



Sick & Vacation Leave Disbursement

Employee Group	Years of Service	Sick Leave Hours Maximum Payout	Vacation Leave Hours Maximum Payout
Non-Civil Service			
<i>Regular Full-time (hired prior to 10/01/2012)</i>	1 - 14 years	0	250
	15 - 24 years	½ of balance not to exceed 720	
	25 - 29 years	720	
	30+ years	100%	
<i>Regular Full-time (hired on or after 10/01/2012)</i>	1 - 14 years	0 hours	80
	15 - 24 years	½ of balance not to exceed 720	
	25 - 29 years	720	
	30+ years	100%	
Civil Service			
<i>Police and Fire Full-time (hired prior to 10/01/2012)</i>	1 - 29 years	90 days	250
	30+ years	100%	100%
<i>Police and Fire Full-time (hired on or after 10/01/2012)</i>	1 - 29 years	90 days	120
	30+ years	100%	

Note: Leave Disbursement dependent on actual hours accrued at time of separation.