

**PLANNING AND ZONING APPLICATION FOR  
SINGLE-LOT VARIANCE**

**APPLICANT**

Applicant: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone #: ( ) \_\_\_\_\_ Tract's Legal Description: \_\_\_\_\_

The reasons for this request are enumerated below: \_\_\_\_\_  
 \_\_\_\_\_

NOTE: If financial reasoning is cited, provide documentation to this, e.g., copy of most recent Income tax return.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_ Fee: \$ 100.00  
 Receipt No.: \_\_\_\_\_

**MUST MEET ALL TERMS BELOW**

**CITY STAFF**

- \_\_\_\_\_ Meets Provisions 1-5 of Sec. 30-7.
- \_\_\_\_\_ Has access to a paved public street.
- \_\_\_\_\_ Does not require any new street's to be dedicated / improved.
- \_\_\_\_\_ Does not require extension of municipal utilities.
- \_\_\_\_\_ Is in the City Limits of Mission / or ETJ.

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

City Mngr.: \_\_\_\_\_ / \_\_\_\_\_ Dir-Plng: \_\_\_\_\_ / \_\_\_\_\_ Engineer: \_\_\_\_\_ / \_\_\_\_\_

**PLANNING & ZONING**

The request is: \_\_\_\_\_ Denied \_\_\_\_\_ Approved  
 If approved, condition (s) of approval included the following, which may be so noted on the attached survey:

- |                             |                                               |
|-----------------------------|-----------------------------------------------|
| _____ Survey                | _____ Corner clip ROW ( _____ x _____ )       |
| _____ Fire Hydrant(s)       | _____ No entrance from major/minor arterials. |
| _____ New Streetlights      | _____ Reimbursements applicable.              |
| _____ Streetlights upgraded | _____ Assessments for previous/pending        |

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- \_\_\_\_\_ Sidewalk along \_\_\_\_\_ Street(s)
- \_\_\_\_\_ Park Dedication Ord. (to be paid prior to issuing building permit.)
- \_\_\_\_\_ Provide minimum floor elevation in writing from Engineer.
- \_\_\_\_\_ Additional utility easements to be recorded by separate instrument on a form approved by the City Attorney.
- \_\_\_\_\_ Higher setback (s) than those mandated from the tract's Zoning District.  
Being: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Planning & Zoning Chairman/Date

\_\_\_\_\_  
Applicant/ Date

\_\_\_\_\_  
\*Mayor

\_\_\_\_\_  
Date

\* if overriding P&Z action or Staff's Appeal.