

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
JANUARY 18, 2013 4:00 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Maria Elena Ramirez, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
David Guerra, City Attorney
Anna Carrillo, City Secretary
Julio Cerda, City Manager

ABSENT:

Dr. Armando O'cana, Councilman

ALSO PRESENT:

S. Scott Pajeski, SSP Designs

STAFF PRESENT:

Aida Lerma, Deputy City Manager
Sonia Marroquin, Deputy City Manager
Guillermo Seguin, Deputy City Manager
Luis Contreras, Museum Director
Eduardo Belmarez, Purchasing Director
Janie Flores, Finance Director
Randy Perez, Asst. Finance Director
Daniel Tijerina, Planning Director

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:06 p.m.

2. Budget Amendments: General Fund, Hotel Motel Fund

Finance Director Janie Flores presented the budget amendments BA-2013-20 thru BA-2013-21 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Norie Gonzalez Garza moved to approve budget amendments BA-2013-20 thru BA-2013-21 as recommended. Motion was seconded by Councilman Ruben Plata and approved unanimously 4-0.

3. Authorization to engage SSP Designs for Museum Landscaping project

Staff was seeking authorization to engage SSP Design as the landscape Architect for the landscape and irrigation design for the City of Mission Historical Museum. Attached was an official proposal from SSP Design with an estimate proposed cost of \$7,500.00

City Manager recommended approval.

Councilman Plata moved to approve to engage SSP Designs for Museum Landscaping project as recommended. Motion was seconded by Councilwoman Maria Elena Ramirez and approved unanimously 4-0.

4. Authorization to solicit bids for Museum Landscaping project

Staff was seeking authorization to solicit bids for Historical Museum Landscape and Irrigation. The landscape and irrigation project is a part of the Museum's improvement efforts for patrons to enjoy the exhibits and programs.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve to solicit bids for the Museum Landscaping project as recommended. Motion was seconded by Councilman Plata and approved unanimously 4-0.

5. Authorization to solicit bids for canopies for Market Square

Staff was seeking authorization to solicit bids for the installation of new shades on the canopies at the Mission Chamber of Commerce Market Square. Shades on canopies have deteriorated and worn out.

City Manager recommended approval.

Councilman Plata moved to approve to solicit bids for canopies for Market Square as recommended. Motion was seconded by Councilwoman Ramirez and approved unanimously 4-0.

6. Adjournment

At 4:10 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ramirez and approved unanimously 4-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary