

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
SEPTEMBER 08, 2014 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'cana, Councilman
David Guerra, City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ABSENT:

ALSO PRESENT:

Jim Brunson, Progress Times	Janie Magallan
Julie Silva, Progress Times	Teresa Garcia
Herlinda Palacios	Elda Garcia
Irene Garza	Elva Cerda
Mario Rodriguez	Juan Garcia
Jim & Beth Barnes	Gina Lebato
Gen Long	Jose A. Fuentes
Vanessa Ochoa	Julio Ramos
Joe Sanchez	David Garza
Sylvia Vick	Maria Frayre
Ida D. Garza	Ivan Garcia
Damian Mettlack	Olga Anguiano
Jose S. Navarro, Jr.	
Primitivo Ramos	
Dora E. Ramos	
Jovanna Villarreal	
E. Peña	
Servando Pruneda	
Narce G. Flores	
Erica Ocaña	
Debbie Alvarez	
Carla Guerrero	
Cita Garza Jimenez	
Jose & Nohemi Martinez	
Maricela Cardenas	
Oscar Madrigal	
Moises Anguiano	
Gloria Bocanegra	
Yolanda Garza	
Guadalupe Magallan	
Claudia Anguiano	
Pat Townsend, Sr.	
Ana L. Martinez	

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
J.J. Rodriguez, Deputy City Manager
Elizabeth Hernandez, Executive Sec.
Danny Tijerina, Planning Director
Bobby Salinas, Asst. Planning Director
Rick Saldana, Fire Chief
Gilbert Sanchez, Fire Marshal
Robert Dominguez, Chief of Police
Joel Larralde, Asst. Chief of Police
Janie Flores, Finance Director
Randy Perez, Asst. Finance Director
Roberto Salinas, Public Works Director
Juan Pablo Terrazas, City Engineer
Mario Flores, Interim Golf Course Dir.
Joanne Longoria, CDBG Director
Eduardo Belmarez, Purchasing Director
Julian Gonzalez, Parks & Rec. Director
Luduvico Martinez, B & G Club Dir.
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Jesse Lerma, Civil Service Director
Roland Rodriguez, I. T. Director
Luis Contreras, Museum Director
Mayra Rocha, Library Director
Jonathan Wehrmeister, Judge
Angie Vela, Finance Dept.
David Gonzalez, Finance Dept.
Chrystian Bolaños, IT Dept.

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:31 p.m.

2. Pledge Allegiance and Invocation

Mayor Salinas led the meeting with the pledge of allegiance and City Manager Martin Garza, Jr. gave the invocation.

3. Update on Streetscape Project

JP Terrazas, City Engineer gave the Mayor and Council an update on the progress of the Streetscape Project.

4. Presentation by Mission Historical Museum

Luis Contreras, Museum Director invited the Mayor and Council to the 8th Annual Museum Dinner Banquet to be held on Thursday, September 18, 2014 at the Mission Community Center.

5. Report from the Greater Mission Chamber of Commerce

George Myers, CEO of the Greater Mission Chamber of Commerce reported on the chamber events that had recently taken place.

6. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

7. Citizens Participation

Pat Townsend Sr. of 1603 Vintage Lane thanked the Mayor and Council for the upgrade to the Council Chambers speaker system.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Rezoning: The S. ½ of Lots 15-7 & 15-8, W.A.S. and the N. ½ of Lot 15-7 and the West 12.5 acres of the N. ½ of Lot 15-8, W.A.S. Subd., (aka Lots 1-24 & 27-65, Earnhard Subd. U/R, & Lots 1-25 & 27-65, Melba Carter Subd. U/R), from C-3 (General Business) & R-1 (Single Family Residential) to I-1 (Light Industrial), City Initiated, Adoption of Ordinance # _____ approving 1.1A**

On August 27, 2014 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The property was located approximately 200' north of Trinity Road on the east side of Conway Boulevard (F.M. 1016). There was public opposition during the P&Z Mtg. The Board voted 4-2 recommending approval of the I-1 zone.

Staff and City Manager recommended approval of I-1 zone.

Mayor Salinas asked if there were any comments for or against the rezoning request.

Attorney Mario Rodriguez, who was representing the Melba Carter Subd. residents stated that the notice that was sent out to the residents and presented to the Planning and Zoning Committee had a different legal description than the one that was been presented to Council today.

City Attorney David Guerra advised council to discuss this item during executive session under the "Consultation with Attorney" exception before considering this item in open session.

At 4:54 p.m., Councilman Dr. Armando O'cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

At 5:13 p.m., Councilman O'cana moved to reconvene in open session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

No action was taken on this item due to a discrepancy in the property description in the agenda for P & Z vs the agenda for City Council.

B. Rezoning: Lot 1, Block 4, Gulf Breeze Addition, from R-1 (Single Family Residential) to C-3 (General Business), Roberto Alvarez c/o Norie Garza, Adoption of Ordinance # 4134 approving 1.1B

On August 27, 2014 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The property was located on the south east side of Sunrise Lane and Conway Boulevard. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval of the C-3 zone.

Staff Recommendation: Approval of C-3 zone.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the rezoning request.

There were no comments.

Councilman O'cana moved to approve the rezoning and to adopt Ordinance No. 4134 Rezoning: Lot 1, Block 4, Gulf Breeze Addition, from R-1 (Single Family Residential) to C-3 (General Business), as recommended. Motion was seconded by Councilwoman Ochoa and approved 4-0 with Mayor Pro Tem Norie Gonzalez Garza abstaining from voting and deliberating on this item.

ORDINANCE NO. 4134

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING OF LOT 1, BLOCK 4, GULF BREEZE ADDITION, FROM R-1
(SINGLE FAMILY RESIDENTIAL) TO C-3 (GENERAL BUSINESS)

- C. Conditional Use Permit: To Place a Portable Building for the Sale of Food at Kitty's Drive-Thru, 501 N. Inspiration Road, Lot 61, Georgeanna Estates Subd., C-3, Marc Antonio Alvarez,
Adoption of Ordinance # _____ approving 1.1C
(City Attorney may ask City Council to go into executive session on this item under the "Consultation with Attorney" exception before considering this matter in open session)**

No action was taken on this item.

- D. Conditional Use Permit: Manufacturing & Re-packaging of Chicharrones, Mexican Candies, etc. in a C-3 Zone, 3013 N. Inspiration Road, Ste. C, Lot C-3, Taurus Estates #3, C-3, Alejandro Morales,
Adoption of Ordinance # 4135 approving 1.1D**

On August 27, 2014 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The property was located within an existing commercial plaza approximately 800' south of Mile 2 along the west side of Inspiration Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for 1 year.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the cup request.

There were no comments.

Mayor Pro Tem Garza moved to approve the cup and to adopt Ordinance No. 4135 Conditional Use Permit: Manufacturing & Re-packaging of Chicharrones, Mexican Candies, etc. in a C-3 Zone, 3013 N. Inspiration Road, Ste. C, Lot C-3, Taurus Estates #3, as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4135

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE MANUFACTURING &
RE-PACKAGING OF CHICHARRONES, MEXICAN CANDIES, ETC. IN A C-3 ZONE, 3013
N. INSPIRATION ROAD, STE. C, LOT C-3, TAURUS ESTATES #3

- E. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Khaleesi's Kingdom, 301 W. Griffin Parkway, Suites 2-5, Lot 1D, Mission Park Plaza Subd., C-3, Jovanna Villarreal,
Adoption of Ordinance # 4136 approving 1.1E
Adoption of Ordinance # 4137 approving Wet Zone**

On August 27, 2014 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The property was located within a commercial plaza approximately 750' west of Conway Avenue along the south side of Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for 1 year.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the cup request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4136 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Khaleesi's Kingdom, 301 W. Griffin Parkway, Suites 2-5, Lot 1D, Mission Park Plaza Subd., C-3, as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4136

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – KHALEESI'S KINGDOM, 301 W. GRIFFIN PARKWAY, SUITES 2-5, LOT 1D, MISSION PARK PLAZA SUBDIVISION

Councilman O'cana moved to adopt Ordinance No. 4137 granting a wet zone for Sale & On-Site Consumption of Alcoholic Beverages – Khaleesi's Kingdom, 301 W. Griffin Parkway, Suites 2-5, Lot 1D, Mission Park Plaza Subd., C-3, as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4137

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE PREMISES LOCATED AT 301 W. GRIFFIN PARKWAY, SUITES 2-5, LOT 1D, MISSION PARK PLAZA SUBDIVISION

- F. Conditional Use Permit Renewal: To keep an existing 14' x 20' Portable Building for Office Use, 1612 W. Business Highway 83, the E. 75' of Lot 3, Mission Acres Subd., C-3, Servando Pruneda, Adoption of Ordinance # 4138 approving 1.1F**

On August 27, 2014 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The property was located 400' east of Adams Street along the north side of Business 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for 1 year.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the cup request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4138 Conditional Use Permit Renewal: o keep an existing 14' x 20' Portable Building for Office Use, 1612 W. Business Highway 83, the E. 75' of Lot 3, Mission Acres Subd., C-3, as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4138

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP AN EXISTING 14' X 20'
PORTABLE BUILDING FOR OFFICE USE, 1612 W. BUSINESS HIGHWAY 83, THE E. 75'
OF LOT 3, MISSION ACRES SUBDIVISION

2.0 Disposition of Minutes

2.1 City Council Meeting - August 25, 2014

Mayor Pro Tem Garza moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 Speer Memorial Library Board – June 17, 2014

**Planning & Zoning Commission – July 9, 2014 and
July 23, 2014**

Zoning Board of Adjustments – July 16, 2014

Mission Economic Development Authority – July 31, 2014

Mission Economic Development Corporation – August 19, 2014

Traffic Safety Committee – May 20, 2014

Councilman O'cana moved to acknowledge the receipt of minutes as presented. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.0 Approvals and Authorizations

**4.1 Preliminary Plat Approval: Ellis Subd. No. 6, 5.01 acre tract of land consisting of all of Lot 7, Abram North Subd., Rural ETJ,
Developer: Texcitrus Land Development Co.,
Engineer: Salinas Engineering & Assoc.**

On August 27, 2014 the Planning and Zoning Commission convened and approved the Preliminary & Final Plat for Ellis Subdivision, No. 6. The proposed subdivision was located 1,300' north of 4 Mile Line along the west side of Davis Lane approximately ¼ east of Abram Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval as per Staff's recommendation

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Ellis Subd. No. 6, 5.01 acre tract of land consisting of all of Lot 7, Abram North Subd., Rural ETJ, Developer: Texcitrus Land Development Co., Engineer: Salinas Engineering & Assoc. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**4.2 Preliminary Plat Approval: J & K Express Subd., A 1.46 acre tract of land out of Lot 35-7, W.A.S. Subd., Suburban ETJ,
Developer: Jesus A. Molina,
Engineer: Peña Engineering**

On August 27, 2014 the Planning and Zoning Commission convened and approved the Preliminary & Final Plat for J & K Express Subdivision. This 1 lot plat was located approximately ¼ mile south of Mile 4 along the east side of Conway Blvd. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval as per Staff's recommendation subject to approving the variance to not connect to the city's sewer system.

Staff Recommendation: Approval subject to connecting to the city's sewer system.

City Manager recommended approval.

Councilwoman Ochoa moved to approve the Preliminary Plat Approval: J & K Express Subd., A 1.46 acre tract of land out of Lot 35-7, W.A.S. Subd., Suburban ETJ, Developer: Jesus A. Molina, Engineer: Peña Engineering. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.3 Preliminary Plat Approval: David Garza Subd., The N. 2.502 acres of the S. 5 acres out of Lot 58, New Caledonia Subd., Unit No. 1, Suburban ETJ,
Developer: David Garza,
Engineer: Rio Delta Engineering**

On August 27, 2014 the Planning and Zoning Commission convened and approved the Preliminary & Final Plat for David Garza Subdivision. This 1 lot plat was located approximately ½ a mile north of Mile 2 along the west side of Schuerbach Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval as per Staff's recommendation subject to approving the variance to not connect to the city's sewer system.

Staff Recommendation: Approval subject to providing escrow for the widening of Schuerbach Road & connecting to the City's Sewer System.

City Manager recommended approval.

Engineer Ivan Garcia and developer David Garza were present to address any questions from the Council.

Mr. Garza explained to the Council his plans to build a home and raise his family in this property which had been in his family for 20 years. He asked the Council for their consideration in regards to the \$32,000 that he would have to pay for septic, street widening, sidewalk and fire hydrant.

After much discussion, Mayor Salinas recommended to table this item and to bring it back at the next Council Meeting.

Councilman O'cana moved to table this item. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.4 Approval of Ordinance # 4139 adopting the Fiscal Year 2014-2015 Annual Budget

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4139 adopting the Fiscal Year 2014-2015 Annual Budget. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

ORDINANCE NO. 4139

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2014 – 2015 FISCAL YEAR

4.5 Approval of Ordinance # 4140 adopting the Tax Rate

The Tax Rate for the fiscal year 2014-2015 is \$0.5188 per \$100 property value. In addition to establishing the tax rate, this ordinance provides a \$10,000 exemption for the elderly and a \$10,000 exemption for the disabled. The City will also continue the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid will not increase.

Interest & Sinking Rate (I&S)	\$0.1048
Maintenance & Operation (M&O)	<u>\$0.4140</u>
Total Tax Rate	\$0.5188

Staff and City Manager recommended approval of Ordinance.

Mayor Pro Tem Garza moved to approve Ordinance No. 4140 adopting the Tax Rate. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4140

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2014-2015; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED

4.6 Approval of Ordinance # 4141 adopting the Mission Economic Development Corporation Fiscal Year 2014-2015 Annual Budget

Resolution #2014-06 was approved by MEDC on Tuesday, September 2, 2014.

Mayor Salinas represented the City of Mission on the board and City Manager Garza served as an ex officio member.

Staff and City Manager recommended: Approval of Ordinance adopting the Mission Economic Development Corporation Fiscal Year 2014-2015 Annual Budget.

Councilman O'cana moved to approve Ordinance No. 4141 adopting the Mission Economic Development Corporation Fiscal Year 2014-2015 Annual Budget. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4141

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC
DEVELOPMENT CORPORATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2014
AND ENDING SEPTEMBER 30, 2015

**4.7 Approval of Ordinance # 4142 adopting the Mission Economic Development Authority
Fiscal Year 2014-2015 Annual Budget**

This ordinance formally adopted the FY 2014-2015 MEDA City Budget. MEDA Resolution #2014-01 was approved by MEDA on Tuesday, September 2, 2014.

Mission Economic Development Authority Appropriations	\$298,200
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Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4142 adopting the Mission Economic Development Authority Fiscal Year 2014-2015 Annual Budget. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4142

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC
DEVELOPMENT AUTHORITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND
ENDING SEPTEMBER 30, 2015

**4.8 Authorization to Execute First One Year Renewal Option for Athletic League
Uniforms for the Boys & Girls Club Fiscal Year 2014-2015**

On August 12, 2013 City Council authorized staff to solicit bids for the purchase of Athletic League Uniforms for the Boys & Girls Club seasonal athletic leagues. The City of Mission entered into contractual agreement with MCM Sporting Goods, Inc. for the purchase of Athletic League Uniforms. The contract terms were for one year with three one-year renewal options based on zero percent increase in price. The price would remain the same as per attached renewal letter from MCM Sporting Goods. Staff was seeking authorization to extend contract for first one year renewal option. This agreement would extend contract for the 2014-2015 season.

Staff Recommendation: Authorization to execute one year renewal option with MCM Sporting Goods, Inc.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Execute First One Year Renewal Option for Athletic League Uniforms for the Boys & Girls Club Fiscal Year 2014-2015. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.9 Approval of Ordinance # 4143 for Classified positions for the Mission Police Dept. for FY 2014-15

As required by Chapter 143 of the Texas Local Government Code, classified positions had to be approved by governing body on a yearly basis. Ordinance would expire on September 30, 2015.

Staff Recommendation: Approve the classified positions as recommended by the Chief Roberto Dominguez and approved by the Civil Service Commission.

City Manager recommended approval.

Councilman O'cana moved to approve of Ordinance No. 4143 for Classified positions for the Mission Police Dept. for FY 2014-15. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4143

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2014-2015

4.10 Approval of Ordinance # 4144 for Base salaries and incentive package for the Mission Police Dept. FY 2014-15

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2015.

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Chief Roberto Dominguez and City Manager's Office.

City Manager recommended approval.

Councilman O'cana moved to approve of Ordinance No. 4144 for Base salaries and incentive package for the Mission Police Dept. FY 2014-15. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4144

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE

4.11 Approval of Ordinance # 4145 for Classified positions for the Mission Fire Dept. for FY 2014-15

As per Chapter 143 of the Texas Local Government Code, classified positions have to be approved for every FY. Ordinance would expire on September 30, 2015.

Staff Recommendation: Approve the classified positions as recommended by Chief Ricardo Saldana and approved by the Civil Service Commission.

City Manager recommended approval.

Councilman O'cana moved to approve of Ordinance No. 4145 for Classified positions for the Mission Fire Dept. for FY 2014-15. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4145

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2014-2015

4.12 Approval of Ordinance # 4146 for Base salaries and incentive package for the Mission Fire Dept. FY 2014-15

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2015.

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Fire Chief, and City Manager's Office.

City Manager recommended approval.

Councilman Plata moved to approve of Ordinance No. 4146 for Base salaries and incentive package for the Mission Fire Dept. FY 2014-15. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4146

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

4.13 Amend the Vacation and Sick Leave policies

Effective 10/01/2012, the City of Mission implemented a Vacation leave policy which required employees to take their total eligible vacation hours by the end of the fiscal year or forfeit the hours. To better assist our employees in avoiding forfeiture of hours, staff was requesting the following change in the policy: “During the month of September, vacation hours eligible during the current fiscal year, may be used in place of sick leave if the employee was on family and medical leave.” Our current policies required sick leave hours to be exhausted prior to the use of vacation hours. This change would benefit our employees by allowing them to use their vacation hours and avoid loss.

Staff and City Manager recommended approval of policy change.

Councilman O’cana moved to approve to amend the Vacation and Sick Leave policies. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.14 Authorization to accept a supplemental grant award to the 2014 Texas Department of Public Safety Texas Homeland Security State Administrative Agency Local Border Security Program Grant

The Mission Police Department was requesting to accept a supplemental grant award to the 2014 Texas Department of Public Safety Texas Homeland Security State Administrative Agency Local Border Security Program Grant. The Mission Police Department was awarded a total of \$100,000.00 back in February 2014 and was being supplemented with another grant award of \$75,000.00. The monies would be utilized to provide overtime funds to the Mission Police Officers for the purpose of increasing police patrols throughout the city and to assist with criminal investigations into the detection of crime. The grant would be in effect through February 28, 2015.

Staff Recommendation: Staff was respectfully requesting authorization to accept a supplemental grant award to the 2014 Texas Department of Public Safety Texas Homeland Security State Administrative Agency Local Border Security Program Grant.

City Manager recommended approval.

Councilman O’cana moved to authorize to accept a supplemental grant award to the 2014 Texas Department of Public Safety Texas Homeland Security State Administrative Agency Local

Border Security Program Grant. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.15 Authorization to submit Grant thru Fire House Subs Foundation for Wildland Firefighting coats for the Mission Fire Department

The Mission Fire Department was seeking authorization to submit a Grant to the Fire House Subs Foundation in the amount of \$20,192.00 to purchase 87 Wildland Firefighting coats. The only cost would be if there were variances from the quote submitted at the time of purchase. It would be the Fire Department's responsibility to pay the difference. The Foundation would pay directly to vendor if awarded.

Staff Recommendation: Authorization to submit grant.

City Manager recommended approval.

Councilman O'cana moved to authorize to submit Grant thru Fire House Subs Foundation for Wildland Firefighting coats for the Mission Fire Department. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.16 Authorization to enter into a maintenance contract Agreement with Rush Truck Centers of Texas L.P. via Buy Board for the Sanitation Department

Public works was seeking authorization to enter into a maintenance contract agreement via buy board contract 430-13 with Rush Truck Centers of Texas L.P. Regular maintenance would include service rates and parts for side loaders and brush trucks with the Sanitation Department. Maintenance Contract would be from October 1st 2014 to September 30, 2015.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to enter into a maintenance contract Agreement with Rush Truck Centers of Texas L.P. via Buy Board for the Sanitation Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.17 Authorize the Lease of Employee Uniforms with Cintas via U.S. Communities Contract #12-JLH-011C

Staff was seeking authorization to enter into a lease contract for Fiscal Year 2014-2015 with Cintas for employee uniforms by way of U.S. Communities contract number 12-JLH-011C for Parks & Recreation, Public Works, Utility and Golf Course. Uniforms, replacement and wash service would be provided under the contract.

Staff Recommendation: Authorization to enter into a contract with Cintas via U.S. Communities.

City Manager recommended approval.

Councilman Plata moved to authorize the Lease of Employee Uniforms with Cintas via U.S. Communities Contract #12-JLH-011C. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.18 Authorize the Lease of Copiers from Dahill via Choice Partners Cooperative Contract #13-0151 DG-02

Staff was seeking authorization to enter into a lease contract for copiers with Dahill for city wide departments by way of Choice Partners Cooperative contract number 13-0151 DG-02. Copiers would be replaced with new more advanced copiers and the number of copies would be increased to avoid paying overages.

Staff Recommendation: Authorization to enter into a contract with Dahill via Choice Partners Cooperative.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize the Lease of Copiers from Dahill via Choice Partners Cooperative Contract #13-0151 DG-02C. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.19 Authorize the purchase of 1,248 – 96 Gallon Garbage Carts via Buy-Board Contract Number 425-13 for the City's Sanitation Department

On January 20, 2014, the City Council authorized the purchase of 22,500 trash carts from Heil of Texas through Buy-Board Contract Number 425-13. City staff along with the vendor's contractor conducted the transition and swap of the previous service provider's and delivery of the City's carts in the month of August. Although staff anticipated having extra carts in inventory, utility account growth diminished that availability.

Staff proposed to amend the original purchase order issued to the vendor, Heil of Texas, as this purchase was within 25% of the amount of the original purchase order. The proposal was to order 1,248 carts (two truckloads) at a price per cart of \$53.87 for a total of \$67,231.80. The price was inclusive of freight charges.

Staff Recommendation: Authorization to purchase via buy board.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize the purchase of 1,248 – 96 Gallon Garbage Carts via Buy-Board Contract Number 425-13 for the City's Sanitation Department. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.20 Award Depository Bank Contract

Proposals were received on August 8, 2014 for Depository Bank Services. The City received four bank proposals, which included BBVA Compass Bank, Frost Bank, Inter National bank, and Lone Star National Bank.

The term of the contract would be for the period of December 1, 2014 through November 30, 2017. The term may be extended for one additional two year terms at the sole discretion of the City.

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A committee of 5 City Staff Members evaluated the four proposals and rated each of the four banks individually, and as a group.

Staff Recommendation: After evaluating all proposals, the Committee had determined that Frost Bank would provide the necessary services to the City of Mission and staff was respectfully requesting the adoption of the ranking.

City Manager recommended approval.

Councilman Plata moved to approve to award Depository Bank Contract, as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager's Comments

None

6.2 Mayor's Comments

None

Mayor Salinas asked council to go into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001.

At 6:03 p.m., Mayor Pro Tem Garza moved to convene into executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

7.1 Consultation with Attorney Sec. 551.071

A. Potential Claim against Opal Billman

B. Claim for damage at Lot 1, Inspiration Manor Subdivision.

7.2 The City Council will reconvene in open session to take any actions necessary

At 6:34 p.m., Councilman O'cana moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

On item 7.1-A, no action was taken.

On item 7.1-B, no action was taken.

8.0 Adjournment

At 6:35 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary