police										
Physical arrests	3,166	2,303	2,977	3,779	3,892	3,943	4,592	4,081	4,002	4,373
Parking Violation	243	163	88	118	59	44	96	64	67	41
Traffic Violations	6,358	9,240	10,005	14,850	15,118	12,042	13,217	22,473	20,757	10,957
Fire										
Number of calls answered	1,628	1,914	1,934	2,118	1,938	1,977	2,159	2,270	1,967	2,450
Inspections	1,406	1,616	830	1,191	884	790	2,945	2,479	3,015	2,392
Highways and Streets										
Streets resurfacing (miles)	31	33	41	39	29	20	8,564	6,088	3,750	5,960
Potholes repaired	12,530	12,980	13,046	18,288	15,379	13,006	24,729	10,217	6,438	12,449
Sanitation										
Refuse collected (tons/day) ⁽¹⁾	140	140	143	145	150	159	193	146	150	173
Recyclables collected (tons/day)	-	0.02	0.03	0.03	0.07	0.03	0.05	0.08	0.21	0.16
Culture and recreation										
Golf Course										
Rounds ⁽²⁾	-	-	-	57,040	54,588	53,464	54,125	68,173	65,942	52,491
Recreation										
Programs	15	15	15	17	17	34	32	32	32	32
Parks Maintained	18	18	22	22	22	24	24	24	25	25
Water										
New connections (year)	1,250	1,300	1,320	1,321	1,122	1,237	1,202	650	1,748	463
Water mains breaks (year)	120	140	142	151	486	563	459	603	557	649
Average daily consumption (millions of gallons)	7.39	8.22	8.06	8.31	10.56	12.56	10.85	12.44	13.23	11.00
Wastewater										
Average daily sewage treatment	4.13	4.52	4.65	4.35	4.60	6.00	6.03	6.06	5.97	6.57

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for 2006 estimated.

(2) Golf Course did not have the information for years 2001-2003.

City of Mission
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	2002	2003	2004	2005	2006	2007	2008	2009	2010
Public Safety									
Police Protection									
Stations	1	1	1	1	1	1	1	1	1
Patrol Units	60	74	71	80	85	88	94	96	87
Fire Protection									
Fire Stations	3	3	4	4	4	4	4	4	4
Highways and Streets									
Streets (miles)	280	289	298	306	535	539.52	543.46	548.67	549.02
Number of Streetlights	4,395	4,483	4,583	4,673	4,767	2,636	2,679	2,726	4,856
Culture and recreation									
Parks acreage	215	226	226	226	310	310	419	419	419
Parks	18	22	22	22	24	24	24	25	25
Swimming pools	2	2	2	2	2	2	2	2	2
Tennis Courts	2	2	2	2	2	2	3	4	4
Community Centers	2	2	2	2	2	2	2	2	2
Water									
Water Plants	2	2	2	2	2	2	2	2	2
Water mains (miles)	139	152	270	270	410	415.86	422.56	425.36	429.07
Fire hydrants	1,870	1,890	1,990	3,000	2,254	2,408	2,444	2,457	2,481
Number of Service connections	18,905	19,245	19,931	20,763	21,995	22,902	23,308	23,785	24,248
Number of Gallons Sold (in millions)	2,736.02	2,614.00	2,647.40	3,387.70	4,172.14	3,425.39	3,906.65	4,228.779	3,613,761
Daily Average Consumption (gallons) ⁽¹⁾	8.20	8.00	8.20	10.60	12.56	10.85	12.44	11.59	9.90
Sewer									
Number of Treatment plants	1	1	1	1	1	1	1	1	1
Sanitary sewers (miles)	133	140	200	200	315	319.45	323.16	325.11	325.93
Number of Service connections	12,085	15,812	16,682	17,683	18,606	18,632	20,510	21,285	21,694
Storm sewers (miles)	75	75	75	75	110	112.17	114.95	115.91	116.83
Daily average treatment in gallons ⁽¹⁾	3.40	4.40	4.20	4.60	6.00	6.03	6.06	5.97	6.57
Maximum daily treatment capacity ⁽¹⁾	4.60	4.90	4.99	5.16	7.00	7.34	8.12	6.70	12.92

Source: City departments.

(1) Amount is in millions.

Note: No capital asset indicators are available for the general government function.



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BUDGET GLOSSARY

CITY OF MISSION

BUDGET GLOSSARY

Ad Valorem Tax – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

Appraised Value – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

Appropriation – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

Bond – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

Budget – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Capital Outlay – Expenditures which result in the acquisition of or addition to the fixed assets.

City Council – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

Culture and Recreation – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

Current Taxes – Taxes levied and due within one year.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

BUDGET GLOSSARY

Estimate Revenue – The amount of projected revenues to be collected during the fiscal year.

Expenditures – A decrease in net financial resources of the City due to the acquisition of goods and services.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Fiscal Period – Any period at the end of which a government determines its financial position and the results of its operations.

Fiscal Year – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

Franchise Tax – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.

Fund Balance – The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Balance (Unreserved) – The excess of the assets of a governmental fund or trust fund over its liabilities and reserved fund balance accounts.

General Government – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

General Obligation Bonds – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

Highways and Streets – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

BUDGET GLOSSARY

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Miscellaneous – Amounts paid for goods and services not otherwise classified.

MEDC – Mission Economic Development Corporation – a component unit of the City of Mission.

Ordinance – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Purchased Services – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

Personnel (salaries and wages) – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

Personnel (employee benefits) – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

Public Safety – A function of the City whose sole purpose is the protection of persons and property.

Purchased Professional and Technical Services – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

Purchased Property Services – Services purchased to operate, repair, maintain and rent property owned or used by the City.

Revenue – Funds that the government receives as income.

BUDGET GLOSSARY

Revenue Bonds – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

Supplies – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

Tax Levy Ordinance – An ordinance through which taxes are levied.

Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Working Capital – The excess of current assets over liabilities.