

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
MARCH 29, 2010 10:00 A.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Maria Elena Ramirez, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Darrell Davis, Acting City Attorney
Julio Cerda, City Manager
Anna Carrillo, City Secretary

ABSENT:

Leo Olivarez, Mayor Pro Tem

ALSO PRESENT:

STAFF PRESENT:

Aida Lerma, Deputy City Manager
Sonia Carnes, Deputy City Manager
Randy Perez, Chief Accountant
Joanne Longoria, CDBG Director
Elizabeth Cabrera, Purchasing Director
Roberto Dominguez, Assistant Chief of Police

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 10:09 a.m.

2. Authorization to enter into contract for Election Services with Hidalgo County Elections Administrator on behalf of the County of Hidalgo

The contract was for election services between the City of Mission and Hidalgo County Elections Administrator to provide the following services: procure, program, prepare and distribute adequate election equipment and transport equipment to and from the polling locations, including early voting sub stations, distribute the lists of registered voters to be used in conducting election, and to provide such incidental related services as may be necessary for the General/Special Election on May 8, 2010.

Staff and City Manager recommended approval.

Councilman Ruben Plata moved to enter into contract for Election Services with Hidalgo County Elections Administrator on behalf of the County of Hidalgo. Motion was seconded by Councilwoman Maria Elena Ramirez and approved unanimously 4-0.

3. Approval of request by County of Hidalgo Elections Department to use City facilities for early voting and election day for Sharyland ISD Trustee Election and STC District #3 & #4 Election of May 8, 2010

County of Hidalgo Elections Department was requesting the use of the Sharyland Fire Substation for early voting and election day for SISD Board of Trustee Election and STC District #3 and #4 Election of May 8, 2010.

Also included was the election day request to use Mission City Hall and Kika de la Garza building for STC election.

Staff and City Manager recommended approval.

Councilman Plata moved to approve request by County of Hidalgo Elections Department to use City facilities for early voting and election day for Sharyland ISD Trustee Election and STC District #3 & #4 Election of May 8, 2010. Motion was seconded by Councilwoman Norie Gonzalez Garza and approved unanimously 4-0.

4. Bids for “Housing Assistance Program – Housing Rehabilitation Phase 09-I”

On March 22, 2010 City Council awarded the bid for reparation of roof for “Housing Assistance Program - Housing Rehabilitation Phase 09-I”. One of the items on the bid was awarded to Grande Valley Builders for a total of \$6,000. Mr. Manuel Perez, Grande Valley Builders’ Owner, notified the City of Mission that due to unforeseen circumstances, he was declining the award. Staff recommended rescinding the award to Grande Valley Builders’. Staff further recommended awarding the bid to the second low bidder meeting all specifications, terms and conditions, Cevilla Investments, for a total overall cost of \$10,300.

Staff and City Manager recommended rescinding award and award to second low bidder.

Councilman Plata moved to rescind and award to second low bidder meeting all specifications. Motion was seconded by Councilwoman Ramirez and approved unanimously 4-0.

5. Budget Amendments – Cemetery Trust Fund, Designated Purpose Fund

Randy Perez, Chief Accountant presented the budget amendments BA-70 thru BA-71 to the City Council for approval.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve budget amendments BA-70 thru BA-71 as recommended. Motion was seconded by Councilman Plata and approved unanimously 4-0.

City Manager Julio Cerda advised the council that the Museum would be closed for three weeks for roof reparation beginning on March 29, 2010. Staff will be relocated to City Hall.

6. Adjournment

At 10:21 a.m. Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ramirez and approved unanimously 4-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary