

**NOTICE OF REGULAR MEETING & PUBLIC HEARING
MISSION ECONOMIC DEVELOPMENT CORPORATION
NOVEMBER 18, 2014 12:00 NOON
CLUB AT CIMARRON**

PRESENT:

S. David Deanda, Jr., President
Polo de Leon, Vice President
Jody Tittle, Secretary
Linda Requénez, Treasurer
Catherine Garcia
Richard Hernández

ABSENT:

Mayor Position

ALSO PRESENT:

Ricardo A. Perez, Consultant

STAFF PRESENT:

Alex Meade, Chief Executive Office
Randy Perez, Assistant Finance Director
Judy Vega, Executive Assistant
Daniel Silva, Chief Operating Officer
Bertha Ramirez, Administrative Assistant
David Gonzales, Accountant
Martin Garza Jr., City Manager

1. Call to order

With a quorum being present President S. David Deanda Jr. called the meeting to order at 12:08 p.m.

2. Approval of Minutes – October 28, 2014

There being no corrections or additions Catherine Garcia moved for approval. Motion was seconded by Polo De Leon and approved 5-0.

3. Approval of Financial Statements for October 2014

Assistant Finance Director Randy Perez presented and recommended approval of the Financial Statements for October 2014.

There being no corrections or additions Polo De Leon moved for approval. Motion was seconded by Catherine Garcia and approved 5-0.

4. Public Hearing – Budget Amendment to the FY 2014-2015 Budget

- A. Offsite Infrastructure Improvements off of Conway Street and Kika de la Garza Streets, Mission, Texas, in an amount not to exceed \$75,000, over a period of two years; and**
- B. Other Professional Services in an amount not to exceed \$75,000**

President S. David Deanda opened the public hearing at 12:10 p.m. and asked for comments on the proposed projects consideration for FY 2014-2015.

Item A - CEO Alex Meade said that a developer is planning on opening a plaza next to Jitterz on Conway. The offsite infrastructure improvement involves the extension of a water line. Jitterz has very limited parking and could benefit from using parking space from the developer's new plaza. The developer has agreed to allow Jitterz to use parking space in his plaza if we assist with the water line extension. This project will benefit not only the developer's plaza, but also Jitterz.

Item B – The CEO said that the City of Mission is planning on building a conference center. The amount being requested is for a feasibility study, which will help in making a better site decision.

There being no further comments President S. David Deanda Jr. declared the public hearing closed at 12:17 p.m.

The notice of public hearing and notice of intention to undertake the projects was published on October 31, 2014 and the comment period will end on December 31, 2014.

Secretary Jody Tittle joined the meeting at 12:17 p.m.

5. Authorization to Utilize Mission Corridors Fund for Lighting on Shary Road and Expressway 83 Underpass, and Bryan Road & Expressway 83 Underpass

Mr. Meade reminded the Board about the creation of a Mission Corridors Fund, a \$1,000,000 fund in 2012 for the purpose of improvements on Shary Road and Bryan Road. He mentioned that the fund was created specifically for Shary Road and Bryan Road, currently the areas with most growth. He mentioned that he would like to install lighting on the underpasses of Shary Road and Expressway 83, and fix the illuminated City of Mission sign at Bryan Road and Expressway 83. Mr. Meade said that the City of Mission will do the installation of the lights.

Catherine Garcia moved for approval to utilize the Mission Corridors Fund for Lighting on Shary Road and Expressway 83 Underpass, and Bryan Road & Expressway 83 Underpass in an amount not to exceed \$61,000. Motion was seconded by Polo De Leon and approved unanimously 6-0.

6. Authorize CEO to Execute a Professional Services Contract with The Warren Group Architects, Inc.

Since the property the subject of the proposed professional services contract had not yet been purchased, Richard Hernandez asked that the Board go into executive session on this item pursuant to V.T.C.A. Gov. Code Sec. 551.001 et seq specifically under the Deliberations Regarding Real Property exception of V.T.C.A. Gov. Code Sec. 551.072.

President David Deanda, Jr. then announced that he would entertain a motion to so go into executive session on this matter. At 12:25 p.m. Richard Hernandez so moved. Motion was seconded by Polo De Leon and approved 6-0 at which time the Board went into executive session. The MEDC Board will reconvene in open session to take any actions necessary

At 12:40 p.m., Linda Requénez moved to reconvene into open session. Motion was seconded by Richard Hernandez and approved unanimously 6-0.

Polo De Leon made a motion to Authorize CEO to Execute a Professional Services Contract with The Warren Group Architects, Inc., in an amount not to exceed \$231,000. Motion was seconded by Catherine Garcia and approved 5-0. President S. David Deanda, Jr. abstained from voting.

7. President's Comments

None.

8. Adjournment

Polo De Leon moved to adjourn the meeting. Motion was seconded by Jody Tittle and unanimously approved 6-0. Meeting was adjourned at 12:42 p.m.

S. David Deanda, Jr., President

ATTEST:

Richard Hernandez, Secretary