

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
DECEMBER 22, 2014 10:00 A.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
David Guerra, City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ABSENT:

Ruben D. Plata, Councilman

ALSO PRESENT:

Kathy Olivarez, Progress Times

STAFF PRESENT:

Aida Lerma, Deputy City Manager
J.J. Rodriguez, Deputy City Manager
Randy Perez, Asst. Finance Director
Roberto Salinas, Public Works Director
Juan Pablo Terrazas, City Engineer
Eduardo Belmarez, Purchasing Director
Mayra Rocha, Library Director
Roberto Dominguez, Police Chief
Rene Lopez, Jr. Interim Fire Chief
Pete Lopez, Parks & Recreation Supervisor
Joe Hernandez, Planning Department Inspector

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 10:08 a.m.

2. Authorization to solicit bids for Water and Sewer line relocation and upgrade Project at Mile 2 North

Staff was seeking authorization to solicit bids for Water and Sewer line upgrade and relocation improvements at Mile 2 North. Public Works Department was working on upgrades and relocation of utility lines due to new roadway widening construction project on Mile 2 North between Conway and Moorefield Rd.

Staff and City Manager recommended approval.

Councilman Armando O'cana moved to authorize to solicit bids for Water and Sewer line relocation and upgrade project at Mile 2 North. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 3-0

3. Budget Amendment – Utility Department

Assistant Finance Director Perez presented the budget amendments BA–2015-25 to the City Council for approval.

Staff and City Manager recommended approval.

Councilwoman Ortega-Ochoa moved to approve budget amendments BA–2015-25 as recommended. Motion was seconded by Councilman O’cana and approved unanimously 3-0.

4. Authorize the lease of Postage Meter from Pitney Bowes Via Buy Board Contract #407-12

Staff was seeking authorization to enter into a lease contract for a postage meter with Pitney Bowes for city departments by way of Buy Board contract number 407-12. The current postage meter would be to replace with a new more advanced postage meter which will be at a reduced price than what is currently being paid. The lease contract is \$596.00 per month with upgraded equipment and technology. The total cost of the 60 month lease is \$35,760 which will be paid on a monthly basis. Currently the city is paying \$685.00 per month.

Staff and City Manager recommended approval.

Councilman O’Cana moved to the lease of Postage Meter from Pitney Bowes Via Buy Board Contract #407-12. Motion was seconded by Councilwoman Ortega-Ochoa and approved unanimously 3-0.

5. Authorization of extension request by Congressman Henry Cuellar for Lease Agreement at 117 E. Tom Landry

U.S. House of Representatives district office provided the City of Mission with a District Office Lease Agreement as approved by the Regulations of the Committee on House Administration.

Congressman Henry Cuellar is leasing the office located at 117 East Tom Landry. The lease agreement extension ends on January 2, 2017 at a cost of \$250.00 per month plus utility expenses.

If you are inclined to approve, please include in your motion a finding that such a lease is in the public interest of the City of Mission.

Staff and City Manager recommended approval.

Councilwoman Ortega-Ochoa moved to approve the authorization of extension request by Congressman Henry Cuellar for Lease Agreement at 117 E. Tom Landry since such a lease is in the public interest of the City of Mission. Motion was seconded by Councilman O’Cana and approved unanimously 3-0.

At 10:16 a.m., Councilman O’Cana moved to convene into executive session. Motion was seconded by Councilwoman Ortega-Ochoa and approved unanimously 3-0.

At 10:19 a.m. Mayor Pro Tem Norie Gonzalez-Garza joined the meeting.

6. Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

Consultation with Attorney Sec. 551.071

A. Catholic Cemetery issue regarding Efrain Garcia family

B. Laurel Hill Cemetery regarding monument at grave of Francisco Trevino

The City Council will reconvene in open session to take any actions necessary

At 10:27 a.m., Mayor Pro Tem Gonzalez-Garza moved to reconvene in open session. Motion was seconded by Councilman O’Cana and approved unanimously 4-0.

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On item 6-A, Councilman O’Cana moved to authorize and ratify City Manager’s action resolving the issue by conveying to Efrain Garcia Family spaces 1 & 2 of Block 130 Catholic Cemetery Motion was seconded by Councilwoman Ortega-Ochoa and approved unanimously 4-0.

On item 6-B, Mayor Pro Tem Gonzalez-Garza moved to authorize staff to secure and clear the debris and otherwise render safe the situation caused by the collapse of monument of Space E, Lot 8, Block 26 Section I, Laurel Hill Cemetery . Motion was seconded by Councilwoman Ortega-Ochoa and approved unanimously 4-0.

7. Adjournment

At 10:28 a.m., Councilman O’cana moved for adjournment. Motion was seconded by Councilwoman Ortega-Ochoa and approved unanimously 4-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary